

## **Minnesota Board of Barber Examiners**

2829 University Avenue South East, Suite 310  
Minneapolis, MN 55414

July 27, 2009 BOARD MEETING

The Minnesota Board of Barber Examiners met on July 27, 2009 at 2829 University Avenue South East, Minneapolis, MN 55414; 4<sup>th</sup> Floor, Conference Room A. Board Members present: Teresa Iliff, Doug Klemenhagen, Frank Plant, and Mike Vekich.

### **Call to Order**

Member Plant called to order the meeting at 8:00 a.m.

### **Amend or Approve Agenda**

Member Klemenhagen made request to amend the agenda by adding item "e" under unfinished business to read: Board Member Handbook

Member Vekich made a motion to approve the agenda as amended. Member Klemenhagen seconded. Motion carried.

Ayes (3)

Nays (0)

### **Amend or Approve Minutes**

Member Vekich made a motion to approve the minutes as presented. Member Klemenhagen seconded. Motion carried.

Ayes (3)

Nays (0)

### **New Business**

There is no new business to discuss at this time.

### **Unfinished Business**

- a. Executive Secretary position  
An offer has been made and the board is now in negotiations.
- b. Board of Barber Examiners Contact Information. A handout was made available to all members and the public indicating the location and the telephone number to the BBE.
- c. Website. A web address has not yet been made available for the BBE.
- d. Proposed changes to Bylaws. Mrs. Stauss-Fast asked that all members review and forward requested changes to her no later than the September meeting so that the updates can be completed, voted on and any additional changes made.
- e. Board Member Handbook. Copies of the final version were made available to all board members.

### **Correspondence**

- f. M.B. requested waiver of 154.15. Member Vekich made a motion to deny the request. Individual can sit for the November exam. Member Klemenhagen seconded. Motion carried.  
Ayes (3)  
Nays (0)
- g. A.S. (tabled from 7/2/09 meeting) issue of expired credentials. The request to grant a temporary apprentice license was denied. Motion by member Vekich. Member Klemenhagen seconded. Motion carried.  
Ayes (3)  
Nays (0)
- h. MNSB-issue with student permits. Mrs. Stauss-Fast asked that in accordance with the proposed audits of barber schools, to include student time reporting as a part of the audit. Member Vekich made a motion to allow the permits to be granted and the student(s) to be allowed to sit for the exam. Member Klemenhagen seconded. Motion carried  
Ayes (3)  
Nays (0)
- i. J.H. request for reciprocity. Member Vekich made a motion to deny issuance of a Reciprocal Masters license based on the fact the individual no longer holds a valid license. The individual will be allowed to sit for the apprentice portion of the examination on August 3, 2009. Motion seconded by member Klemenhagen. Motion carried.  
Ayes (3)  
Nays (0)

### **Executive Secretary Report**

Mrs. Stauss-Fast provided a chart of the work flow peaks and valleys as well as a list of all items to be updated in GLSuite.

### **Public Comments**

Peggy Schmidt from the Minnesota School of Barbering brought forth a complaint. It was decided by the members of the board that this item was better suited to the complaint committee for further discussion and investigation. Ms. Schmidt was asked to fill out a complaint form which she did and which was notarized by Terri Mau.

### **Schedule and Notification of Upcoming Board Schedule**

August 31, 2009 – regular meeting of the BBE  
September 28, 2009 – regular meeting of the BBE  
October 26, 2009 – regular meeting of the BBE  
December 14, 2009- combined November/December regular meeting of the BBE  
Closed meetings for the complaint committee will be scheduled as needed.

### **Adjournment**

A motion was made by Member Vekich to adjourn the meeting. This was seconded by Member Klemenhagen. Chairman Plant adjourned the meeting at 8:50 a.m.