

**Board of Dietetics and Nutrition Practice**  
2829 University Avenue SE, Suite #402, Minneapolis, MN 55414  
(651) 201-2764

**Board Minutes**  
**October 11, 2016**

Board Members Present: Vice-Chair Rebecca Werner, Cheryl Asplund, Kristin Halonen, Sue Parks, Margaret Schreiner, Lea Wetzell

Also Attending: Ruth Grendahl, ED/ Anna Hartsel, Admin Specialist/Nicholas Lienesch, AGG

Quorum - The meeting was called to order by Vice Chair Werner at approximately 12:00PM in the Office Conference Room, 2829 University Avenue SE, #402, Minneapolis, MN. A quorum was declared.

Agenda - Motion to approve the agenda by Schreiner, seconded by Asplund; motion carried.

Minutes - Motion to approve the March 13, 2016 minutes; motion by Schreiner, seconded by Asplund; motion carried.

Approval of License Reinstatements (12); motion by Asplund, seconded by Schreiner; motion carried.

Horner, Melissa	Anderson, Donna	Kistler, Virginia	Stone Manship, Jessica
Hoban, Katie	Mulfinger, Ann	Luftman, Alicia	Gebauer, Hilary
Kiepeke, Jenna	Harrill, Andrea	Lentz, Emily	Danielson, Lisa

Licenses Issued - Grendahl presented the recently approved applicants, granting dietitian and nutritionist licensure from March 4, 2016 to October 10, 2016. All applicants provided fully completed applications, appropriate fees, and required documentation. Based on review of the applications, Grendahl directed that licenses be issued as authorized by the full board. Motion by Schreiner, seconded by Werner to accept the licensure report; motion carried.

Dietitian Licenses Issued (91)

Hakala, Ivy	Ruhl, Karen	Swanson, Toni	Skog, Kayla
Smith, Nicole	Iverson, Katie	Strong, Madelynn	Teng, Wan-Ping
Wetterling, Abby	White, Susan	Almeter, Amanda	Hinrichsen, Kayla
Spangenberg, Katherine	Tang, Jessica	Clearman, Donna	Collett, Kari
DeWitt, Tara	Ellefson, Samantha	Summers, Diane	Wedel, Naomi
Hadler, Emma	Weigold, Laura	Borch, Anja	Chalmers, Alea
Quinn, Sarah	Roubik, Melanie	Schaeffer, Juli	Ferguson, Katie
Johnson, Danaca	Liu, Chang	Mersinger, Katie	Miller, Brandis
Richards, Allison	Schuder, Jenna	Tholen, Jillian	Timmerman, Kayla
Betzler, Rose	Szempruch, Gwendolyn	Yang, Roseanne	Winer, Marcia
Current, Nina	Koppen, Stacy	Melink, Dana	Solheid, MaryJoy
Dillon, Tracey	Erickson, Jennifer	Krueger, Amy	Kruger, Chelsey
Moyers, Hannah	Egan, Kathleen	Reemtsma, Jennifer	Cournoyer, Alexa
Peick, Amy	Ziolkowski, Erin	Simons, Beth	Cleary, Brandon
Ryan, Kylie	Weisberg, Lindsay	Wiesner, Megan	Woodyard, Kimberly
Brovold, Stephanie	Larson, Jessica	Merritt, Lauren	Nelson, Kaitlyn
O'Leary, Courtney	Gawlik, Taylor	Kemp, Eman	Keogh, Elaine
Melhorn, Kelly	Parent, Emily	Schminke, Hailey	Colby, Hannah
Adams, Cynthia	Deutz, Rachelle	Burgett, Andrea	Knodel, Sarah
Macher, Kristina	Solum, Karli	Stelzer, Alexa	Dukes, Janie

Hauge, Vanessa  
Porteous, Rachel  
Gebhart, Emily

Londre, Romi  
Gibbs, Hannah  
Geonnotte, Emily

Richter, Chloe  
Schaekel, Jenilee  
Larson, Riley

Hursin, Lisa  
Watson, Tera

Nutritionist License Issued (1)  
Welhaven, Cole

2016 License Renewal Fee and Dates - The Board approved the same \$75 fee as the previous year and a six week renewal period. Motion by Schreiner, seconded by Asplund; motion carried.

CE Committee Report – It was recommended the Board consider changing the license renewal date from November 30 to October 31. Currently, once the renewal period ends, 10% are randomly selected to participate in the audit. However, they already received their license renewal, making any form of action for non-compliance difficult. This would be a Board policy, and not affect licensees defined expiration in statute. It was also recommended that licensees non-compliant with CE requirements be forwarded to the CRC for possible disciplinary action. Motion by Schreiner, seconded by Wetzell to approve the recommended changes; motion carried.

Nutritionist Education/Transcript Review Questions for Licensure – The Board received several requests for pre-approval of education and transcript review prior to receiving a nutritionist application and fee. It was determined the Board was not authorized to review incomplete applications and a completed application and fee must be received prior to review. Motion by Schreiner, seconded by Parks; motion carried.

Revenue and expenditure financial reports were reviewed. The Board reviewed the proposed FY 18/19 Biennial Budget request changes to be submitted to the Governor’s Office, including a small agency increase and IT budget item inclusion. Motion by Schreiner, seconded by Wetzell to accept the financial reports and approve the proposed biennial budget; motion carried.

Grendahl reported the Retention Schedule was approved by the appropriate state entities as submitted, and this was the first time the Board had one in place.

Old Business – Grendahl updated the Board on compensation grid discussion with MMB.

2017 meeting schedule; February 14, September 12, October 11 (Tentative)

Motion to adjourn at 1:15 by Schreiner, seconded by Wetzell; motion carried.

Ruth Grendahl/Executive Director