

LAMFT / LMFT LICENSURE APPLICATION CHECKLIST

- ☐ **Master's Degree – MFT or Related Field**
Educational Rules for Licensure – [Minn. Stat. 148B.33, subd. 1\(5\)](#) & [Minn. Rule 5300.0140](#)
 - [COAMFTE Accredited Programs](#) – Satisfies MN educational requirements for LMFT licensure
 - Non-COAMFTE Accredited Programs - [Coursework Requirements](#) for LMFT licensure
 - [Degree from Foreign Institutions](#)
- ☐ **File Initial Application with MN Board of MFT after Obtaining Graduate Degree**
[Application for Approval to Take National Examination in MFT](#) –
 - Application available on [FORMS](#) page of Board's website
 - Must be filed within six (6) months of beginning postgraduate, supervised MFT practice
 - Requires completion of [criminal background check](#)
 - Application approval authorizes applicant to register for and take the [AMFTRB National Examination in MFT](#) – **Exam may be taken at time of applicant's choosing**
- ☐ **Postgraduate Supervised Experience**
[Minn. Stat. 148B.33, subd. 1\(4\)](#) & [Minn. Rule 5300.0155](#)
 - Supervised practice to be completed in **no less than two and no more than seven years** (those not obtaining LMFT licensure in 7 years must request administrative variance from the Board seeking extension of 7-year deadline)
 - Clinical supervision by a [MN LMFT Board-approved supervisor](#) required (supervision by another mental health professional – LP / LPCC / LICSW – not sufficient for licensure hours)
 - Board-approved supervisor at place of employment or from an outside LMFT supervisor
 - Minimum of 4,000 hours of supervised experience; [Breakdown of Clinical and Supervision Hours](#)
- ☐ **AMFTRB National Examination in MFT**
 - Exam may be taken at any time during postgraduate supervised practice but must be passed before LAMFT license can be granted
 - Exam passage required for MN LAMFT/LMFT licensure and LMFT licensure in 48 other US states (CA utilizes its own exam)
 - Exam administered by [Professional Testing Corporation](#) – Administers exam monthly at testing centers; [Candidate Handbook](#)
 - [English Language Learner](#) additional testing time available to eligible applicants

☐ **LAMFT Licensure**

[Minn. Rule 5300.0175](#) – LAMFT license application completed after passage of AMFTRB National Exam in MFT

- LAMFT license granted
- Renewed annually for up to six additional years
- LAMFT must continue to practice only under the clinical supervision of an LMFT Board-approved supervisor
- Continues to engage in supervised practice until completion of minimum 4,000 hours

☐ **Application for MN LMFT Licensure by State Examination**

[Minn. Rule 5300.0200](#)

- To be filed upon when applicant has passed the AMFTRB National Examination in MFT and completed all required postgraduate clinical and supervision hours (4,000 hour minimum)
- Application available on [FORMS](#) page of Board's website
- LMFT Board-approved supervisor(s) documents and attests to applicant's completion of clinical and supervision hours (page 10 of the LMFT license application)
- Requires endorsement by two LMFT license holders
- Application reviewed/approved by Board Application Review Committee – Meets monthly

☐ **MN MFT State Jurisprudence Exam**

[Minn. Stat. 148B.33, subd. 1\(7\)](#) & [Minn. Rule 5300.0240](#)

- Offered monthly at Board's Saint Paul, MN offices
- In-person, written examination – short answer format
- Tests applicant's knowledge of the statutes and rules governing marriage and family therapists; the applicant's knowledge of the code of ethics; the applicant's awareness of the responsibilities to the board and to the public; and other practice-related areas
- Pass / Fail scoring
- [MN State Exam reference sheet](#)

☐ **LMFT Licensure**

- Issued upon passage of MN MFT State Jurisprudence Exam; valid through 12/31 of year issued
- One-year license; annual renewal on or before 12/31/xxxx
- Continuing Education required every two years (ending in odd years); see [CONTINUING EDUCATION](#) webpage

☐ **LMFT Scope of Practice**

- LMFT is a mental health professional as defined by [Minn. Stat. 245I.04, subd. 2](#)
- An LMFT may provide marriage and family therapy, including diagnosis and assessment services for which the LMFT has received education and training.
- Marriage and Family Therapy means the process of providing professional marriage and family psychotherapy to individuals, married couples, and family groups, either singly or in groups. The practice of marriage and family therapy utilizes established principles that recognize the interrelated nature of the individual problems and dysfunctions in family members to assess, understand, and treat emotional and mental problems. See [Minn. Stat. 148B.29, subd. 3](#).