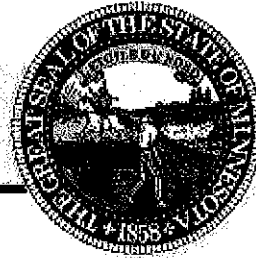


Minnesota Board of Marriage and Family Therapy



Minutes of the Regular Board Meeting November 21, 2014

MEMBERS PRESENT:

John Seymour, Chair
Shonda Craft, Vice-Chair
Denny Morrow, Secretary
Mark Flaten
Herb Grant
Katy Graves

MEMBERS ABSENT:

O'Leary, Bruce

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director

GUESTS

Mary Olympia, HPSP
Licensees

I. CALL TO ORDER

Chair John Seymour called the meeting to order at 9:30 a.m. in the University Room of the University Park Plaza Building.

II. CONSIDER AGENDA

The agenda was approved as presented.

III. INTRODUCTIONS

Introductions were made.

IV. APPROVAL OF MINUTES OF THE OCTOBER 3, 2014 BOARD MEETING

Denny Morrow made a motion to approve the minutes of the October 3, 2014 Board meeting as written. Herb Grant seconded the motion. The motion passed.

V. HEALTH PROFESSIONAL SERVICES PROGRAM (HPSP) – REPORT TO THE BOARD FROM MARY OLYMPIA, HPSP CASE MANAGER

Mary Olympia gave an overview of the HPSP program and held discussion with members regarding statistics and success rates of the monitoring process.

VI. ADMINSTRATIVE REPORT

Members reviewed the Executive Director's Administrative Report as follows:

- Budget and Vendor Payment Reports were reviewed and approved.
- Applications approved by the Application Review Committee in September/October, 2014
- LAMFT and LMFT licenses issued in September/October, 2014 were reviewed and approved.
- National Exam Score Report – November, 2014
- LMFT License Renewal – Jennifer reported that postcard renewal notices have been prepared to be mailed and that the online license renewal is effective beginning today. Jennifer also made note of the new online service system which will require all users to register to access the online renewal and other online services.
- Rule Revision Update – Jennifer reported that she has not received official approval from the Governor's office but has received approval to move forward with the review and comment period. The required publication in the State Register will likely be published in December which will begin the 60 day of notice and comment. Electronic notification with the draft of rules will be sent to all applicants and licensees and also posted to the Board's website.

VII. VARIANCES: #V-2014-040; #V-2014-041; #V-2014-042; #V-2014-047

V-2014-040- Members reviewed and discussed a request seeking supervisor status prior to meeting minimum requirements. Herb Grant made a motion to approve this variance request with the following stipulations: 1) Must provide documentation of completion of the required 30-hour supervision training course to the Board; 2) Must obtain supervision of supervision at a rate of 30 hours per year for the duration of this variance. If supervision changes, must provide written notification to the Board; 3) Must comply with all requirements set forth in Minn. Rule 5300.0170, including the requirement that ten percent of your required continuing education focus on supervision. The variance is authorized for the position at current employment, and is specific to individuals employed there. Denny Morrow seconded the motion. The motion passed.

V-2014-041- Members reviewed and discussed a request to extend an LAMFT licensure term. Shonda Craft made a motion to approve this variance request. Herb Grant seconded the motion. The motion passed.

V-2014-042- Members reviewed and discussed a request for Board-approved supervisor status when not licensed by MN BMFT. Herb Grant made a motion that the request lacks jurisdiction to consider a variance since this person is neither an applicant to nor a licensee of this Board. Denny Morrow seconded the motion. The motion passed.

V-2014-047 - Members reviewed and discussed a request for an extension of LAMFT licensure term. Shonda Craft made a motion to approve this variance request. Denny Morrow seconded the motion. The motion passed.

VIII. PUBLIC INPUT

There was no public input.

IX. OTHER ITEMS

APPLICATIONS COMMITTEE:

The Applications Committee met on September 17, 2014 and October 17, 2014.

- Applications approved for the State exam: 36
- Applications (Non-COAMFTE) approved for the national exam: 12
- Applications (COAMFTE) approved for the national exam by staff per Board policy: 28

STATE EXAMINATIONS:

September 17, 2014:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Martin, Stephanie R.
2. Marquette, Laura F
3. Mitchell, Eileen T.
4. Steinmetz, Jessy
5. Thole, Christopher R.
6. Van Leeuwe, Jesse E.
7. Zrenchik, Kyle

September 19, 2014:

Four (4) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Dorman, Nancy J.
2. Kaihoi, Caleb L.
3. Rusk, Alison
4. Skordahl, Rondilienne

October 13, 2014:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Arnold, Susan L.
2. Corwin, Christina G.
3. Ellingson, Jill M.
4. Goldie, Jody M.
5. Marvin, Paige H.

October 15, 2014:

Four (4) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Frances, Christine
2. Patnoe, Sarah C.
3. Phelps, Brittany A.
4. Tuong, Tung T.

October 17, 2014:

11 applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Beeves, William M.
2. Fuller, Amber R.
3. Henning, Katie L.
4. Mellendorf, Alyson M.F.
5. Ronning, Tracy M.
6. Sauer, Marlana R.
7. Wetrosky, Debra S.

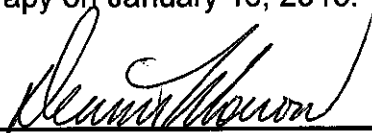
X. EXECUTIVE SESSION (CLOSED TO THE PUBLIC)

Jennifer and members discussed State exam questions and agreed to form a committee to edit, revise, and develop a new set of questions.

ADJOURNMENT

The Board reconvened following the closed executive session. Chair John Seymour adjourned the meeting at 12:00 p.m. on a motion by Mark Flaten and seconded by Herb Grant. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on January 16, 2015.



Denny Morrow, Secretary