

*This was received on
Jan 11th-2025*

BEFORE THE MINNESOTA

BOARD OF EXECUTIVES FOR LONG-TERM SERVICES AND SUPPORTS

In the Matter of
Julie Manley-Hartje, LALD
License No. 2171

**STIPULATION AND
CONSENT ORDER**

IT IS HEREBY STIPULATED AND AGREED by Julie Manley-Hartje, LALD ("Licensee"), and the Minnesota Board of Executives for Long-Term Services and Supports ("Board") Standards of Practice Committee ("Committee") as follows:

I.

JURISDICTION

1. The Board is authorized pursuant to Minnesota Statutes chapter 144A to license and regulate assisted living directors and to take disciplinary action as appropriate.
2. Licensee holds a license from the Board to practice as an assisted living director in the State of Minnesota and is subject to the jurisdiction of the Board with respect to the matters referred to in this Stipulation and Consent Order.

II.

REPRESENTATION

3. The Committee is represented by Alex Mountain, Assistant Attorney General. Licensee is self-represented in this matter.

III.

FACTS

For the purpose of this Stipulation and Consent Order only, the Board finds the following:

4. On July 7, 2021, the Board granted Licensee an Assisted Living Director (“LALD”) license.

5. On November 25, 2024, Licensee and the Board entered into an Agreement for Corrective Action requiring Licensee to complete consultation to address Licensee’s violations of the Standards of Practice.

6. Licensee has requested to voluntarily surrender her license in lieu of completing the terms of the 2024 Agreement for Corrective Action.

IV.

REGULATIONS

7. Licensee acknowledges the conduct described in section III. above constitutes a violation of Minnesota Rules 6400.7095, subpart 1.U. and justifies the disciplinary action described in section V. below.

V.

DISCIPLINARY ACTION

8. Upon this stipulation and all the files, records, and proceedings herein, and without further notice or hearing, Licensee agrees the Board may make and enter an order as follows:

9. The Board **RESCINDS** the 2024 Agreement for Corrective Action.

A. Voluntary Surrender

10. The Board accepts Licensee’s **VOLUNTARY SURRENDER** of her Minnesota assisted living director license.

11. Licensee shall not practice, attempt to practice, offer to practice, or advertise or hold herself out as authorized to practice as an assisted living director in Minnesota and shall not

use the title “assisted living director” or any other designation which indicates licensure as an assisted living director.

B. Petition for Reinstatement

12. Licensee may petition for reinstatement of her assisted living director license following twelve (12) months from the date of this Order. The burden of proof shall be on Licensee to demonstrate by a preponderance of the evidence that she is capable of practicing as an assisted living director in a fit, competent, and ethical manner and with reasonable skill and safety to clients. At the time of Licensee’s petition, Licensee shall meet with the Committee and comply with, at a minimum, the following:

a. ***Licensure Requirements.*** Licensee shall meet all requirements for licensure in effect at the time of her petition including, but not limited to, completing the appropriate application, paying the requisite fees, and completing any necessary education requirements.

b. ***Additional Information.*** Licensee shall provide any additional information relevant to his petition reasonably requested by the Committee.

13. The Board may, at any regularly scheduled meeting following Licensee’s petition for reinstatement pursuant to paragraph 12 above, take any of the following actions:

- a. Grant a license to Licensee;
- b. Grant a license to Licensee with limitations upon the scope of Licensee’s practice and/or with conditions for Licensee’s practice; or
- c. Deny Licensee’s petition for assisted living director licensure based upon her failure to meet the burden of proof.

14. In the event the Board in its discretion does not approve this settlement or a lesser remedy than indicated in this settlement, then, and in that event, this Stipulation is withdrawn and shall be of no evidentiary value and shall not be relied upon nor introduced by either party to this Stipulation, except that Licensee agrees that should the Board reject this Stipulation and this case proceeds to hearing, Licensee will assert no claim that the Board was prejudiced by its review and discussion of this Stipulation or of any records relating to this matter.

15. Any appropriate court may, upon application of the Board, enter its decree enforcing this order of the Board.

16. Licensee waives all formal hearings on this matter and all other procedures before the Board to which Licensee may be entitled under the Minnesota or United States constitutions, statutes, or rules and agrees that the order to be entered pursuant to the Stipulation shall be the final order herein.

17. Licensee hereby knowingly and voluntarily waives any and all claims against the Board, the Minnesota Attorney General, and the State of Minnesota and their agents, employees, and representatives which may otherwise be available to Licensee relative to the action taken or authorized against Licensee's license to practice as an assisted living director under this Stipulation.

18. Licensee hereby acknowledges that she has read, understands, and agrees to the Stipulation and has freely and voluntarily signed the Stipulation without threat or promise by the Board or any of its members, employees, or agents. When signing the Stipulation, Licensee acknowledges she is fully aware the Stipulation is not binding unless and until it is approved by the Board. The Board may either approve the Stipulation and Consent Order as proposed, approve the Stipulation and Consent Order subject to specified change, or reject it. If the

changes are acceptable to Licensee, the Stipulation will then take effect and the order as modified will be issued. If the changes are unacceptable to Licensee or the Board rejects the Stipulation, it will be of no effect except as specified herein. Licensee shall submit the signed Stipulation and Consent Order to the Minnesota Board of Executives for Long-Term Services and Supports, c/o Stephen Jobe, Executive Director, 335 Randolph Avenue, Suite 210-B, St. Paul, Minnesota 55102.

19. This Stipulation and Consent Order contains the entire agreement between the parties there being no other agreement of any kind, verbal or otherwise, which varies this stipulation.

VI.

DATA PRACTICES NOTICES

20. This Stipulation and Consent Order constitutes disciplinary action by the Board and is classified as public data pursuant to Minnesota Statutes section 13.41, subdivision 5. This Stipulation and Consent Order is a public document and will be sent to all appropriate data banks and entities consistent with Board policy.

CONSENT:

LICENSEE


JULIE MANLEY-HARTJE, LAID

Dated: 1-17-25

FOR THE STANDARDS OF
PRACTICE COMMITTEE


BOARD MEMBER

Dated: 1/27/2025

ORDER

Upon consideration of the Stipulation and all the files, records, and proceedings herein,
IT IS HEREBY ORDERED that the 2024 Agreement for Corrective Action is **RESCINDED**,
Licensee's license is hereby **SURRENDERED**, and all other terms of this stipulation are
adopted and implemented by the Board this ²²~~15~~ day of ^{April}~~January~~, 2025.

MINNESOTA BOARD OF EXECUTIVES FOR
LONG-TERM SERVICES AND SUPPORTS

STEPHEN JOBE
Executive Director

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