



Minnesota Board of Marriage and Family Therapy



Minutes of the Regular Board Meeting March 11, 2016

MEMBERS PRESENT:

John Seymour, Chair
Shonda Craft, Vice-Chair
Denny Morrow, Secretary
Mark Flaten
Katy Graves
Herb Grant
Bruce O'Leary

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director

OFFICE OF THE MN ATTORNEY GENERAL:

Caitlin Miko, Assistant Attorney General

GUESTS

Students
Mark Anderson, Capella University

I. CALL TO ORDER

Chair John Seymour called the meeting to order at 9:30 a.m. in the University Room of the University Park Plaza Building, 2829 University Avenue SE, Minneapolis, MN.

II. CONSIDER AGENDA

Jennifer stated that Variance #2016-010 has been added to the agenda.

III. INTRODUCTIONS

Introductions were made.

IV. APPROVAL OF MINUTES OF THE JANUARY 15, 2016 BOARD MEETING

Denny Morrow made a motion to approve the minutes of the January 15, 2016 Board meeting as written. Herb Grant seconded the motion. The motion passed.

V. ADMINSTRATIVE REPORT

Members reviewed the Executive Director's Administrative Report as follows:

- Budget and Vendor Payment Reports were reviewed and approved.
- The report on applications approved by the Application Review Committee in January and February 2016 was reviewed by the Board.
- LAMFT and LMFT licenses issued in January and February 2016 were reviewed and approved by the Board.
- National Exam Score Report – Members reviewed and discussed national exam score reports for January and February 2016.
- LMFT and LAMFT License Renewal Report - Jennifer reported the following renewal statistics:
 - Eligible to Renew: 1,996
 - LMFT Renewals Received: 1,943 (97%)
 - 1,888 renewed online (97%)
 - With Late Fee: 32
 - 90 Day CE Extensions Granted: 133
 - Voluntary Expired License: 33
 - Terminated: 12
 - Emeritus: 8
 - Deceased: 1
- LAMFT renewal statistics as of February 29, 2016: Jennifer reported the following renewal statistics:
 - Eligible to renew: 127
 - LAMFT renewals received: 124 (98%)
 - 124 renewed online (100%)
 - With late fee: 8
 - Terminated: 2
 - Voluntarily expired license: 1
- CE Audit Update: Jennifer reported that the 7.5% random CE audit process has begun and LMFTs chosen for the audit have been notified and must comply by March 31, 2016. LMFTs who do not comply appropriately will be referred to the Board's Complaint Review Panel.
- Rule Revision Update: Jennifer reported that notices for the final notice and comment period of the rule revision were sent electronically and the formal comment period remains open through March 30, 2016. The effective date for revised rules is anticipated to be August 1, 2016.
- State Licensure Application – Jennifer stated that that if the rules are approved as written or slightly modified, she recommends the Board form a work group to revise the State Licensure Application and State Licensure Exam questions.

- 2016 Legislative Update –Jennifer reported that the legislative session has convened and that the MFT Board’s Supplemental Appropriation Bill is scheduled to be heard at the first hearing next week.

VI. VARIANCES: #V-2016-03; #V-2016-04; #V-2016-07; #V-2016-08; #V-2016-10

V-2016-03 – Members reviewed and discussed a request for permission to utilize a non-Board-approved LMFT supervisor. Mark Flaten made a motion to approve up to 50% of total supervision with a non-approved supervisor. Denny Morrow seconded the motion. Herb Grant made a motion to amend the initial motion to include that the approval is to be effective March 11, 2016 and is for 50% of the supervision hours remaining to meet minimum requirements for licensure. Shonda Craft seconded the motion. The motion passed.

V-2016-04 - Members reviewed and discussed a request for permission to take the national exam for the tenth time. Shonda Craft made a motion to allow the exam candidate to take the national exam for a tenth and final time. Bruce O’Leary seconded the motion. The motion passed.

V-2016-07- Members reviewed and discussed a request seeking an extension of time to complete CE hours. Mark Flaten made a motion to approve the request, allowing an extension until December 31, 2016 to complete CE hours. Herb Grant seconded the motion. The motion passed.

V-2016-08- Members reviewed and discussed a request for permission to count group supervision with more than 6 supervisees. Denny Morrow made a motion to deny the request. Mark Flaten seconded the motion. The motion passed.

V-2016-10- Members reviewed and discussed a request for permission to utilize a non-Board-approved LMFT supervisor. Shonda Craft made a motion to deny the request. Bruce O’Leary seconded the motion. The motion passed.

VII. TERMINATION OF LMFT & LAMFT LICENSES FOR NON-RENEWAL

Members reviewed a list of LMFT and LAMFT licenses that were terminated due to non-renewal. Herb Grant made a motion to approve the list of terminated licenses. Katy Graves seconded the motion. The motion passed.

VIII. PUBLIC INPUT

Students presented questions to the Board regarding rule revisions. Jennifer and members answered questions and encouraged them to review the proposed rules and the Statement of Needs and Reasonableness (SONAR) available on the Board’s website and welcomed them to make suggestions or express concerns during the formal comment period.

IX. OTHER ITEMS / ANNOUNCEMENTS

APPLICATIONS COMMITTEE:

The Applications Committee met on January 15, 2016 and February 19, 2016.

- Applications approved for the State exam: 24
- Applications (Non-COAMFTE) approved for the national exam: 21

- Applications (COAMFTE) approved for the national exam by staff per Board policy: 19
- Applications approved for licensure by Reciprocity: 1

STATE EXAMINATIONS:

January 13, 2016:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Beilby, Michelle E.
2. Berg, David
3. Binger, Nicole
4. Lillehei, Jenny F.
5. Mensing, Kim A.
6. Merritt, Aaron J.
7. Pierson, Laura J.
8. Sell, Kenneth L.

January 22, 2016:

Seven (7) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Carver-Regan, Karin A.
2. Hase, Jessica G.
3. Helgemoe, Jill A. (Herb- conflict)
4. Oien, Christin
5. Schroeder, Sue A.
6. Tarmann, Megan M.
7. Wallace, Stefanie J.

February 19, 2016:

Seven (7) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Abrahamson, Synnove I.
2. Creek, David J.
3. Kohler, Meghan L.
4. Marth, Jaunita F.
5. Smestad, Christina M.
6. Teigland, Ashley E.
7. Williams, Courtney M.

X. BOARD MEMBER RECOGNITION – MARK FLATEN, LMFT

Members recognized Mark Flaten with kindness for his dedicated service on the Board from 2008 to 2016.

XI. EXECUTIVE SESSION (Closed to the Public)

Members reviewed and discussed five (5) Stipulations & Consent Orders and made the following determinations:

Stipulation & Order #1: A motion was made and seconded to approve the Stipulation & Order for reprimand, civil penalty and conditional license, Laura Barbeau, LMFT. The motion passed.

Stipulation & Order #2: A motion was made and seconded to approve the Stipulation & Order for license surrender, Carolyn Thomas, LMFT. The motion passed.

Stipulation & Order #3: A motion was made and seconded to approve the Stipulation & Order for surrender of applicant status, Janice Anderson, Applicant. The motion passed.

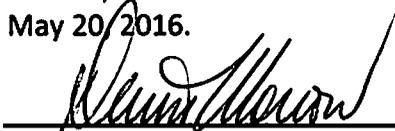
Stipulation & Order #4: A motion was made and seconded to approve the Stipulation & Order for license suspension, John Wolff, LMFT. The motion passed.

Stipulation & Order #5: A motion was made and seconded to approve the Stipulation & Order for license suspension, Kris Carl Wicklund, LMFT. The motion passed.

XII. ADJOURNMENT

Chair John Seymour adjourned the meeting at 12:00 p.m. on a motion by Denny Morrow and seconded by Herb Grant. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on May 20, 2016.



Denny Morrow, Secretary