

How to Register as a New User

1. Register as a new user to access the renewal site.

Login

Username

Password

[Forgot Username/Password](#)

2. Select "Licensee" and then click "Next"

User Registration

Registration Type

Select the first item from the list below that best describes your relationship with the Board.

Licensee
I currently or previously have held a license with the board

Applicant
I am not licensed with the board, but have an application with the board

New User
I have never registered with the board and will be setting up a brand new account so I can submit a new application or service.

New Organization
I am an organization that will be accessing services (License Verification)

3. Register as a new user
 - a. Select "veterinarian" for License Type
 - b. Type your license number (if you do don't know your license number, use our Online License Verification search. Type your last name then click "Search")
<https://vet.hlb.state.mn.us/#/services/onlineLicenseSearch>
 - c. Enter the last four digits of your social security number
 - d. Enter your date of birth
 - e. Check the Captcha "I'm not a robot" button and select the images requested.

f. Click “Next”

User Registration

The screenshot shows the 'Verify User' step of a registration process. On the left is a sidebar with four items: 'Registration Type' (selected), 'Verify User', 'Registration Info', and 'Account Info'. The main content area is titled 'Verify User' and contains the instruction: 'Provide the following details to help us locate your records.' Below this are several input fields: 'License Type' (a dropdown menu showing 'Select...'), 'License Number' (a text input field), 'Last 4 of SSN' (a text input field), and 'Date of Birth' (a date picker). At the bottom of these fields is a reCAPTCHA section with a checkbox labeled 'I'm not a robot' and the reCAPTCHA logo. At the bottom right of the main content area are two buttons: '< Previous' and 'Next >'. A help icon (?) is in the top right corner.

4. If your registration as a new user is successful, you will see “Great News! Your records were found.” If you do not see this screen, try steps 103 again. If again you do not see this screen, call the Board at 651-201-2844.

User Registration

The screenshot shows the 'Registration Information' step. The sidebar on the left has 'Registration Type', 'Verify User', 'Registration Info' (selected), and 'Account Info'. The main content area is titled 'Registration Information' and displays a success message: 'A search for your records is complete.' followed by a green checkmark icon and the text 'Great News! Your records were found. Click 'Next' to provide details for your new online account.' At the bottom right are two buttons: '< Previous' and 'Next >'. A help icon (?) is in the top right corner.

5. You will be required to make a new user account. Please type a unique user name and password. This information should be saved in a secure location, as you will use this user name and password to maintain your veterinary license in the future. When you create a password, it must be at least 8 characters and include at least 1 digit (e.g. Test1234)

User Registration

The screenshot shows the 'Enter Account Information' step. The sidebar on the left has 'Registration Type', 'Verify User', 'Registration Info', and 'Account Info' (selected). The main content area is titled 'Enter Account Information' and contains the instruction: 'Provide the following details to help us locate your records.' Below this are several input fields: 'Username' (text input), 'Password' (text input), 'Password Confirmation' (text input), 'Security Question #1' (dropdown menu showing 'Select...'), 'Security Answer #1' (text input), 'Security Question #2' (dropdown menu showing 'Select...'), and 'Security Answer #2' (text input). At the bottom right are two buttons: '< Previous' and 'Finish'. A help icon (?) is in the top right corner.

- When you have successfully created a user name and password, you will be returned to the original login screen. Enter your user name and password you just created.

Login

Username




Password

Login

[Register to Access Site](#)

[Forgot Username/Password](#)

- You will now see your online license file. You will maintain your license information for the Board using this online account. Please verify that your email address, website, and phone numbers are correct. To edit any of these fields, click the  button. To add a phone number click 