



## Minnesota Board of Marriage and Family Therapy



### Minutes of the Regular Board Meeting July 20, 2012

#### **MEMBERS PRESENT:**

Mark Flaten, Chair  
John Seymour, Secretary  
Kay Ek  
Herb Grant

#### **MEMBERS ABSENT:**

Bruce O'Leary  
Shonda Craft  
Denny Morrow, Vice Chair

#### **STAFF PRESENT:**

Jennifer Mohlenhoff, Executive Director

#### **GUESTS:**

Ben Garbe  
Steve Peltier  
Students

#### **I. CALL TO ORDER**

Chair Mark Flaten called the meeting to order at 9:30 a.m., in the University Room of the University Park Plaza Building.

#### **II. CONSIDER AGENDA**

The agenda was approved as presented.

#### **III. APPROVAL OF MINUTES OF THE MAY 18, 2012, BOARD MEETING**

Herb Grant made a motion to approve the minutes of the May 18, 2012, Board meeting as written. John Seymour seconded the motion. The motion passed.

#### **IV. ADMINISTRATIVE REPORT**

Members reviewed Jennifer's Administrative Report as follows.

### Budget Report

Jennifer and Members reviewed the Board's current budget report.

### National Exam Score Report

Members reviewed a cumulative national exam score report from the spring exam window.

### LAMFT Renewal (June 30, 2012)

Jennifer reported that the June LAMFT renewal cycle is complete, and that individuals who did not renew have until July 31, 2012, to renew with a late fee.

### Completion of CE Audit

Jennifer reported that there was 100% compliance with the 5% random continuing education audit from the last reporting period.

### Oral Exam Scheduling for August

Jennifer reported that four dates have been scheduled for the August oral exams and extended thanks to members willingness to assist.

### **V. VARIANCES (#V-2012-013; #V-2012-014; #V-2012-015, #V-2012-016, #V-2012-017, #V-2012-019, #V-2012-020)**

V-2012-013 - Members reviewed and discussed a request for a variance to extend an LAMFT term. Herb Grant made a motion to approve the variance. John Seymour seconded the motion. The motion passed.

V-2012-014 – Members reviewed and discussed a request for a variance to extend an LAMFT term. Herb Grant made a motion to approve the variance. Kay Ek seconded the motion. The motion passed.

V-2012-015 - Members reviewed and discussed a request for a variance to extend an LAMFT term. Herb Grant made a motion to deny the variance with an invitation to resubmit the variance with additional detailed information. John Seymour seconded the motion. The motion passed.

V-2012-016 - Members reviewed and discussed a request for a variance to extend an LAMFT term. John Seymour made a motion to approve the variance. Kay Ek seconded the motion. The motion passed.

V-2012-017 – Members reviewed and discussed a request for a variance to the supervision requirement to log supervision hours from a supervisor who is not Board-approved. John Seymour made a motion to deny the variance. Herb Grant seconded the motion. The motion passed.

V-2012-019 – Members reviewed and discussed a request for a variance to sit for the national examination for a seventh time. Herb Grant made a motion to approve the variance. John Seymour seconded the motion. The motion passed.

V-2012-020 – Members reviewed and discussed a request for a variance to the supervision requirement from a non-licensed individual to be granted Board-approved supervisor status. John Seymour made a motion to deny the variance. Kay Ek seconded the motion. The motion passed.

## **VI. COMMITTEE APPOINTMENTS**

Chair Mark Flaten made the following Committee appointments:

- Application Committee: Bruce O’Leary, John Seymour, Shonda Craft
- Complaint Committee: Denny Morrow, Herb Grant
- Continuing Education Committee: Kay Ek, Mark Flaten
- Personnel Committee: Mark Flaten and Denny Morrow
- Rules Committee: Mark Flaten, John Seymour, Herb Grant
- State Exam Committee: Herb Grant, John Seymour, Denny Morrow

## **VII. POLICY DISCUSSION: PROVISION OF THERAPY VIA AUDIO OR AUDIOVISUAL ELECTRONIC MEANS - USING SUCH THERAPY HOURS TOWARD THE 1,000 HOUR POST-GRADUATE SUPERVISED EXPERIENCE REQUIREMENTS**

Members held discussion concerning issues of technology provisions, whether therapy provided via electronic methods can be counted toward the supervision requirement, and how Board staff should handle questions about providing therapy via electronic methodologies. Members agreed that general issues involving electronic telemedicine in both the applicant and licensee phase be referred to the Rules Committee and to address the issue in the final draft of its report to the full Board.

## **VIII. AMFTRB ANNUAL MEETING ATTENDANCE**

Members approved that Shonda Craft, Alternative Delegate to AMFTRB, would attend the AMFTRB Annual Meeting in September.

## **IX. PUBLIC INPUT**

There was no public input.

## **OTHER ITEMS**

### **APPLICATIONS COMMITTEE:**

The Applications Committee met on May 18, 2012 and June 15, 2012.

- Applications approved for the State oral exam: 34
- Applications (Non-COAMFTE) approved for the national exam: 10
- Applications (COAMFTE) approved for the national exam: 2
- Applications for Reciprocity: 2

### **ORAL EXAMINATIONS:**

#### **July 11, 2012:**

12 candidates sat for the State oral exam. Upon successful completion, licenses were issued to:

- 1) Anissa Beasley
- 2) Kathleen Beddow
- 3) Jonna Board
- 4) Gina Daniels
- 5) Stacey Flogel
- 6) Maria Keeler
- 7) Huy Le
- 8) Tara Osborne
- 9) April Preston
- 10) EmRee Pugmire
- 11) Kimberly Surve
- 12) Tiffany Waterman

#### **June 14, 2012:**

Six (6) candidates sat for the State oral exam. Upon successful completion, licenses were issued to:

- 1) George S. Brisse
- 2) Jesse C. Kardong
- 3) Tamara F. Phillips
- 4) Kariann K. Bergeron
- 5) Theodore C. Tessier
- 6) Judith L. Ross

**June 15, 2012:**

Six (6) candidates sat for the State oral exam. Upon successful completion, licenses were issued to:

- 1) Sharon Kay Slye
- 2) William G. Schulenberg
- 3) Joseph W. Pribyl
- 4) Mary Morgan
- 5) Jennifer Kappahn

**June 19, 2012:**

12 candidates sat for the State oral exam. Upon successful completion, licenses were issued to:

- 1) Anne Boone
- 2) Amanda Finley
- 3) Amanda Holmberg
- 4) Carol Horsager
- 5) Erica Idso
- 6) Kelsey Kitzmann
- 7) Megan McQuillan
- 8) Signe Miller
- 9) Andrea Soles

**X. ADJOURNMENT**

Mark Flaten adjourned the meeting at 12:00 p.m. on a motion by John Seymour and seconded by Herb Grant. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on September 21, 2012.

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John Seymour, Secretary