

# Minnesota Board of Marriage and Family Therapy



## Minutes of the Regular Board Meeting November 15, 2013

### **MEMBERS PRESENT:**

Mark Flaten, Chair  
Denny Morrow, Vice Chair  
John Seymour, Secretary  
Kay Ek  
Bruce O'Leary  
Shonda Craft  
Herb Grant

### **STAFF PRESENT:**

Jennifer Mohlenhoff, Executive Director

### **GUESTS:**

Jennifer Coates, Attorney General's Office

### **I. CALL TO ORDER**

Chair Mark Flaten called the meeting to order at 9:30 a.m., in the University Room of the University Park Plaza Building.

### **II. CONSIDER AGENDA**

Jennifer noted that the agenda was revised to include an additional item, #7.

### **III. APPROVAL OF MINUTES OF THE SEPTEMBER 20, 2013 BOARD MEETING**

Denny Morrow made a motion to approve the minutes of the September 20, 2013 Board meeting as written. Herb Grant seconded the motion. The motion passed.

### **IV. ADMINISTRATIVE REPORT**

Members reviewed the Executive Director's Administrative Report as follows.

- Budget and Vendor Payment Reports
- Applications approved by the Application Review Committee in September and October, 2013.

- LAMFT and LMFT licenses issued in September and October, 2013.
- National Exam Score Report – Members reviewed a report of the most recent exam administration.
- LMFT License Renewal – Jennifer reported that the online LMFT renewal went live on November 13<sup>th</sup>, and postcard renewal notices have been mailed. This renewal cycle begins the attestation of continuing education which was discussed at the September Board meeting. The deadline for LMFT renewal is December 31, 2013. A \$50.00 late fee will be charged for renewal applications received January 1 through January 31, 2014. Licenses not renewed by January 31, 2014, will be officially expired.
- Legislative Action:
  - a) Seniors Mental Health Access Improvement Act - Jennifer reported that she was contacted by Senator Al Franken's office specific to a piece of legislation authorizing LMFTs to be approved providers eligible for Medicare Reimbursement at the Federal level.
  - b) Mental Health Workforce Summit – Jennifer reported that the 2013 Legislature created a taskforce to develop a mental health workforce plan being led by the Center for Excellence, Health Force Minnesota, which is housed at Winona State. They have been asked to be the organizing entity for a group of individuals that are going to meet monthly and are seeking representatives from all levels of the mental health population.
- BMFT Office move: Jennifer has reported that the office has moved to suite 400 and welcomed members to visit.
- Temporary and permanent part-time staffing – Update: Jennifer reported that a position description has been written for a permanent part-time individual, and is in process of approval from MMB. Frances Harris, a U of MN student worker, has begun her 3<sup>rd</sup> year of assisting the office with the renewal process and many other clerical duties.

**V. VARIANCES: #V-2013-039; #V-2013-040; #V-2013-041; #V-2013-042; #V-2013-043; #V-2013-044; #V-2013-045; #V-2013-046; #V-2013-047; #V-2013-048; #V-2013-049; #V-2013-050**

V-2013-039 - Members reviewed and discussed a request to take the national exam an 8<sup>th</sup> time. John Seymour made a motion to approve the variance. Herb Grant seconded the motion. The motion passed

V-2013-040 - Members reviewed and discussed a request to take the national exam an 8<sup>th</sup> time. Herb Grant made a motion to approve the variance. John Seymour seconded the motion. The motion passed.

V-2013-041 - Members reviewed and discussed a request to take the national exam a 7<sup>th</sup> time. John Seymour made a motion to approve the variance. Herb Grant seconded the motion. The motion passed

V-2013-042 - Members reviewed and discussed a request to take the national exam an 8<sup>th</sup> time. John Seymour made a motion to approve the variance. Herb Grant seconded the motion. The motion passed.

V-2013-043 – Members reviewed and discussed a request regarding continuing education. Herb Grant made a motion to table the motion. John Seymour seconded the motion. The motion passed.

V-2013-044 – Members reviewed and discussed a request regarding continuing education. Shonda Craft made a motion to deny the request. Bruce O’Leary seconded the motion. The motion passed.

V-2013-045 – Members reviewed and discussed a request regarding the supervision requirement to obtain supervision for licensure by a non-Board approved supervisor. John Seymour made a motion to deny the motion. Kay Ek seconded the motion. The motion passed.

V-2013-046; V-2013-047; V-2013-048; V-2013-049; V-2013-050 - Members reviewed and discussed five (5) requests to be granted Board-approved supervisor status prior to meeting the requirements. John Seymour made a motion to deny all five of the requests. Bruce O’Leary seconded the motion. The motion passed.

## **VI. AMFTRB ANNUAL MEETING – REPORT FROM DELEGATE SHONDA CRAFT**

Shonda Craft reported that she attended the AMFTRB Annual Meeting in Portland, Oregon last month. Main issues included military personnel and their spouses, portability of licensure across state lines, scopes of practice and ethics violations, technology to better serve people in outlying rural areas, and continuing competence.

## **VII. RULE REVISION REVIEW AND DISCUSSION**

Jennifer reported that the Rules Committee will be called to meet again to discuss the Code of Ethics. Full discussion of the revised rules will be held at the January meeting.

## **VIII. PUBLIC INPUT**

There was no public input.

## **IX. OTHER ITEMS**

Jennifer reported that additional members are needed for exam panels in December and January. Members discussed availability. Due to time constraints, added agenda item #7 was tabled until January.

## APPLICATIONS COMMITTEE:

The Applications Committee met on September 20, 2013 and October 18, 2013.

- Applications approved for the State exam: 25
- Applications (Non-COAMFTE) approved for the national exam: 13
- Applications (COAMFTE) approved for the national exam: 29

## STATE EXAMINATIONS:

### September 20, 2013:

4 applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Neurenburg, Gayle
2. Winemiller, Michelle
3. Ess, Stephanie
4. Learing, Emily A.

### September 18, 2013:

12 applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Palmer, Lesley
2. Mitlying, Kimberly
3. Wevers, Laurie
4. Weckert, Crystal
5. Gurovitsch, Molly
6. Wohlfeil, Trisha
7. Wegmann, Nell
8. Stamschror, Sara
9. Logstrom, Kerin
10. Mendez, Angela

### October 25, 2013:

Four (4) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Olson, Lindsay
2. Patton, Ralph

October 18, 2013:

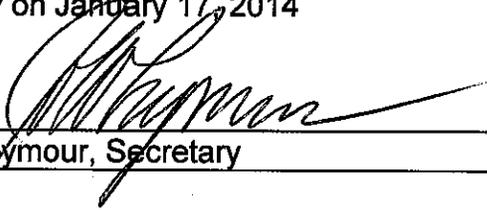
11 applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Chadwell, Katharina M.
2. Chase, Mallory M.
3. Erickson, Emily G.
4. Green, Erin E.
5. Hesse, David B.
6. Moulik Gupta, Pallabi
7. Valen, Margaret A.
8. Watterud, Jessica R.

**XI. ADJOURNMENT**

Chair Mark Flaten adjourned the meeting at 12:00 p.m. on a motion by John Seymour and seconded by Shonda Craft. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on January 17, 2014

  
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John Seymour, Secretary