



**Minutes of the Regular Board Meeting
May 15, 2015**

MEMBERS PRESENT:

John Seymour, Chair
Shonda Craft, Vice-Chair
Denny Morrow, Secretary
Herb Grant
Flaten, Mark
Bruce O'Leary
Katy Graves

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director

GUESTS

Students
Nancy O'Brien, Board Staff
Sara Casebolt, Board Staff

I. CALL TO ORDER

Chair John Seymour called the meeting to order at 9:30 a.m. in the University Room of the University Park Plaza Building.

II. CONSIDER AGENDA

The agenda was approved as presented.

III. INTRODUCTIONS

Introductions were made.

IV. APPROVAL OF MINUTES OF THE MARCH 27, 2015 BOARD MEETING

Denny Morrow made a motion to approve the minutes of the March 15, 2015 Board meeting as written. Herb Grant seconded the motion. The motion passed.

V. ADMINSTRATIVE REPORT

Members reviewed the Executive Director's Administrative Report as follows:

- Budget and Vendor Payment Reports were reviewed and approved. Jennifer reported that end of the fiscal year purchases will include new desk chairs and computer monitors.
- The report on applications approved by the Application Review Committee in March and April, 2015 was provided to the Board.
- LAMFT and LMFT licenses issued in March and April, 2015 were reviewed and approved by the Board.
- National Exam Score Report – Members reviewed and discussed the national exam score report for March 2015.
- 2015 Legislative Session Update – Jennifer gave an update on the 2015 Legislative Session:
 - All bills, with the exception of SF 1361 / HF1348, made initial hearing and committee deadline and remain under consideration in the 2015 session.
 - SF 1458 / HF 1638: Omnibus Health and Human Services Appropriation bill. Majority of provisions below have been incorporated into either the House or Senate omnibus bills. Differences between the bills will be worked through in conference committee.
 - SF 504 / HF 506: Modifies the Board's practice act to allow for temporary/expedited licensing of former and current members of the military.
 - SF 3 / HF 211: Adds "mental health professional" and other specified health professions as eligible for the health professional loan forgiveness program if practicing in a defined rural area.
 - SF 63 / HF 573: Adds LICSW and LMFT consultation as eligible for Medical Assistance (MA) coverage.
 - SF 1246 / HF 1447: Establishes a mental health professions clinical training expansion grant program as well as grant programs for training sites for mental health professionals.
 - SF 1361 / HF1348, has no direct impact on the Board or the practice of MFT, but is the cooperative private divorce bill that comes out of a collaborative group led by LMFT Bill Doherty.
- Rule Revision Update – Jennifer reported that she has executed a Professional Technical Contract with Tiernee Murphy to assist in facilitating the completion of the rule adoption process.

- Expiration of State Technology Surcharge – June 30, 2015 – Jennifer reported that the 10% State surcharge on license and license renewals will expire on June 30, 2015.
- Board Member/Staff Roster – Revised May 2015 – A revised contact list of Board members and staff was provided to Board members.
- AMFTRB Update – Testing procedure; ESL/ELL accommodation; Annual meeting attendance- Jennifer reported that the AMFTRB Annual meeting in September will address ESL/ELL testing accommodations and she will be in attendance to be part of the discussion.
- Press Release Vendor Update – Jennifer reported that she has found a couple of different vendors who can provide a press release service to the Board. Jennifer stated that she may implement a subscription to a press release service and use available funds to execute a multi-year contract.

VI. VARIANCES: #V-2015-11; #V-2015-12; #V-2015-13; #V-2015-15; V-2015-016

V-2015-11 - Members reviewed and discussed a request for an extension of an LAMFT licensure term. Mark Flaten made a motion to approve this variance request. Herb Grant seconded the motion. The motion passed.

V-2015-12 - Members reviewed and discussed a request for a variance from the supervision requirement, seeking permission to earn supervision hours with a licensed psychologist. Herb Grant made a motion to deny this variance request. Shonda Craft seconded the motion. Bruce O'Leary abstained; the motion passed.

V-2015-13- Members reviewed and discussed a request for an extension of an LAMFT licensure term. Mark Flaten made a motion to approve this variance request. Denny Morrow seconded the motion. The motion passed.

V-2015-15 - Members reviewed and discussed a request to be allowed to serve as a Board-approved supervisor for specific individuals, prior to meeting the requirements for obtaining Board-approved supervisor status. Herb Grant made a motion to deny this variance request. Mark Flaten seconded the motion. The motion passed.

V-2015-16 – Members reviewed and discussed a request for a variance to sit for the exam for a ninth time. Mark Flaten made a motion to approve this variance request. Denny Morrow seconded the motion. The motion passed.

Members discussed policies on determining the number of times an applicant is allowed to take the national examination. Jennifer Mohlenhoff and Jennifer Coates will meet to discuss further.

VII. ELECTION OF BOARD OFFICERS

Mark Flaten nominated current Chairperson John Seymour, Vice-Chairperson Shonda Craft, and Secretary/Treasurer Denny Morrow to serve a second term beginning July 1, 2015. The nomination was seconded by Herb Grant. Board Officers were re-elected and accepted to serve as follows:

Chairperson – John Seymour
 Vice-Chairperson – Shonda Craft
 Secretary/Treasurer – Denny Morrow

AMFTRB delegate: Mark Flaten made a motion to nominate Bruce O'Leary as the AMFTRB delegate. Shonda Craft seconded the motion. The motion passed.

AMFTRB alternate delegate: Shonda Craft made a motion to nominate Mark Flaten as the AMFTRB alternate delegate. Bruce O'Leary seconded the motion. The motion passed.

Denny Morrow made a motion to have the Executive Director attend the AMFTRB Annual Meeting. Herb Grant seconded the motion. The motion passed.

HPSP Program Committee representative: Shonda Craft made a motion to nominate Katy Graves as HPSP Program Committee representative. Herb Grant seconded the motion. The motion passed.

VIII. 1ST READING AND REVIEW OF PROPOSED BYLAWS

Members reviewed a draft revision of Bylaws for the Board of Marriage & Family Therapy. Revisions are proposed to address the number of times a member may be appointed to a specific committee assignment. Members agreed with the proposed changes. The second reading will be at the July 17, 2015 Board meeting.

IX. REVIEW OF APPLICATION FOR STATE LICENSURE (REVISED)

Members reviewed and discussed a draft a revised application for the State Examination. Jennifer Mohlenhoff will make revisions and bring back to the full Board at the July Board meeting.

X. COMMITTEE REPORTS:

a) Personnel Committee

After review and report from the Personnel Committee, John Seymour made a motion to grant the Executive Director's Annual Achievement Award to Jennifer Mohlenhoff. Shonda Craft seconded the motion. The motion passed.

XI. PUBLIC INPUT

There was no public input.

XII. OTHER ITEMS

APPLICATIONS COMMITTEE:

The Applications Committee met on March 27, 2015 and April 17, 2015.

- Applications approved for the State exam: 30

- Applications (Non-COAMFTE) approved for the national exam: 13

- Applications (COAMFTE) approved for the national exam by staff per Board policy: 11

- Applications approved for licensure by Reciprocity: 1

STATE EXAMINATIONS:

March 20, 2015:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following

:

1. Cutlan, Nathan G.
2. Lienke, Louisa J.
3. Matson, Heather C.
4. Rugroden, Jese R.
5. Skilbred, Nancy A.
6. Tyree, Stephanie M.
7. Weber, Trista
8. White, Michelle L.

March 25, 2015:

Seven (7) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Brinkman, Kelly R.
2. Marolt, Beth M.
3. Pavlik, Emily
4. Torvick, Sarah E.
5. Wight, Leslie J.
6. Young, Michelle A.

April 15, 2015:

Seven (7) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Dippen-Castilo, Katerri J.
2. Johnson, Kara M.
3. Lovass, Nikolaus H.
4. Matthews, Jeanette N.
5. Ostby, John H.
6. Reis, Amber M.
7. Rhein, Jennifer R.

April 17, 2015:

10 applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Barlage, Anna K.
2. Clapshaw, Brittany K.

3. Dunn, Amanda A.
4. Hughes, Tyra L.
5. Meyers, Mathew S.
6. Overson, Christa A.
7. Remarcke, Beth A.
8. Sarff, Adam D.
9. Wagner, Elizabeth Heenan

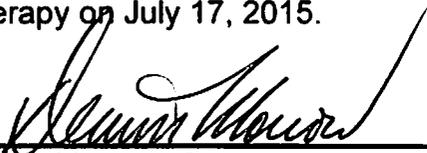
XIII. STAFF MEMBER RECOGNITION – NANCY O'BRIEN

Members of the Board, Jennifer Mohlenhoff, Sara Casebolt, and the public expressed great gratitude to Nancy O'Brien for her 25 years of State employment, of which 15 years have been dedicated to the Board of Marriage & Family Therapy. Following adjournment of the Board meeting, refreshments were served.

XIV. ADJOURNMENT

Chair John Seymour adjourned the meeting at 12:00 p.m. on a motion by Denny Morrow and seconded by Shonda Craft. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on July 17, 2015.



Denny Morrow, Secretary