MINNESOTA
BOARD OF SOCIAL WORK

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Protecting the Public

REGULAR BOARD MEETING
University Park Plaza
Conference Room A – 4TH Floor
2829 University Avenue Southeast
Minneapolis, Minnesota 55414

Minutes
July 19, 2019

Members Present: Thomas Brooks, Public Member
Jolene Engelking, LISW (via telephone)
Donna Ennis, LSW
Jill Grover, LISW, Secretary/Treasurer
Angela Hirsch, LICSW, Chair
Stephanie Jacobson, LSW
Kathy Lombardi, LICSW, Vice Chair
Laura McGrath, Public Member
Kenneth Middlebrooks, Public Member
Carol Payne, LSW
Lori Thompson, LSW
Pa Der Vang, LICSW
Mary Walsh, LSW
Mary Weaver, Public Member

Members Absent: Shawn Yates, Public Member

Staff Present: Heather Conley, LICSW, Social Work Licensing Specialist
Megan Gallagher, JD, Regulations Analyst
Michelle Kramer-Prevost, LISW, Assistant Director
Connie Oberle, Office Manager
Yer Yang Robertson, Compliance Coordinator
Kate Zacher-Pate, LSW, Executive Director

Staff Absent: None

Public Present: Anthony Bibus, LISW, Augsburg College Professor Emeritus
Richard Spratt, LICSW, Hennepin County
Alaina Pietro, BSW student
Karen Goodenough, LGSW, Executive Director NASW-Minnesota

1. CALL TO ORDER AND WELCOME TO NEW BOARD MEMBERS

Chair Hirsch called the meeting to order at 9:05 am. A quorum was present.

Brooks, Hirsch, Middlebrooks were reappointed to the Board.

Board members, staff, and public attendees introduced themselves.

Lombardi read the BOSW Board Member Responsibility and Accountability Oath. All Board Members attested to comply with the responsibilities identified in the Oath.

Weaver read the Board Mission.

2. JULY 19, 2019 PROPOSED AGENDA

The Board reviewed the Proposed Agenda included in the Board packet. Compliance Panel A will meet immediately following the Board meeting in the BOSW conference room.

Middlebrooks moved and Engelking seconded to approve the agenda as presented. The motion carried unanimously.

3. MINUTES FOR MAY 19, 2019 REGULAR BOARD MEETING

The Board reviewed the May 19, 2019 Board meeting minutes.

Payne moved and Grover seconded to approve the May 19, 2019 minutes as presented. The motion carried unanimously.

4. MEMBER UPDATES AND ROUNDTABLE: McGrath

Board Members gave updates on new developments and projects in their professional spheres. Board members voiced their opinion on the presented discussion topic, social workers employed by libraries.

5. GENERATIVE DISCUSSION: SOCIAL WORK STUDENTS PATH TO LICENSURE: Anthony Bibus, LISW and Richard Spratt, LICSW

Bibus and Spratt presented on strategies to reducing disparities for students and social workers, and how the process of licensure may impact this topic. Questions and discussion followed.

6. EXECUTIVE DIRECTOR'S REPORT: Zacher-Pate

Zacher-Pate distributed the following: per diem claim forms, expense report forms, sign-in sheet, and conference interest sheet.

In addition to the written Executive Director's report included in the board packet, Zacher-Pate remarked on or highlighted the following topics:

- Welcome new staff member Yer Yang-Robertson
- A card was routed for Lori Moua and her new baby
- Juli Vangsness, Director of the Administrative Services Unit, has retired

7. LEGISLATION AND RULES COMMITTEE RECOMMENDATION 2020 LEGISLATIVE PROPOSAL: Hirsch, Staff

Zacher-Pate and Gallagher presented the following sections of Minnesota Statutes for consideration and action to the Board:

- 148E.010 Definitions: Modifications and added definitions
- 148E.055 License Requirements: Modifications and clarifications

Lunch 11:38 am – 12:10 pm

- 148E.070 License Renewals: Modifications and clarifications

- 148E.130-148E.170 Continuing Education and Continuing Education Providers: Modifications, clarifications, and consolidation of sections
- 148E.180 Fee Amounts: Slight modification

The Legislation and Rules Committee moved to approve the non-controversial recommended changes from the Committee for the Sections of 148E (listed above) and Sections previously approved at the March 15, 2019 Board meeting be brought forward in the 2020 Legislative Session. The motion passed unanimously.

The Legislation and Rules Committee moved to delegate authority to the Legislation and Rules Committee and Board staff to begin preparation of the non-controversial 2020 Legislative proposal including consultation with the Office of the Attorney General, the Revisor's Office, Legislators and Legislative Staff as appropriate. The motion passed unanimously.

8. LICENSING UNIT REPORT: Kramer-Prevost

Kramer-Prevost thanked staff for their extra efforts and work during recent leaves of absences. In addition, she reported:

- The new fee changes have been implemented
- The Board displayed and presented at the annual National Association of Social Workers-Minnesota Chapter (NASW-MN) annual conference held June 10-12, 2019

9. COMPLIANCE UNIT REPORT: Gallagher

Gallagher welcomed Yang-Robertson to the Compliance Unit. In addition, she reported the following statistics for fiscal year 2019:

- 307 complaints were opened
- 173 complaints were closed:
    - Of the 173 closed complaints, 23 were closed as non-jurisdictional (county social workers that are not licensed)
- 41 actions were taken including:
    - 15 reprimands
    - 1 revocation
    - 4 suspensions
    - 2 voluntarily surrenders
    - 1 stayed suspension
- 19 conferences with licensees were held with Panels A and B

10. COMMITTEE & LIAISON REPORTS:

A. Advisory Committee (AC): Jacobson

There was no additional report beyond the minutes included in the Board packet.

B. Application Review Committee (ARC): Grover

Grover reported that the ARC did not meet.

C. Association of Social Work Boards (ASWB): Hirsch, Payne, Zacher-Pate

There was additional no report.

D. Communication Education Outreach Committee (CEOC): Brooks, Manley

Brooks reported that CEOC met on June 6, 2019. Minutes were included in the Board packet. Manley demonstrated the new Customer Satisfaction Survey that was developed. The survey will likely launch in early Fall 2019 and be administered around the same time each year.

The Communication and Education Outreach Committee motioned to approve the Customer Satisfaction Survey as presented with September 2019 launch date. The motion passed unanimously.

Payne, Grover, Weaver, and Gallagher reported on their presentation at the NASW-MN annual conference.

E. Compliance Review Ad Hoc Committee (CRC): Middlebrooks, Gallagher

There was no additional CRC Committee report

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F. Council of Health Boards (CHB): Ennis

The CHB did not meet.

G. Executive Committee (EC): Hirsch, Lombardi, Grover, Payne

Lombardi spoke about the Committee Interest Forms and Elections to make sure the process is transparent and open to everyone that is interested, especially the opportunity to serve as a Board officer, including duties of officers.

Lombardi left the meeting at 1:18 pm

The Council on Licensure, Enforcement and Regulation (CLEAR) Annual Conference attendance was discussed. The conference will be held in Minneapolis on September 18-21, 2019. It was determined to not send any representatives to the Citizen Advocacy Center (CAC) conference in October to leverage greater attendance at CLEAR.

The Executive Committee motions to send three staff and three Board members to the CLEAR conference. The motion passed unanimously.

H. Finance Committee (FC): Grover

There was no additional report from the Finance committee

I. Health Professionals Services Program (HPSP): McGrath

There was no additional report on HPSP.

J. Legislation & Rules Committee (LRC): Hirsch

There was no additional report beyond what was covered in Agenda Item 7.

K. Leadership & Development Committee (LD): McGrath

There was no additional report from the L and D Committee.

12. PUBLIC COMMENT

Karen Goodenough, Executive Director of NASW-MN Chapter, reported that survey and evaluation data from the annual conference would be made available to the Board. They are also putting together their March Spring Summit and 2020 Annual Conference.

11. OTHER BUSINESS

Oberle requested that any outstanding fiscal year 2019 per diems and expense reports must be submitted to the Board office by July 23, 2019.

13. COMPLIANCE COMMITTEE-EXECUTIVE SESSION: Closed to the Public: Gallagher, Middlebrooks

Weaver motioned and Payne seconded to go into closed session at 1:37 pm under Minnesota Statutes section 13D.01, subdivision 2(2), for consideration of possible disciplinary action. The motion passed unanimously.

Closed session 1:22 pm – 1:44 pm

Following a hearing on a Proposed Findings of Fact, Conclusions, and Final Order, Engelking motioned and Brooks seconded to adopt Compliance Panel A's Proposed Findings of Fact, Conclusions, and Final Order in the Matter of Kathleen Schoen, LSW, affirming the Order of Reprimand. Voting to affirm were Grover, Middlebrooks, Payne, Thompson, Walsh, Jacobson, Brooks, Engelking, and Hirsch. Weaver, Ennis, Thompson, and Vang, as members of Compliance Panel A, and Staff members who worked on the case, were not present for the deliberation and vote.

Payne motioned and Middlebrooks seconded to reopen the meeting at 2:11 pm. The motion passed unanimously.

14. ADJOURN

Weaver moved and Walsh seconded to adjourn the meeting at 2:13 pm. The motion passed unanimously.

Respectfully submitted,

Jill Grover, LISW

Jill Grover, LISW
Secretary/Treasurer