



Minnesota Board of Marriage and Family Therapy



Minutes of the Regular Board Meeting May 20, 2016

MEMBERS PRESENT:

Shonda Craft, Vice-Chair
Denny Morrow, Secretary
Katy Graves
Herb Grant

MEMBERS ABSENT:

John Seymour, Chair
Mark Flaten
Bruce O'Leary

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director

OFFICE OF THE MN ATTORNEY GENERAL:

Caitlin Micko, Assistant Attorney General

GUESTS

Students
Bruce Minor, LMFT
Phil Rosier, LMFT
Denise Williams, LAMFT
Kari Goeden, LMFT

I. CALL TO ORDER

Vice-Chair Shonda Craft called the meeting to order at 9:30 a.m. in the University Room of the University Park Plaza Building, 2829 University Avenue SE, Minneapolis, MN.

II. CONSIDER AGENDA

The Agenda was approved, with Items #7 and 8 b and c being deferred to the July Board meeting.

III. INTRODUCTIONS

Introductions were made.

IV. APPROVAL OF MINUTES OF THE MARCH 11, 2016 BOARD MEETING

Denny Morrow made a motion to approve the minutes of the March 11, 2016 Board meeting as written. Katy Graves seconded the motion. The motion passed.

V. ADMINISTRATIVE REPORT

Members reviewed the Executive Director's Administrative Report as follows:

- Budget and Vendor Payment Reports were reviewed and approved.
- The report on applications approved by the Application Review Committee in March and April 2016 was reviewed by the Board.
- LAMFT and LMFT licenses issued in March and April 2016 were reviewed and approved by the Board.
- National Exam Score Report – Members reviewed and discussed national exam score reports for March and April 2016.
- 2016 Legislative Session Update – Jennifer reported that she will know the outcome of the supplemental budget request by next Monday and will keep members apprised.
- Jennifer reported that a bill has been passed and will be presented to the Governor for signature addressing the duty to warn requirement for individuals seeking licensure and practicing under supervision. Need for statutory change arose from a court case involving a supervisee and a court determination that the duty to warn didn't apply to a supervisee of the Board of Psychology because they were not yet independently licensed by the Board. All of the Behavioral Health Boards have obtained a statutory change. The MFT Board's language reads, *"A licensee includes a student or intern practicing MFT under qualified supervision as part of an accredited educational program or under a supervised post-graduate experience in MFT required for licensure"*.
- Rule Revision Update: BMFT Response to Comment Memo – Jennifer reported that the Board did not receive enough formal requests to hold a public hearing on the rule revisions, but since several formal and informal requests were received, members of the Rules Committee held a public forum in early April. A "Formal Response to Comment" was written to include the categories of comments received and the Board's response to each and will be filed with the Governor's office for final review. If the Governor signs, the final step is formal filing with OAH. OAH will then notify the Board if the rules have been adopted. Updates will then be posted to the Board's website. Jennifer stated if all goes as planned the rules are anticipated to be adopted effective August 1, 2016.
- MAMFT November Training - Jennifer reported that she will be part of the MAMFT training scheduled for November 11, 2016 to give two presentations. The first session will be on rule revisions and the second session will be aimed at supervisors to discuss items supervisors should know. Denny Morrow recommended that Jennifer emphasize to supervisors the importance of understanding the rules and statutes.
- Out State Board Meeting in 2017 - Jennifer and members discussed holding a future Board meeting outside the metro area and agreed to discuss again at the July Board meeting.
- Jennifer reported that she's been notified by the Governor's office that Shonda Craft has been reappointed to a second term on the Board and that Andrea Hendel, LMFT, has been appointed as a new member of the Board.

VI. VARIANCES: #V-2016-09; #V-2016-11; #V-2016-12; #V-2016-13; #V-2016-14; #V-2016-15; #V-2016-16; #V-2016-17; #V-2016-18

V-2016-09 – Members reviewed and discussed a request seeking supervision for licensure from a North Dakota LMFT. Denny Morrow made a motion to approve the request, allowing 100 hours of supervision with the North Dakota LMFT and the remainder of hours would have to be with a MN LMFT Board-approved supervisor. Katy Graves seconded the motion. The motion passed.

V-2016-11 - Members reviewed and discussed a request seeking Board-approved supervisor status prior to meeting rule requirements. Herb Grant made a motion to approve the request. Denny Morrow seconded the motion. The motion passed.

V-2016-12- Members reviewed and discussed a request seeking extension of an LAMFT license term. Denny Morrow made a motion to approve the request, to extend the LAMFT license term one (1) year. Herb Grant seconded the motion. The motion passed.

V-2016-13- Members reviewed and discussed a request seeking Board-approved supervisor status prior to meeting rule requirements. Herb Grant made a motion to approve the request. Katy Graves seconded the motion. The motion passed.

V-2016-14- Members reviewed and discussed a request seeking an extension of LAMFT license term. Denny Morrow made a motion to approve the request, to extend the LAMFT license term one (1) year. Herb Grant seconded the motion. The motion passed.

V-2016-15- Members reviewed and discussed a request seeking an extension of LAMFT license term. Herb Grant made a motion to approve the request, to extend the LAMFT license term three (3) years. Denny Morrow seconded the motion. The motion passed.

V-2016-16- Members reviewed and discussed a request seeking to take the AMFTRB National Examination in MFT for a sixth time. Denny Morrow made a motion to approve the request. Katy Graves seconded the motion. The motion passed.

V-2016-17- Members reviewed and discussed a request seeking an extension of LAMFT license term. Herb Grant made a motion to approve the request, to extend the LAMFT license term two (2) years. Denny Morrow seconded the motion. The motion passed.

V-2016-18- Members reviewed and discussed a request seeking supervision for licensure from a non-LMFT Board-approved supervisor. Denny Morrow made a motion to approve the request. Herb Grant seconded the motion. The motion passed.

VII. COMMITTEE REPORTS: PERSONNEL COMMITTEE – Deferred to July meeting.

VIII. ELECTIONS

a) Board Officers - Herb Grant nominated the officer slate of Shonda Craft, Chair; Bruce O'Leary, Vice-Chair; and Katy Graves, Secretary. Denny Morrow seconded the motion. The motion passed.

b) AMFTRB Delegate and Alternate – Deferred to July Board meeting.

c) HPSP Program Committee Representative and Alternate – Deferred to July Board meeting.

IX. APPOINTMENT OF WORK GROUP – REVIEW OF LMFT STATE EXAMINATION PROCEDURE AND CONTENT FOLLOWING ADOPTION OF NEW RULES

Jennifer stated that when approved, the revised rules will have an immediate impact on the State licensure process and recommends that a work group be facilitated to meet soon to discuss the process, planning, and exam structure to see how it could be altered. Jennifer will determine meeting dates and members who are available will be appointed as the work group.

X. APPROVAL TO CONTRACT – STATE LICENSE EXAMINERS

Jennifer requested Board approval to contract with Sara Wright, Steve Peltier and Mark Flaten to serve as License Examiners. Herb Grant made a motion to approve Sara Wright, Steve Peltier and Mark Flaten as License Examiners. Katy Graves seconded the motion. The motion passed.

XI. REVIEW – AMFTRB DRAFT TELETHERAPY GUIDELINES

Members reviewed a draft for the AMFTRB Teletherapy Practice Guidelines crafted by a task force that was established at the annual meeting last September. Jennifer stated that AMFTRB sought input from MFT regulatory Boards and would like to receive members input by June 1st to bring to the annual meeting next September.

XII. PUBLIC INPUT

Bruce Minor expressed concerns on the impact the new rules will have on those taking the State exam and if they'll have enough notice to prepare. Jennifer stated that the welfare of those taking the exam is important and steps will be taken to ensure enough notice is given to prepare for the exam.

Public expressed gratitude for the Board's work on rule revisions.

XIII. OTHER ITEMS / ANNOUNCEMENTS

APPLICATIONS COMMITTEE:

The Applications Committee met on March 11 and April 15, 2016.

- Applications approved for the State exam: 42
- Applications (Non-COAMFTE) approved for the national exam: 10
- Applications (COAMFTE) approved for the national exam by staff per Board policy: 29
- Applications approved for licensure by Reciprocity: 3

STATE EXAMINATIONS:

March 9, 2016:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Alm, Wendy
2. Elsberry, Erik S.

3. LaBrie, Beverly
4. Landwehr, Debra Ann
5. Lewis, Ana G.
6. Phan, Thao-Ha X.
7. Suick, Barbara

March 18, 2016:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Brown , Brandy
2. Carlson, Danielle A.
3. Clough, Adrien R.
4. Erickson, Justine E.
5. Hoffman, Sarah M.
6. Lee, Angelina M.
7. Lien, Zachary M.
8. Sporer, Carolyn R.

April 15, 2016:

11 applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Anderson, Sheila K.
2. Hoffman, Michele C.
3. Holland, Jana
4. Johnson, Elizabeth E.
5. Lochen, Stephen P.
6. Malone, Tracey M.
7. Metzger, Jessica
8. Osiecki, Emily K.
9. Thompson, Becca L.
10. Yang-James, Sandy

April 20, 2016:

Three (3) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Barfknecht, Cynthia L.
2. Fish, Stephanie D.
3. Hanson, Candace M.

XIV. EXECUTIVE SESSION (Closed to the Public)

Members reviewed and discussed two (2) Stipulation & Consent Orders and made the following determinations:

Stipulation & Consent Order #1: A motion was made and seconded to approve a Stipulation & Order for stayed license suspension, Dee Ann Peterson, LMFT. The motion passed.

Stipulation & Consent Order #2: A motion was made and seconded to approve a Stipulation & Order for license suspension, Robert Wark. LMFT. The motion passed.

XV. ADJOURNMENT

Vice-Chair Shonda Craft adjourned the meeting at 12:00 p.m. on a motion by Denny Morrow and seconded by Herb Grant. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on July 15, 2016.



Katy Graves, Secretary