

Board of Dietetics and Nutrition Practice
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Board Minutes
August 22, 2011

The Minnesota Board of Dietetics and Nutrition Practice met on August 22, 2011 in Conference Room C, University Park Plaza Building, 2829 University Avenue SE, Minneapolis, MN. The meeting was held to conduct such business as would normally come before the Board.

Jennifer Nelson, Chair of the Board, called the meeting to order at approximately 7:43 AM.

Board Members Present:

Darlene Kvist
Stacey Millett
Marnie Moore
Jennifer Nelson, Chair
Susan Parks
Janelle Peterson

Also Attending:

Randy Snyder, Executive Director
Ben Garbe, Assistant Attorney General

Ms. Peterson made a motion to approve the minutes for the May 9, 2011 board meeting. Ms. Millett seconded the motion. The motion passed with all voting aye.

Mr. Snyder, Executive Director presented the following list of applicants granted dietitian licensure. All applicants had provided a fully completed application, appropriate fees, and required documentation. Based on review of the applications, Mr. Snyder directed that licenses be issued as authorized by the full board. Ms. Kvist made the motion to accept the licensure report. Ms. Moore seconded the motion and the motion passed with all voting aye.

Licenses issued June 15, 2011

3018	Judy	Ament	3023	Stacey	Smith
3019	Jenifer	Bemboom	3024	Sara	Vine
3020	Angela	Brekken	3025	Nicole	Wavra
3021	Skye	Koch			
3022	Lonnie	Lowery			

Licenses issued August 8, 2011

3026	Michelle	Asp	3028	Amy	Krueger
3027	Jerri	Kjolhaug	3029	Katelyn	Madsen

3030 Joan Munoz
3031 Vanessa Richards

3032 Priyanka Sagar
3033 Abby Tibodeau

Mr. Snyder, Executive Director presented a list of applicants for licensure as dietitians. All applicants have provided a fully completed application, appropriate fees, and required documentation. Based on review of the applications by Mr. Snyder, Ms. Peterson made the motion to accept the applicants and grant licenses as dietitians in the State of Minnesota to the listed applicants. Ms. Millett seconded the motion and the motion passed with all voting aye. The following listed applicants are now Licensed Dietitians in the State of Minnesota.

3034 Sarah Covington

3035 Heather Knutson

Mr. Snyder, Executive Director presented a list of applicants for dietitian licensure by reinstatement. It was noted that each applicant submitted a fully completed application and remitted the required reinstatement fee. As required for reinstatement, satisfactory documentation has been received for continuing education that would have applied during the period of time between termination and application for reinstatement. A motion was made by Ms. Nelson to grant reinstatement of licensure to the applicants. The motion was seconded by Ms. Kvist and approved with all voting aye.

Patricia Marinic

Cheryl Raether

Mr. Snyder reported on the June 30, 2011 board budget. Documents showing income and expenses through June for fiscal year 2011 were provided; however, final year end statements are not finalized. The newly implemented State of Minnesota SWIFT accounting system will delay prompt reporting in the near future, expected with any new system. No action was necessary.

Ms. Parks reported on the August 16, 2011 HPSP meeting. There are no Dietetics/Nutritionists included as participants at this time. She thought the program was beneficial for the health care professional. Snyder asked if any public education emphasis regarding HPSP had occurred. The HPSP brochure is provided with the DNP initial license. The DNP website has HPSP information and referral contacts readily. The DNP board pays \$1000.00 for their annual participation and per individual enrolled.

No activity from Council of Health Boards.

The renewal fee of \$45.00 and the surcharge of \$5.00 will remain for the 2011 renewal period. The initial motion was made by Ms. Nelson, seconded by Ms. Moore with the motion carrying. Clarity should be provided licensees that their licenses expire on November 30. On December 1, former licensees are categorized as Voluntary Drop (have notified the board that they are not going to renew) Expired for non-renewal (DNP's have not notified the office of their renewal intent) or Terminated CE Deficiency (DNP's don't have adequate CE at the time of their renewal) which this status remains until the February board meeting when former licensees are then subject to the current reinstatement requirements. Board members expressed their desire to be proactive with an explanation in the renewal notification that the license expires on November 30, and may cause a challenge with third party payments, employers and others that may require the license. The underlying message would be if this may pose a challenge, it would be beneficial to renew early.

Board direction is to review renewal practices this year and determine best practices with recommended changes for the 2012 renewal cycle.

Legislative Session review occurred with Sunset Legislation being discussed. There is no further direction offered by the Commission at this point. A board committee to serve as lead board members was appointed. Darlene Kvist, and Janelle Peterson were asked to participate on the working committee with the motion by Jennifer Nelson and seconded by Stacey Millet.

Mr. Snyder reported on the DR.LiMS technology project with the board fully supportive of electronic approaches as a comprehensive health related boards licensing system. Motion to participate was made by Ms. Moore, and seconded by Ms. Nelson, which carried.

Mr. Snyder reported on the January, 2012 revisions to the Commission of Dietetic Registration examination. The examination is one element of the initial licensure requirement for Dietitians. The board reviewed and accepted the revisions to the examination. Motion by Ms. Kvist, seconded by Ms. Nelson, with the motion carried.

Mr. Garbe, AAG outlined the modified complaint process with the Complaint Review Committee. All complaints will be reviewed by the two DNP board members serving on the Complaint Review Committee (CRC) with staff and the AG's office soliciting information before proceeding or dismissing the complaints. A letter of inquiry is being developed for all complaints with responses reviewed by the CRC. The AAG will also review the 'practice' of nutrition issues and not merely the title of dietitians and nutritionists and will offer additional information at the next meeting. There are many exceptions but complaints will be investigated if the committee determines someone is attempting to circumvent title but still performing nutritional counseling without adequate credentials as a public safety issue.

Discussion on adding definitions such as 'medical nutrition', specific to current practice standards and opening up the practice act was held. Overall, the AAG believes the current DNP Practice Act is in "good shape".

Ms. Kvist moved to formulize a written policy summarizing the AAG's statements and for staff to draft administrative procedures. Ms. Nelson seconded. Motion carried.

A final review of the advisory notice being sent with the renewal notices was completed. This will serve as a generic reminder that Minnesota requires continuing education that enhances knowledge and skill in the practice of dietetics and nutrition specific to the integration and application of scientific principles of food, nutrition, biochemistry, physiology, food management and behavioral and social sciences to achieve and maintain human health through the provision of nutrition care services. In this next year, the board will review CE, renewal procedures and the electronic approach to streamline and avoid duplication of effort for licensees.

Ms. Peterson summarized the Advisory Notice which will be sent out in the 2011 renewal period. Proposed CE Rules were determined by the former AAG to be too restrictive to proceed. The board believes Minnesota licensees should focus on dietetics and nutrition and other personal self-development are valuable but not CE worthy. This discussion will continue in 2012 in preparing for the 2012 renewal period.

New board members will be named by the Governor's office prior to the next board meeting with new committee assignments established at the next meeting.

Discussion was held on the use of the title of the "Nutritional Therapy Practitioner" and the potential title protection issues. It will be forwarded to the Complaint Review Committee.

Discussion on another occupational license board altering the definition of 'nutrition' education incidental to their practice moving towards a core value of their practice will continue to be monitored. It will be discussed and the AAG will review his findings at the November meeting.

Chair Nelson provided her final thoughts and outlined future goals. Words of appreciation were expressed for both Jennifer Nelson and Marnie Moore for their 16 years of combined service to the Board of Dietetics and Nutrition Practice.

Ms. Peterson made a motion and Ms. Moore seconded to adjourn the meeting. Motion passed.

Upcoming Board Meetings:
November 7, 2011. 7:30 AM
February 6, 2012 7:30 AM
May 7, 2012 7:30 AM.

Meetings are open to the public and normally held at University Park Plaza,
2829 University Avenue SE, Minneapolis, MN.

Respectfully submitted,



Randy Snyder
Executive Director