

MINNESOTA BOARD OF OPTOMETRY

2829 University Avenue SE, Suite 403, Minneapolis, MN 55414
(651) 201-2762

January 15, 2014 Board Meeting

The Minnesota Board of Optometry met on Wednesday, January 15, 2014 in the Conference Room of Suite 403, University Park Plaza Building, 2829 University Avenue SE, Minneapolis, MN for the purpose of conducting such business as would normally come before the Board.

Roger Pabst, O.D., President called the meeting to order at 10:02 AM.

Roll call of board members:

Present were:

Roger Pabst, O.D.
Patricia Glasrud
John Muellerleile, O.D.
Don Sipola, O.D.
Patrick O'Neill, O.D.

Also present were:

Sara Boeshans, Office of the Attorney General
Anna Hartsel, Office & Administrative Specialist
Randy Snyder, Executive Director

Members Absent: Michelle Falk, O.D.

The roll call was completed and a quorum declared present. A motion to approve the agenda was made by Sipola, and seconded by Glasrud. Motion passed.

Randy Snyder stated that with the inaugural electronic board packet for board members to please ask for improvements to the process of receiving the electronic file one week prior to the meeting, followed by a final day of meeting packet of newly received items.

Minutes of the September 25, 2013 were approved with one change on page 3 from 'implies' to 'indicate' with a motion by O'Neill, seconded by Glasrud and the minutes were approved. The second set of minutes from November 12, 2013 was approved with motion by O'Neill, seconded by Sipola. Motion carried.

The following listed applicants/new licensees requesting a Minnesota Optometry license was presented to the Board. Each applicant has provided documentation meeting the requirements for licensure by examination in the state of Minnesota as a licensed optometrist. The board approved a delegation of authority for board staff to initially license candidates that provide an application with all requirements clearly met. The motion to approve the licenses as granted to practice optometry in the state of Minnesota as listed was made by Muellerleile, with second by Sipola. The motion passed with all voting aye.

Lawrence E.	Addison	Roman	Gerber
Jennifer	Elam	David	Millay

Maria Torres Sheldrake

Mr. Snyder reported on the most recent financials, November, 2013. The close out of FY 13 has not yet occurred and will be presented to the board once completed. Discussion was held on having OE Tracker/ARBO staff attend a Minnesota CE event in the future to review OE Tracker/Minnesota procedures, with no final directive. A motion to approve the budget/finance report was made by Glasrud, seconded by O'Neill. Motion carried.

There have been no meetings of the Council of Health Boards and this will be removed from the standing agenda per board directive. Motion by Sipola, seconded by Glasrud, carried to not name a replacement member until that time when a meeting is called.

Discussion took place on the vacant public member position with a request from board members to have any identified potential public member to contact the board office to discuss the process of being appointed. The MBO website has information for applying which is completed through the Secretary of State and forwarded to the Governor.

A discussion took place on the prior license renewal period and the utilization of OE Tracker to record the earned clock hours of the renewing Optometrists. The board directed the CE Committee of the board to prepare standard operating procedures or rules that will be required to proceed to formal rulemaking and report back to the board. Overall, the renewal process with OE Tracker went well. The CE Committee confirmed their meeting date of February 28, 2014 at 10:00 AM. The goal would be to reinforce procedures that create a successful renewal for the renewal process in 2015 with a communications sent to all OD's post the meeting leading up to December, 2015.

A lengthy discussion took place on the Minnesota Rules 6500.2000 and 6500.2800. As conflicting language exists, amending the rules will need to occur in the future. The board directed the Ex. Director to determine if other boards had a 'grace period' or extended CE collection period post the expiration of the license. The Board agreed that clarification needs to be developed and will revisit the subject at the March meeting.

Marilyn Miller, HPSP provided an excellent overview of the Health Professional Services Program which deals with self-reported and board directed licensees within three main service categories; chemical addiction, mental health issues and physical practice limitations. To date, the Minnesota Board of Optometry has 19 past participants utilizing their services.

Minnesota Statute 148.52 revisions have been 'jacketed', initiated in the House and awaits final authors in the Senate. John Muellerleile, O.D. will serve as "back up testifier" if required, in addition to Dr. Sipola and Randy Snyder.

The Minnesota Board of Optometry does not have 'foreign educated' criteria established for applicants. It was directed by the board that the applicant would need to successfully complete NBEO Exams Part I, II, and III, required of all Minnesota applicants. The exam prerequisites, (including the OD academic minimum requirements) established by NBEO would be accepted by the Minnesota Board of Optometry as meeting the minimum academic requirements. Motion by Sipola, Seconded by O'Neill. Motion carried.

The board tabled discussions on Chapter 214 revisions, Public Comment- Communications Policy, Groupon advertising vs; fee splitting and Website review.

The board had numerous requests for direction or comment:

- Minnesota law allows for limited injectable(s); i.e. epi pen and does not require a separate NBEO ISE exam. The board understands that the NBEO-ISE has previously been optional, but now going forward it is included in Part III of the NBEO examination.
- No comments/concerns presented for the review of the ACOE Policies and Procedures.
- A reference relating to non-licensees cease and desist and fines found in Minnesota Law 214.11 will be provided to the Oklahoma BEO.

The board will next meet on March 26, 2014. July 9, September 24 and January 21, 2015 are the next four regularly scheduled meetings.

Meetings are open to the public and normally held at University Park Plaza, 2829 University Avenue SE, Minneapolis, MN.

Motion was made by Dr. Muellerleile, to adjourn the meeting. Motion was seconded by pat Glasrud. Motion passed.

Respectfully submitted,



Randy Snyder
Executive Director

Approved by



Don Sipola, O.D.
Secretary