



Minnesota Board of Marriage and Family Therapy



Minutes of the Regular Board Meeting May 20, 2011

MEMBERS PRESENT:

Herb Grant, Chair
Sara Wright, Secretary
Manijeh Daneshpour
Kay Ek
Denny Morrow
John Seymour

MEMBERS ABSENT:

Mark Flaten, Vice-Chair

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director

GUESTS:

Nathan Hart, AG's Office
Students

I. ORAL EXAMINATION

Nine oral examinations were administered. Upon successful completion, licenses were issued to Erin Hentges, Therese Meyer, Nancy Carlson, Kenneth Traft, Lisa Leon, Kristine Hemauer, Amie Black, and Harry Ford.

II. CALL TO ORDER

Chair Herb Grant called the meeting to order at 10:30 a.m. in the University Room of the University Park Plaza Building.

III. CONSIDER AGENDA

John Seymour requested that the Board reviews its summer attendance schedule.

Herb Grant stated that the terms of the Board's officers will expire at the end of June and nominations/elections will be held at the June Board meeting.

Herb Grant stated that four (4) oral exams will be held following the Board meeting.

IV. APPROVAL OF MINUTES OF THE APRIL 8, 2011, BOARD MEETING

Denny Morrow made a motion to approve the minutes of the April 8, 2011, Board meeting as written. John Seymour seconded the motion. The motion passed.

V. ADMINSTRATIVE REPORT

Budget Report:

Members reviewed and discussed the current budget and detailed vendor payment reports. Jennifer stated that the Board is maintaining a healthy available balance in its appropriation. The office will be spending down a small amount to order general office supplies, but no large equipment or supply purchases are needed at this point. Jennifer stated that unspent funds will lapse to the state general fund on June 30, 2011.

Legislative Update:

The Board reviewed a copy of the spreadsheet detailing the legislative conference committee's appropriation to the health licensing boards. The Board's rulemaking appropriation was extended through the end of fiscal year 2012. The Board's biennial appropriation remained intact and included a 5% increase granted to numerous small agencies. The conference committee passed its budget bill and the measure now needs to be passed by both the House and Senate, and signed by the Governor, before it would take effect. A bill was also just introduced in the Senate addressing measures for dealing with a possible state shutdown. If legislative appropriations are not passed and signed by the Governor prior to the session adjournment date, a shutdown could occur on July 1, 2011.

HPSP Interagency Agreement

Members reviewed a copy of the HPSP Interagency Agreement. Jennifer explained that this is an annual process where all of the Boards execute the agreement that allows billing and payments to the HPSP.

Denny Morrow gave a brief update on an HPSP meeting which he recently attended on behalf of the Board.

Oral Examination

Discussion was held concerning the consistently growing number of oral exam applications, and various options of how to best administer more oral exams each month. Denny Morrow made a motion that the Board develops an Exploratory Committee to review and gather information about moving to a written exam vs. an oral exam, and report back to the Board in the coming months. John Seymour seconded the motion. The motion passed. Herb Grant and John Seymour volunteered to serve on this committee and Board staff will provide administrative support.

June/July Oral Exam Scheduling

Members discussed their availability for oral exams in June. Jennifer stated that additional testing dates will likely be necessary and will keep members informed via email.

Oral Examination, Set #2

Jennifer stated that revisions have been made to oral exam set #2.

FARB & CLEAR

Jennifer requested Board input as to whether membership in certain regulatory organizations would benefit the Board in her role as Executive Director. In addition to Board representation on the AAMFTRB, a discussion regarding the FARB and CLEAR organizations occurred. General consensus was that CLEAR was better entity to consider for membership by the Board's ED.

Board Appointments Update

Jennifer stated that there is a possibility that both open seats on the Board will have appointments made prior to the June Board meeting.

Summer Supervision Seminars

Jennifer Mohlenhoff reported that she is moving forward with scheduling 2 or 3 supervision seminars and investigating sites to hold them.

Contracting for Online LAMFT License Renewal

ASU IT staff have indicated it is unlikely they will be available to assist with implementing online license renewal for LAMFTs this year. Jennifer will pursue the possibility of working with an outside IT contractor to create this online system so that it was functional by January 2012.

Fall Meeting

Jennifer informed members that she will not be in attendance at the October Board meeting.

VI. SURVEY OF LMFTs BY MN DEPARTMENT OF HEALTH

Members reviewed a draft of the MN DOH survey for licensees. Members shared input to several questions and requested that Jennifer provide feedback to DOH.

VII. VARIANCE REVIEW

Variance #1:

This variance will first be reviewed by the Applications Committee and will only come before the full Board if there are specific issues that need to be addressed.

Variance #2

This variance will first be reviewed by the Applications Committee and will only come before the full Board if there are specific issues that need to be addressed.

Variance #3

Members reviewed a variance request to Board supervisor requirements. John Seymour made a motion to permit the Executive Director to grant individual variances submitted by currently- licensed LMFTs who seeking an exception to the experience or training requirement for Board-approved supervisor status, when such status is now required for their employment under the newly-implemented DHS standards. Such variances will be reviewed for applicants employed now or prior to December 31, 2011 and will be granted for a period no longer than 3.5 years from the date of the applicant's initial LMFT licensure. Manijeh Daneshpour seconded the motion. The motion passed.

Variance #4

Members reviewed a variance request to extend the term an LAMFT license, due to hardship, and to allow 25% of supervision be obtained through electronic communication. Manijeh Daneshpour made a motion to approve the variance. Sara Wright seconded the motion. The motion passed.

VIII. RULE REVISION (NATHAN HART)

Nathan Hart asked that members take an in depth look at the rules of conduct and supervision rules, specifically the ratio of direct client contact and clinical client contact. The revised draft will be discussed in further details at a future Board meeting.

IX. COMMITTEE REPORTS

No committee reports were made.

X. PUBLIC INPUT

There was no public input.

XI. OTHER ITEMS

There were no other items.

XII. ORAL EXAMINATION

Four (4) oral exams were administered. Upon successful completion, licenses were issued to Tamar Marmor, Stacey Kuhl, and Adrienne Laursen.

XIII. ADJOURNMENT

Chair Herb Grant adjourned the meeting at 1:00 p.m. on a motion by John Seymour and seconded by Sara Wright.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on June 17, 2011.

Sara Wright, Secretary