



APPROVED

Minnesota Board of Behavioral Health and Therapy

BOARD MEETING MINUTES

January 28, 2011 - 12:00 p.m.

Conference Room A, Fourth Floor; 2829 University Avenue SE, Minneapolis, MN

1. Call to Order / Roll Call – Public Session (12:00 p.m.)

Board members present: Marlae Cox-Kolek, Freddie Davis-English, Doug Frisk, Judi Gordon, Kristen Piper (12:10 p.m.), Duane Reynolds, Nicholas Ruiz, Bob Schmitten, and Nona Wilson

Board members absent: Barb Carlson, Yvonne Hundshamer, Judy Sherwood, Walter Roberts

Staff members present: Kari Rehtzigel, Executive Director; Samantha Strehlo, LADC Licensing Coordinator, Carly Lykes, LPC/LPCC Licensing Coordinator

Others present: Ben Garbe, Assistant Attorney General; Bethany Kunkel, LPC Applicant; Marilyn Cox

2. Approval of November 19, 2010, Board Meeting Minutes

Duane Reynolds moved to approve the minutes. Marlae Cox-Kolek seconded. Chair Ruiz called for a vote on the motion. All board members present voted “aye,” there were no nays, and the motion to approve the minutes carried.

3. Staff Member Reports

A. Executive Director’s Report (Kari Rehtzigel)

Ms. Rehtzigel stated that the board staff members and Legislative Committee have been working on preparing the board’s proposed legislation. Details will be discussed in the Legislative Committee report. She asked the board to welcome Carly Lykes, the new LPC/LPCC Licensing Coordinator, who began working in that capacity on the Monday following the 2010 Thanksgiving holiday.

B. Samantha Strehlo reported on LADC program activities.

1. Ms. Strehlo provided board members with a list of persons licensed since the last board meeting on November 19, 2010. See Attachment 1 to these minutes.

2. Ms. Strehlo reported that the LADC program is currently in a renewal process. The number of licensees renewing for licenses that expire on March 31, 2011, is a very large group (approximately 700). The fall 2010 renewal was only 450 or so. The board is moving toward a

EXECUTIVE	APPL/LICENSURE	POLICY/RULES	LEGISLATIVE	COMPLAINT RESOLUTION	EXAM EVAL
Nick Ruiz	Kristen Piper	Nicholas Ruiz	Nick Ruiz	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Nick Ruiz	Duane Reynolds
	Nick Ruiz	Duane Reynolds	Judi Gordon	Duane Reynolds	Nick Ruiz
	Barb Carlson			Marlae Cox-Kolek	



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rolling renewal process for LADCs, which will even out renewal tasks and enable board staff to keep up with other regulatory functions. This will be a 3 to 4 year process.

3. Ms. Strehlo reported that in December 2010 all the LPC, LPCC, and supervisor data was moved to the new licensure database. In January 2011 online renewal became available for LPCs and LPCCs. In that first month, 75% of LPCCs renewed online and 65% of LPCs renewed online. This speeds up the renewal process because licensees enter their own address change information, the database tracks payments, and the staff can then just send the license cards generated to licensees.

Ms. Strehlo reported that the database contract with Mark Stensgard has been extended to June 30, 2011. He will continue to develop additional online functions such as license verifications. The project is going very well and we are happy with the quality of the project. [Kristen Piper arrived at 12:10 p.m.]

C. LPC/LPCC Program Update (Carly Lykes)

1. Ms. Lykes provided board members with a list of persons licensed since the last board meeting on November 19, 2010. See Attachment 2 to these minutes.

2. Ms. Lykes reported that the licenses were issued with the new licensure database. The process went smoothly for the most part and she likes working with the database.

4. Legislative Committee Report (Kari Rechtzigel, Ben Garbe)

- A. LADC Legislation
- B. LPC Legislation

Ms. Rechtzigel reported that the Legislative Committee convened on December 16, 2010, to continue working on the LADC and LPC/LPCC legislation. She has been reviewing and editing a lengthy draft of the LADC bill language from House Research and hopes to send it back to House Research with edits and changes in the next week or so.

Ben Garbe reported that the board has received email messages from a licensee suggesting that a "duty to warn" provision be added to the LADC practice act, similar to what is in place for licensed psychologists.

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	Nick Ruiz	Duane Reynolds	Judi Gordon	Duane Reynolds	Nick Ruiz
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Ms. Rehtzigel summarized the housekeeping changes the board is seeking to make to the LPC/LPCC statutes. At the November 2010 board meeting the board approved extending the LPCC conversion method for another two years (from August 1, 2011 to August 1, 2013). The board also approved a change to continuing education requirements in the first four years of licensure to allow licensees to apply graduate credit hours to the 40 CE hours that are also required. Finally, a reference to an obsolete exam (the ECCP) will be removed from the licensure statute because the National Board for Certified Counselors no longer offers that exam option.

5. Variance Requests

A. Rebecca Quintela-Smith, MA, LP

Ms. Quintela-Smith requested a waiver/variance of Minn. R. 2150.5010, subpart 3.C., which requires approved supervisors to document 45 hours of formal training in counseling supervision. She requested that the board approve a single instance of supervision for one supervisee beginning September 1, 2010. Marlae Cox-Kolek moved to approve the request. Duane Reynolds seconded. Kristen Piper voted nay, all other board members present voted aye, the motion carried, and the request was granted.

B. Bethany Kunkel, LPC Applicant

Ms. Kunkel requested a variance to Minnesota Rules part 2150.5010, subpart 4, and requested that the board approve her supervised practice hours with a non-approved supervisor. Doug Frisk moved to approve the request. Duane Reynolds seconded. All board members present voted aye, there were no nays, the motion carried, and the request was granted.

C. Jean Erickson, MA, LPC, LPCC Applicant

Ms. Erickson requested a variance to Minn. R. 2150.5010, subpart 4, and requested that the board approve her supervised practice hours with a non-approved supervisor. Duane Reynolds moved to approve the request. Freddie Davis-English seconded. Discussion followed regarding the limitations of the information Ms. Erickson provided and no vote was taken. Mr. Reynolds and Ms. Davis-English withdrew the motion and second.

Kristen Piper moved to deny the request. Nona Wilson seconded. Doug Frisk suggested that the board table the request and inform Ms. Erickson that she needs to provide additional information about her supervisor and her supervision in order for the board to consider her request. Freddie Davis-English stated she supported tabling the request. The board then voted on the motion to deny the request. Marlae Cox-Kolek, Nona Wilson, and Kristen Piper voted in favor of denying the request. Bob Schmillen, Duane Reynolds, Judi Gordon, Freddie Davis-English, and Doug Frisk voted against denying the request. The motion failed.

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Freddie Davis-English moved to table the request and ask for more information from Ms. Erickson. Duane Reynolds seconded. Bob Schmillen, Duane Reynolds, Judi Gordon, Freddie Davis-English, and Doug Frisk voted in favor of the motion. Marlae Cox-Kolek, Nona Wilson, and Kristen Piper voted against the motion. The motion in favor of tabling the variance request carried. Board staff will notify Ms. Erickson of the items she needs to provide in order for the board to consider her variance request.

6. Public Comment Period

No comments were offered.

7. Adjournment

Duane Reynolds moved to adjourn the meeting. Bob Schmillen seconded. All board members present voted aye, there were no nays, and the meeting adjourned at 12:55 p.m.

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	Barb Carlson			Marlae Cox-Kolek	

Licensed Issued Since Previous Board Meeting

<u>Number</u>	<u>Issue Date</u>	<u>First Name</u>	<u>Last Name</u>
303004	12/2/2010	Andriana	Lehr
303005	12/2/2010	Becky	Halling
303006	12/2/2010	Christopher	Rossow
303007	12/2/2010	Deborah	Smith
303008	12/2/2010	Eryn	Smith
303009	12/2/2010	Grant	Dietrich
303010	12/2/2010	Jessica	McBride-Pauna
303011	12/2/2010	Jessica	Stoltenberg
303012	12/2/2010	Joshua	Augst
303013	12/2/2010	Karla	Winter
303014	12/2/2010	Lila	Huggins-Eyoh
303015	12/2/2010	Mandy	Hess
303016	12/2/2010	Sondra	Wands
303017	12/2/2010	Tricia	Pirsig
303018	12/23/2010	Christina	Keefe
303019	12/23/2010	Jeffrey	Phiefer
303020	12/23/2010	Kelly	Cullen
303021	12/23/2010	Marc	Mcshane
303022	12/23/2010	Tenzin	Dolsel
303023	12/23/2010	Nancy	Gilger
303024	12/23/2010	Connie	Kothe
303025	12/23/2010	Denise	Byhre
303026	1/18/2011	Michelle	Bahr
303027	1/18/2011	Sara	Gogerty
303028	1/18/2011	Karen	Shaw
303029	1/18/2011	Jeffrey	Agaton Howes
303030	1/18/2011	Duane	Carlson
303031	1/18/2011	Patricia	Johnson
303032	1/18/2011	Eva	Stringer
303033	1/18/2011	Melissa	White
303034	1/18/2011	Mary	Keller
303035	1/18/2011	Melodee	Benson
303036	1/18/2011	Dawn	Eisenach
303037	1/18/2011	Amanda	Simonson
303038	1/18/2011	Richard	McDonald
303039	1/18/2011	Victoria	Trongard
303040	1/26/2011	Stephen	Christin
303041	1/26/2011	Lynelle	Thorpe
303042	1/26/2011	Christine	Rushfeldt
303043	1/26/2011	Amanda	Blexrud
303044	1/26/2011	Jessica	Morriss
303045	1/26/2011	Douglas	Briggs
303046	1/26/2011	Michael	Cory
303047	1/26/2011	Nicole	Reiter
303048	1/26/2011	Amelia	Fink
Total:	45		

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LADC Application Data
 Fiscal Year 2010
 July 2009-June 2010

Month/Year	Applications Received	Applications Pending	Licenses Issued	Total Active Licenses	Total Inactive Licenses	Total Lapsed Licenses
July-10	28		41	2153	37	703
August-10			22	2167	47	701
September-10	14		14	2182	47	700
October-10	32		21	2205	48	697
November-10	15		13	2220	48	696
December-10	22		22	2207	48	731
January-11						
February-11						
March-11						
April-11						
May-11						
June-11						

	Total Renewed	Lapsed at Renewal		
September 10 Expiration	409	39	448 notices sent	201-online 208-paper
March 11 Expiration				

LPC and LPCC Licenses Issued Since Previous Board Meeting

<u>Number</u>	<u>Status</u>	<u>Type</u>	<u>Issue Date</u>	<u>First Name</u>	<u>Last Name</u>
225	Active	LPCC	12/1/2010	Angela	Baratto
226	Active	LPCC	12/1/2010	Melissa	Bollinger-Kinney
227	Active	LPCC	12/1/2010	Jennifer	Braun
228	Active	LPCC	12/1/2010	Ann	Conrad
229	Active	LPCC	12/1/2010	Cynthia	Elizondo
230	Active	LPCC	12/1/2010	Heather	Himler
231	Active	LPCC	12/1/2010	Brian	Leet
232	Active	LPCC	12/1/2010	Amy	Luebke
233	Active	LPCC	12/1/2010	Cynthia	Peterson
234	Active	LPCC	12/1/2010	Ashley	Stielow
235	Active	LPCC	12/1/2010	Maureen	Vogt
236	Active	LPCC	12/1/2010	Carla	Hunt
237	Active	LPCC	12/1/2010	Abbey	Scherer
238	Active	LPCC	12/1/2010	Amanda	Szulczewski
239	Active	LPCC	12/1/2010	Mary	Ward
240	Active	LPCC	1/1/2011	Christina	Vander Pol
241	Active	LPCC	1/1/2011	Tracy	Kaye
242	Active	LPCC	1/1/2011	Patrick	Perry
243	Active	LPCC	1/1/2011	Scott	Siegersma
244	Active	LPCC	1/1/2011	Mari	Uutala
245	Active	LPCC	1/1/2011	Thomas	Johnson
246	Active	LPCC	1/1/2011	Feyo	Karen
Total:	22				
977	Active	LPC	12/1/2010	Kristin	Williams
978	Active	LPC	12/1/2010	Elissabeth	Lauren
979	Active	LPC	1/1/2011	AnnMarie	Sowieja
980	Active	LPC	1/1/2011	Jennifer	Weigelt
981	Active	LPC	1/1/2011	Julie	Smith
982	Active	LPC	1/1/2011	Kathleen	Howard
983	Active	LPC	1/1/2011	Michaela	Smith
984	Active	LPC	1/1/2011	Mary	Baldwin
985	Active	LPC	1/1/2011	Eric	Nelson
986	Active	LPC	1/1/2011	Richard	Rittmaster
987	Active	LPC	1/1/2011	Corey	Palmer
988	Active	LPC	1/1/2011	Maria	Cherucheril
Total:	12				