



## Minnesota Board of Marriage and Family Therapy



### Minutes of the Regular Board Meeting May 16, 2014

#### **MEMBERS PRESENT:**

Mark Flaten, Chair  
Denny Morrow, Vice Chair  
John Seymour, Secretary  
Ek, Kay  
Shonda Craft  
Herb Grant

#### **MEMBERS ABSENT:**

Bruce O'Leary

#### **STAFF PRESENT:**

Jennifer Mohlenhoff, Executive Director  
Sara Casebolt, Administrative Staff

#### **GUESTS:**

St. Mary's Student(s)

#### **I. CALL TO ORDER**

Chair Mark Flaten called the meeting to order at 9:40 a.m. in the University Room of the University Park Plaza Building.

#### **II. CONSIDER AGENDA**

The agenda was approved as presented.

#### **III. INTRODUCTIONS**

Jennifer introduced Sara Casebolt, a new administrative employee of the Board who began her position on April 2nd. Members welcomed Sara.

#### **IV. APPROVAL OF MINUTES OF THE MARCH 28, 2014 BOARD MEETING**

Denny Morrow made a motion to approve the minutes of the March 28, 2014 Board meeting as written. Herb Grant seconded the motion. The motion passed.



## **V. ADMINISTRATIVE REPORT**

Members reviewed the Executive Director's Administrative Report as follows.

- Budget and Vendor Payment Reports
- Applications approved by the Application Review Committee in March and April 2014.
- Legislative Session – Ongoing – Jennifer reported that the Legislature adopted a provision to increase State per diem payments from \$55.00 to \$75.00 and that the Boards were granted general spending authority to cover the additional cost. Other legislative issues are ongoing. The session concludes at the end of May.
- OLA Audit – FY12/13/14- Jennifer reported that the Board's audit by the OLA has not yet begun, but is anticipated to start in the near future as the OLA's of other small boards concludes.
- Staffing – Introduction of new employee Sara Casebolt, permanent part-time Administrative Assistant.
- Electronic Health Records – Inquiry/Discussion with Collaborative – Members held discussion regarding the issue of electronic health records and agree it is a significant issue for healthcare providers including LMFTs. Jennifer stated that she has participated in quarterly collaborative meetings with MFT educational programs and the Professional Association, MAMFT, and stated that Information on electronic health records is available through a link on the Board's website that compiles various links to the Department of Health. Jennifer reported that entities involved agree that inquiries on resources and on implementation of electronic health records should be directed toward the professional associations.

## **VI. VARIANCES: #V-2014-017; #V-2014-018; #V-2014-019; #V-2014-020; #V-2014-021;**

V-2014-017 - Members reviewed and discussed a request seeking to extend a post-graduate supervision period/LAMFT licensure renewal term. John Seymour made a motion to approve this variance request. Denny Morrow seconded the motion. The motion passed.

V-2014-018 - Members reviewed and discussed a request seeking to extend a post-graduate supervision period/LAMFT licensure renewal term. John Seymour made a motion to approve this variance request. Denny Morrow seconded the motion. The motion passed.

V-2014-019 - Members reviewed and discussed a request seeking to extend a post-graduate supervision period/LAMFT licensure renewal term. John Seymour made a motion to approve this variance request. Denny Morrow seconded the motion. The motion passed.

V-2014-020 - Members reviewed and discussed a request seeking to extend a post-graduate supervision period/LAMFT licensure renewal term. John Seymour made a motion to approve this variance request. Denny Morrow seconded the motion. The motion passed.

V-2014-021 – Members reviewed and discussed a request seeking to extend a post-graduate supervision period/LAMFT licensure renewal term. John Seymour made a motion to approve this variance request. Denny Morrow seconded the motion. The motion passed.



V-2014-022 – Members reviewed and discussed a request seeking to extend a post-graduate supervision period/LAMFT licensure renewal term. John Seymour made a motion to approve this variance request. Denny Morrow seconded the motion. The motion passed.

## **VII. ELECTION OF BOARD OFFICERS**

Herb Grant nominated John Seymour as Chair, Shonda Craft as Vice-Chair, and Denny Morrow as Secretary-Treasurer. Kay Ek seconded the motion. The motion passed. Mark Flaten stated that the new Officer terms will commence on July 1, 2014.

John Seymour made a motion to nominate Mark Flaten as Designated Delegate to the AMFTRB meeting in New Orleans this September, and Bruce O'Leary as Alternate Delegate. Herb Grant seconded the motion. The motion passed.

Herb Grant made a motion to table nomination of the HPSP representative position to the July meeting. Shonda Craft seconded the motion. The motion passed.

## **VIII. DISCUSSION – NATIONAL EXAM REASONABLE ACCOMMODATION: ESL/EEL APPLICANTS – UPDATE**

Jennifer gave an update on conversations she's had with the director of AMFTRB and the staff at the national testing company, ProExam, and confirmed that it is a national standard that types of accommodations granted are those limited and allowed by the ADA. Jennifer stated that she will draft a letter to ProExam with a proposal to modify this Board's specific contract to include the ability to grant additional time to ESL/EEL candidates and will keep the Board apprised as the matter progresses.

## **IX. DISCUSSION – TELEPHONE/ELECTRONIC THERAPY: POST-GRADUATE SUPERVISED EXPERIENCE**

Members discussed options of post-graduate supervision to include telephone/electronic therapy. The Board took no formal action regarding a policy position. Jennifer was directed to address the specific question with the Board-approved supervisor regarding his supervisee. Jennifer will share additional information on the topic with Board members to review prior to the Board considering the topic at a future Board meeting.

## **X. PUBLIC INPUT**

There was no public input.

## **XI. OTHER ITEMS**

Denny Morrow requested that the Board formally consider the 2015 and 2016 Board meeting and committee schedule at the July Board meeting.

## APPLICATIONS COMMITTEE:

The Applications Committee met on March 28<sup>th</sup> and April 16, 2014.

- Applications approved for the State exam: 19
- Applications (Non-COAMFTE) approved for the national exam: 16
- Applications (COAMFTE) approved for the national exam: 18

## STATE EXAMINATIONS:

### March 26, 2014:

11 applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Anderson, Sarah
2. Baker, Casey
3. Brown-De Alba, Lori
4. Butala, Jon
5. Hansen, Eric
6. Hill, Janine
7. Lunde, Kimberly
8. Phoenix, Jennifer
9. Svare, Pauline
10. Vogelsang, Tricia

### April 4, 2018:

3 applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Connery, Deborah C.
2. Gliddon, Elisabeth
3. Neumann, Amanda N.

### April 18, 2014:

12 applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Ayala, Ivan
2. Granda, Cody
3. Hough, Kathryn
4. Kaehr, Andrew
5. Kruse, Justin
6. Leaders, Rebecca
7. Mayer, Bridget
8. Mielke, Richard
9. Osberg, Rory
10. Rapkin, Sheena
11. Schilz, Barbara
12. Yost, Gail



April 25, 2015:

5 applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Beall, Rebecca
2. Harper, Marna
3. Kimman, Michelle
4. Knabe, Norah
5. Welte, Samantha

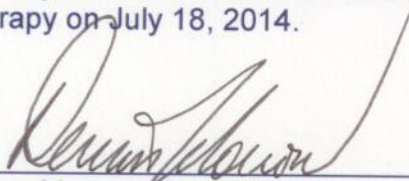
**XII. BOARD MEMBER RECOGNITION – Kay Ek**

Members recognized Kay Ek as her last official meeting on the Board after serving two full terms since 2006.

**XIII. ADJOURNMENT**

Chair Mark Flaten adjourned the meeting at 12:00 p.m. on a motion by Herb Grant and seconded by Shonda Craft. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on July 18, 2014.



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Denny Morrow, Secretary