

## MINUTES OF BOARD MEETING May 16, 2012

MEMBERS PRESENT: Mr. Jeremy Geske, Dr. John Lawrence, Dr. Joanne Schulman, Dr. Ron Swiggum, Ms. Sharon Todoroff, Dr. Michelle Vaughn

MEMBER ABSENT: Dr. Barbara Fischley

OTHERS PRESENT: Dr. John King and Donna Carolus, Staff; Karen Andrews, Attorney General's Office, Chris Thomson, Dr. Jose Mendez

The Board of Veterinary Medicine met on May 16, 2012 in Conference Room A, Fourth Floor, University Park Plaza, 2829 University Ave. SE, Minneapolis, MN. President John Lawrence called the meeting to order at 1:00 p.m.

The proposed agenda was amended to add additional disciplinary items and performance evaluation for the executive director to the closed portion. Added to new business were two items - Dr. Jose Mendez' request to speak to the board regarding his VMC Clinician license, and Dr. Barb Fischley's request to develop board policy on license application matters. The amended agenda and the proposed minutes were accepted.

The meeting was closed for disciplinary actions.

- 1) A proposed Stipulation & Order signed by Dr. Scott Greiman was discussed. Mr. Geske moved and Dr. Vaughn seconded to approve the Stipulation and Order. Passed unanimously.
- 2) A proposed Stipulation & Order signed by Dr. Mary Lillian Brown was discussed. Dr. Vaughn moved and Mr. Geske seconded to approve the Stipulation and Order. Passed unanimously.
- 3) A proposed Stipulation & Order signed by Dr. Mark Van Elzen was discussed. Mr. Geske moved and Ms. Todoroff seconded to approve the Stipulation and Order. Passed unanimously.

Meeting re-opened.

Following discussion in closed session, Dr. Schulman moved to grant a \$2000 achievement award to Dr. King. Dr. Vaughn seconded. Passed unanimously.

Dr. King introduced Chris Thomson from the University of Minnesota, who represents the student professional association as a liaison to the AAVSB.

Randy Snyder, who serves as executive director for three other health licensing boards, shared ideas on how the board might benefit from strategic planning. Following discussion, Dr. Vaughn moved and Dr. Schulman seconded to hold a strategic planning session the morning of the September board meeting. Passed unanimously.

Dr. King distributed a list of applicants for licensure. Dr. Schulman moved to license all applicants pending completion of all requirements before July 1. Dr. Vaughn seconded. Passed unanimously.

Dr. Lawrence gave a report on AAVSB. Dr. King reported that 18 individuals were approved to take the NAVLE through the Minnesota board during the April testing window. Of those, 14 passed and 4 failed. Dr. King also stated that any board member who would like to take the NAVLE may do so.

Dr. King gave an update on the board's budget.

Dr. King distributed a list of licensees who didn't renew their licenses which expired 2/29/12. Mr. Geske moved and Ms. Todoroff seconded to suspend the licenses for non-payment. Motion passed unanimously on a roll call vote.

#### OLD BUSINESS

Dr. King gave an update on the distribution of the Rabies Vaccination Guidance Document.

Dr. King stated he is still looking for members to serve on the CE Advisory Committee. Membership must include two board members, one member from the College of Veterinary Medicine, two members from the Academy of Veterinary Practice, and one member from the MVMA. Dr. Vaughn and Dr. Schulman volunteered to serve on the Committee as Board representatives.

#### NEW BUSINESS

Dr. Jose Mendez, a Resident at the University of Minnesota VMC, addressed the board requesting a waiver in the renewal of his Temporary VMC Clinician license because he was offered a one-year contract as a clinical instructor. Dr. Mendez cannot renew his visa without the license and he won't be able to take the surgery specialty board exam before his license expires. The Practice Act only allows one renewal of the Temporary VMC Clinician license and this would be the second renewal; therefore, no action was taken.

Dr. King went through the Sunset Commission's final bill and updated the board on the review process and new requirements. The Commission recommended that the health licensing boards continue for another twelve years but that another review be done in six years. There are five studies required by the Commission: criminal background checks; reporting obligations; role of Attorney General in investigations; fees; and ASU services. Additionally, boards are required to post disciplinary actions, business addresses, criminal convictions; malpractice judgments, and disciplinary actions taken in any state.

Dr. King shared a letter from the American Embryo Transfer Association stating their policy that considers embryo transfer to be the practice of veterinary medicine.

Dr. King discussed with the board a request from Karen A. Jackson to have a cease and desist order removed from the board's website. Dr. Vaughn moved and Mr. Geske seconded that the cease and desist order remain on the website. Passed unanimously.

Dr. King stated that Dr. Fischley has requested a discussion at a future board meeting regarding omission of information on a license application and what board action should be taken in such cases.

Election of officers was held. Dr. Schulman proposed the slate of officers remain the same – Dr. Lawrence, President; Mr. Geske, Vice President; Dr. Fischley, Secretary-Treasurer. Dr. Vaughn seconded. Passed unanimously.

The AAVSB annual meeting is September 13-15 in Seattle. AAVSB will pay for one board member as well as registration fees for Dr. Lawrence and Dr. King, who serve on AAVSB committees. Mr. Geske moved and Dr. Schulman seconded to pay expenses for two board members, Dr. Swiggum and Dr. Fischley. Dr. Vaughn will also attend and will serve as the voting delegate; her expenses will be paid by AAVSB. Motion passed unanimously.

Executive Director's Report:

License applications as well as requests to have license verifications to other states can now be done online.

The possibility of developing a guidance document regarding medical records was raised. Dr. King suggested an ad hoc committee study this and draft a document. Dr. Lawrence and Dr. Schulman will work on the small animal component; Dr. Swiggum and Mr. Geske will work on the large animal component.

The next meeting will be held at 10 a.m. on Wednesday, September 5, 2012.

There being no further business, the meeting adjourned at 4 p.m.

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Barbara Fischley, DVM  
Secretary-Treasurer