

Board of Dietetics and Nutrition Practice

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Board Minutes June 20, 2012

The Minnesota Board of Dietetics and Nutrition Practice met on June 20, 2012 in the Plaza Room, First Floor, University Park Plaza Building, 2829 University Avenue SE, Minneapolis, MN. The meeting was held to conduct such routine business as would normally come before the Board.

Chair Peterson called the meeting to order at 7:37 AM with all attendees introducing themselves. With roll call, a quorum was declared:

Board Members Present:

Kristin Halonen
Darlene Kvist
Stacey Millett
Janelle Peterson
Debra Sheats

Also Attending:

Karen Holtmeier, Minnesota Academy of Nutrition and Dietetics
Lisa Brown, Minnesota Academy of Nutrition and Dietetics
Ann Erickson, Minnesota Academy of Nutrition and Dietetics
Randy Snyder, Executive Director
Anna Hartsel, Administrative Specialist
Bryan Huffman, Assistant Attorney General

A motion to approve the agenda was made by Ms. Millett, seconded by Ms. Sheats. Motion carried. Ms. Kvist made a motion to approve the minutes for the February 17, 2012 board meeting. Ms. Sheats seconded the motion. The motion passed with all voting aye.

Mr. Snyder, Executive Director presented the recently approved applicants granting dietitian and nutritionists licensure from February 18, 2012 to June 15, 2012. All applicants had provided a fully completed application, appropriate fees, and required documentation. Based on review of the applications, Mr. Snyder directed that licenses be issued as authorized by the full board. Ms. Sheats made the motion to accept the licensure report. Ms. Halonen seconded the motion and the motion passed with all voting aye.

Licenses issued February 18 to June 15, 2012

3101 Anna	Chetrick	3100 Karen	Gensmer
3102 Lindsay	Dalluge	3112 Lorraine	Hanna
3109 Dana	Eibergen	3114 Brianna	Hoffert
N205Nicole	Eikenberry	3115 Kathryn	Jenney
3110 Heidi	Fazio	3122 Christine	Lindell Detweiler
3111 Amber	Ferguson	3113 Kelly	Maglio

3106 Amanda Middaugh
3116 Katherine Mone
3119 Kayla Norenberg
3103 Bailee Phenix
3123 Jennifer Pope
3120 Kristen Priore
3104 Maria Roberts

3107 Nicole Rostad-Holdman
3124 Wendy Schoon
3117 Ashley Skibsted
3105 Samantha Thompson
3121 Danika Warner-Noreen
3108 Miranda Weaklend
3118 Julia Zumpano

Mr. Snyder, Executive Director presented a list of applicants for licensure as dietitians, submitted between within the past week. All applicants have provided a fully completed application, appropriate fees, and required documentation. Based on review of the applications by Mr. Snyder, Ms. Millett made the motion to accept the applicants and grant licenses as dietitians in the State of Minnesota to the listed applicants. Ms. Halonen seconded the motion and the motion passed with all voting aye. The following listed applicants are now Licensed Dietitians in the State of Minnesota.

Licenses issues on June 20, 2012

3125 Kelsa Hovelson
3126 Christine Johnson

3127 Leah Palmquist
3128 Jackie Weiland

Mr. Snyder presented the list for reinstatement for licensure. There were three candidate files reviewed and after consideration, the Board offered through motion by Ms. Kvist, seconded by Ms. Millet for reinstatement of their Minnesota Dietitian license to:

- *Tara Lynn Miller*
- *Jessica Dawn Remington*
- *Elizabeth J. Swartout*

Mr. Snyder presented the Financial Statement for the board and discussed the impending 2014-2015 biennial budget cycle which begins prior to the next meeting and will be required to be submitted to the Governor's office by October 15, 2012.

General Budget Directives from the board include:

- No fee increase for 2014-2015
- Staff should record the License Verification activity for the next two years for future budget cycles. The total number is low but staff resources or expense is utilized for this individual request.
- Fees will eventually need to be placed in Statutes due to laws passed in 2004 to place all required fees in statutes and controlled by the legislature and not in rules controlled by the board.
- The current staffing levels will be reviewed for this budget cycle.
- The Executive Committee will be considered the 'budget committee' and will be sought if direction is warranted for the Executive Director to complete the budget given the next BDNP board meeting will be days prior to final submission.
- The Accounts Payable was reviewed with no notable expenses that would impact the future budget.

A motion to accept the report and no fee increase for the 2014-2015 budget was made by Ms. Sheats, seconded by Ms. Halonen. Motion carried.

There was discussion but no formal reports from HPSP and the Council of Health Boards.

Chair Peterson made the 2012 Committee Appointments with discussion and clarification. The committee appointments will be printed for the next meeting.

The Chair opened discussion on the Scope of Practice issue with representatives from the Minnesota Academy of Nutrition and Dietetics. Quality discussion evolved on the role of the board with public safety and legal authority over dietetic practice and the role of the Minnesota Academy of Nutrition and Dietetics for professional advocacy and their national practice standards, which are not enforceable in current state law. Final direction was the Minnesota Board of Dietetics and Nutrition Practice will prepare language to revise Minnesota Statute § 151.37 to insert into the ‘authority’ to perform and draft new statutory language into the DNP statute as to how to use the authority as granted.

Minnesota Statute: §151.

Insert: “***Licensed Registered Dietitian and Licensed Nutritionists***” into the language to clearly authorize a licensed physician to prescribe a legend drug without reference to a specific patient, by directing a Licensed-Registered Dietitian and Licensed Nutritionists to adhere to a particular practice guideline or protocol’ And further to prepare language for the Minnesota BDNP Statute §148.TBD to:

Add entire subp to Minnesota Statute § 148.... The new language will potentially read:

A Licensed Registered Dietitian and Licensed Nutritionists may implement a protocol that does not reference a specific patient and results in a prescription of a legend drug that has been predetermined and delegated by a licensed practitioner as defined in section 151.01 subdivision (TBD) when caring for a patient whose condition falls within the protocol specifies the circumstances under which the drug is to be prescribed or administered.

The board will review the two housekeeping and non-controversial items at their next meeting. The Minnesota Academy will determine if the language is beneficial from the provider stand point. The Board believes the language clarifies current practice at some health care organizations and will provide clear direction for all HCO’s, protects the public by allowing efficient use of professional resources and meets the community standard of professional nutrition services.

A motion to direct the development of the language listed above and presented for final approval at the next meeting was made by Ms. Millett, seconded by Ms. Sheats. Motion carried.

Due to time, the review of Minnesota Dietetic/Nutritionists Statute 148.621 was not completed and will be put on the September agenda. Members were encouraged to review the statutes and come prepared to discuss the intended ‘housekeeping’ without significant content revision at the next meeting.

Mr. Snyder presented the various sections requiring board action following the 2012 Sunset Commission Legislation. There are six various items that will need to be addressed by the health

licensing boards within the next six month period and all boards are working collaboratively to find solutions.

Ms. Halonen will address the board at a future time regarding nutrition concerns with specific populations. Ms. Halonen will ask for agenda time from the Chairperson when the meeting is announced.

Mr. Snyder stated that the one year anniversary of the three boards sharing an Executive Director model is July, 2012 and we will perform an online assessment of what works and improvement possibilities. All three board chairs will hold a conference call and discuss the findings.

The board hopes to introduce online applications for new Dietitian and Nutritionist applicants after July 1, 2012.

Mr. Snyder asked that if the electronic recording of Continued Education with the online license renewal process was a priority of the board and if additional planning may be warranted as a future IT project. Informal discussion indicated that board assessment of a new renewal/recording of CE would be a valued strategic initiative.

Mr. Snyder stated the term of Janelle Peterson is completed in August, 2012 and that she continues service until a new appointment is made, which is typically made within six months. The link to the Secretary of State will be shared with the MAND to seek a new board member.

The next board is set for September 25, 2012 at 7:30 AM.

A motion to adjourn was made by Ms. Sheats second by Ms. Millett. Motion carried.

Meetings are open to the public and normally held at University Park Plaza, 2829 University Avenue SE, Minneapolis, MN.

Respectfully submitted,

Randy Snyder
Executive Director