

## **MINUTES OF THE BOARD OF VETERINARY MEDICINE MEETING: February 24, 2016**

**MEMBERS PRESENT:** Dr. Michelle Vaughn, Dr. Amy Kizer, Dr. Ron Swiggum, David Richter, Ms. Sharon Todoroff, Dr. Mary Olson

**REMOTE MEMBERS:** Dr. Barb Fischley

**OTHERS PRESENT:** Dr. Julia Wilson, and Mollie Brucher, staff; Jennifer Middleton, Attorney General's Office

**GUESTS:** Dr. Margaret Duxbury, Dr. Deborah Bryant

The Board of Veterinary Medicine met on February 24, 2016, in Conference Room A, Fourth Floor, University Park Plaza, 2829 University Ave. SE, Minneapolis, MN. President Michelle Vaughn called this meeting of the board to order at 1:00 p.m.

Motions to adopt the agenda and approve the minutes of September 9, 2015, were approved unanimously.

The meeting was closed for disciplinary considerations.

- 1) A proposal for an order of unconditional license for Dr. Becky Bugbee-Tong was discussed. A motion was made to approve the order, and was approved unanimously.
- 2) A proposal for an order of unconditional license for Dr. Thomas Carlson was discussed. A motion was made to approve the order, and was approved unanimously.
- 3) A proposal for an order of unconditional license for Dr. Debra Jahnke was discussed. A motion was made to approve the order, and was approved unanimously.
- 4) A proposal for an order of unconditional license for Dr. Betty Landercasper was discussed. A motion was made to approve the order, and was approved unanimously.
- 5) A proposal for an order of unconditional license for Dr. Heidi Mittelsteadt was discussed. A motion was made to approve the order, and was approved unanimously.
- 6) A proposal for an order of unconditional license for Dr. Steven Rumsey was discussed. A motion was made to approve the order, and was approved unanimously.
- 7) A proposal for an order of unconditional license for Dr. Troy Looper was discussed. A motion was made to approve the order, and was approved unanimously.
- 8) A proposal for an order of unconditional license for Dr. Daniel Smith was discussed. A motion was made to approve the order, and was approved unanimously.
- 9) A proposal for an order of unconditional license for Dr. Susan Swanson was discussed. A motion was made to approve the order, and was approved with one board member voting no.

The meeting re-opened.

A list of applicants who have completed the requirements for licensure was reviewed. Dr. Julia Wilson noted that Dr. Reza Seddighi was filling a Specialty VMC Clinician position. The applicants passed unanimously.

Dr. Wilson gave a budget update.

Dr. Margaret Duxbury and Dr. Deborah Bryant presented a petition for variance to the Board in regards a specialist rule in Minnesota Rules 9100. A motion was made to approve the variance and the variance was approved unanimously.

The Board reviewed the Spring 2016 newsletter. There was a motion to approve the newsletter, and was approved unanimously.

Dr. Wilson gave an update on the Health Professionals Services Program.

The Board discussed the upcoming AAVSB meeting. A motion was made to approve sending a delegate from the Board to the meeting, and was approved unanimously.

#### OLD BUSINESS

Dr. Wilson presented information about the Criminal Background Check (CBC) process to the Board. A motion was made to approve the Board's CBC policies and implementation process, and was approved unanimously.

Ms. Brucher gave an update on annual professional firm renewals and registrations.

Ms. Brucher gave an update on annual license renewal numbers.

#### NEW BUSINESS

Dr. Wilson reviewed the temporary license category.

Dr. Wilson gave the Executive Director's report.

Dr. Wilson discussed a reassignment of Executive Director's salaries through Minnesota Management and Budget. A motion was made to approve the reassignment of Dr. Wilson's salary range, and was approved unanimously.

The next meeting will be held at 1:00 p.m. on Wednesday, May 11, 2016. There being no further business, the meeting adjourned at 3:45 p.m.