

## **MINUTES OF THE BOARD OF VETERINARY MEDICINE SPECIAL MEETING: November 26, 2013**

MEMBERS PRESENT: Dr. John Lawrence, Dr. Barbara Fischley, David Richter, Dr. Joanne Schulman, Ms. Sharon Todoroff, Dr. Michelle Vaughn

REMOTE MEMBERS: Dr. Ron Swiggum

OTHERS PRESENT: Dr. Julia Wilson, and Mollie Brucher, staff; Mr. Greg Schaefer and Mr. Hans Anderson, Attorney General's Office

The Board of Veterinary Medicine met on November 26, 2013, in Conference Room A, Fourth Floor, University Park Plaza, 2829 University Ave. SE, Minneapolis, MN. President John Lawrence called this special meeting of the board to order at 10 a.m.

The minutes of the September 11, 2013 meeting were approved.

There was a motion to close the meeting for disciplinary considerations for review of two Stipulations and a license revocation:

1. Lori Ballinger, DVM
2. William Isaacson, DVM
3. Faye Larry, DVM

The motion to approve the Stipulation and Order for Dr. Ballinger was approved unanimously.

The motion to approve the Stipulation and Order for Dr. Isaacson was approved unanimously.

At 10:15 a.m. on November 26<sup>th</sup>, 2013, the board reviewed the Order of Revocation of Faye Larry, DVM, license number 05588, license status "revoked". Dr. John Lawrence, Board President, convened the deliberations, noting that a quorum of members was present. Faye Larry, DVM, did not appear. Mr. Greg Schaefer, Assistant Attorney General, presented oral argument on behalf of the Complaint Review Committee of the Board of Veterinary Medicine. Mr. Hans Anderson, Assistant Attorney General, served as legal advisor to the Board of Veterinary Medicine. Dr. Barbara Fischley and Dr. Joanne Schulman did not participate in the deliberations or vote. A final call for Dr. Larry's presence or legal representation at the board meeting was verbalized. Voting Board members unanimously voted to revoke Dr. Larry's license. Hans Anderson took responsibility for drafting the final Order of Revocation.

The meeting was opened.

New license applications were unanimously approved by the board.

Dr. Julia Wilson gave the executive director's report. She began with an update on the new office suite. She noted positive feedback from other health-licensing boards. She highlighted the cost savings of furnishing the new suite with furniture salvaged from other health-licensing boards, resulting in two additional functional work stations in the 2<sup>nd</sup> office. Next, Dr. Wilson announced the launch of the new website for the board, and reported only a few glitches with browser compatibility and very minor omissions. The new website provides more online options for processing information, but paper copies of all forms are still available to the public and licensees.

Sharepoint as a source of sharing information in lieu of the state computers was discussed, generating favorable reviews from the board members. The board members were reminded that documents should not be downloaded from either their state e-mail account or Sharepoint to their computers.

Dr. Wilson updated the board on the new database system for the smaller health-licensing boards (HLB). The application developer, Mark Stensgard, created the current database and is already working with the larger boards to develop their new database systems, which will facilitate more uniform HLB database features. Templates for specific groups of data have been reviewed to determine which may be pertinent and useful for the small HLB's. She also noted that there will be a spot for information regarding background checks, as these will become mandatory for new licensees by 2018. The new database is expected to be ready in June 2014.

Dr. Wilson reported the increase in professional firm registrations and renewals following board approval to proactively address compliance with registration requirements of Statute 319B. The board's database of licensees and clinics has been updated by cross-referencing data from the Board of Animal Health and Minnesota Veterinary Medical Association, capturing address, name and e-mail changes. The board's first newsletter sent out immediately following the September board meeting has garnered significant positive feedback. Ms. Mollie Brucher noted that there were many calls with further questions regarding rabies vaccination policies and continuing education guidelines. A summary of the newsletter information will also be sent out with license renewals.

The board discussed what should be posted on the board's website for disciplinary actions. Dr. Wilson suggested that the board indefinitely retain the disciplinary actions currently posted before July 1, 2013 or stick to the 2 year rule previously utilized. Dr. Wilson will get clarification on these options from Bryan Huffman, Assistant Attorney General. There was further brief discussion on the format of documents to be posted.

Dr. Wilson reported on her management training, which spurred review of the board's records retention policy. The full, updated retention policy was included in the board book and should be reviewed by board members. A vote of approval was determined to be unnecessary.

#### NEW BUSINESS

Dr. Wilson shared a summary of topics discussed during a meeting on veterinary technician licensing with MVMA's lobbyist, Cory Bennett; MVMA executive director, Dan Tjornehoj; and Dr. Tom Hagerty. Mr. Bennett was skeptical that a bill to license technicians would get a formal hearing in the legislature this session, as it is shorter than usual. Creation of a Task Force to study this issue and other potential changes in the veterinary practice act was proposed, and would include representatives of the Board of Veterinary Medicine, Board of Animal Health, and MVMA. Statistics regarding current estimates of technicians were distributed as a point of information for board members to consider in future discussions.

Dr. Wilson noted that a veterinarian called to inform the board that he was being sued for non-compliance of his website with requirements of the Americans with Disabilities Act (ADA) in regards to their website. This information will also be shared with the MVMA at the upcoming executive board meeting.

Meeting adjourned at 11:10 AM.

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Barbara Fischley, DVM  
Secretary-Treasurer