

Board of Dietetics and Nutrition Practice
2829 University Avenue SE, Suite #402, Minneapolis, MN 55414
(651) 201-2764

Board Minutes
February 14, 2017

Board Members Present: Chair Debra Sheats, Cheryl Asplund, Sue Parks, Margaret Schreiner, Rebecca Werner, Lea Wetzell

Also Attending: Ruth Grendahl, ED/ Anna Hartsel, Admin Specialist/Nicholas Lienesch, AGG

Quorum - The meeting was called to order by Chair Sheats at approximately 12:00PM in the Office Conference Room, 2829 University Avenue SE, #402, Minneapolis, MN. A quorum was declared.

Agenda - Motion to approve the agenda by Wetzell, seconded by Schreiner; motion carried.

Minutes - Motion to approve the October 13, 2016 minutes; motion by Schreiner, seconded by Werner; motion carried.

Election of Officers – Sheats was nominated for Chair and Werner for Vice Chair; motion by Schreiner for their election, seconded by Asplund; motion carried.

Grendahl reported that 1,682 licenses were renewed in 2016, with 96% being completed online.

Approval of License Reinstatements; motion by Schreiner, seconded by Wetzell; motion carried.
Anderson, Julie
Tufts, Chelsea

Licenses Issued - Grendahl presented the recently approved applicants, granting dietitian and nutritionist licensure from October 11, 2016 to February 10, 2017. All applicants provided fully completed applications, appropriate fees, and required documentation. Based on review of the applications, Grendahl directed that licenses be issued as authorized by the full board. Motion by Schreiner, seconded by Werner to accept the licensure report; motion carried.

Dietitians Issued (51)

Anderson, Kyle
Anjana, Fnu
Le, Sarah
Heinz, Stephanie
Kramer, Leanne
McCoy, Patricia
Mortensen, Rachel
Myhre, Caryn
Nagel, Emily
Osterhaus, Samantha
Wivinus, Jacqueline
Olson, Abby
Duda, Amy
Gamm, Kayley
Haney, Lacy
Lewis, Amy
Macht, Elizabeth

Mollica, Samantha
Wilson, Amanda
Winter, Cathleen
Gearey, Ashley
Steeple, Cortney
Armstead, Frances
Mertz, Christy
Wheeler, Angela
Frey, Nicole
DeLaHunt, Katherine
Peterson, Ioulia
Smith, Lindsey
Wolfe, Kasandra
Anderson, Maria
Kulzer, Shelby
Nollmeyer, Virginia
Cherne, Mary
Dua, Megha

Hankins, Carolyn
Ferris, Heidi
Grochowski, Emily
Mydels, Sonja
Caponigro, Kelly
Maschoff, Beth
Olson, Maureen
Buck, Katherine
Johnson, Allison
Swailles, Jean
Larson, Caitlin
Spoke, Lauren
Todd, Chelsie
Jordheim, Joy
Crandall, Linda
Pulvermacher, Alyson

Nutritionists Issued (1)

Hummel, Shelby

Grendahl reported licensees that did not renew their licenses and received proper notification before recommending administrative terminations for non-renewal. Motion by Schreiner, seconded by Wetzell to accept the administrative termination licensure report; motion carried.

Bechel, April	McNaughton, Monica
Begalle, Mary	Miller, Barbara
Boucher, Jackie	Miller, Brandis
Chase, Jacqueline	Miller, Nicole
Coughlin, Kelly	O'Connell, Lorna
Crist, John	Olson, Barbara
Ellis, Christina	Roth, Stephen
Hayes, Hillary	Schmidt, Tiffany
Heaver, Peggy	Swanson, Lysa
Johnson, Jocelyn	Thorson, Kayla
Markowitz, Dorothy	

The Board conducted an annual performance review and determined that Grendahl performs extremely well in all position description areas. The Board certified the employee's performance exceeds standards and approved an achievement award of \$2,000. Motion by Werner, seconded by Wetzell; motion carried.

Financial Reports - Grendahl reviewed current revenue and expenditure financial reports. Grendahl discussed the necessity to request an increase appropriation from the legislature for FY18. Motion by Wetzell, seconded by Werner to accept the financial reports; motion carried.

Staff was directed to forward an email to licensees and inform them that Board policy now requires renewals to be completed by October 31 every year, allowing ample to conduct random audits.

2017 meeting schedule; September 12, October 11 (Tentative)

Motion to adjourn at 1:15 by Schreiner, seconded by Wetzell; motion carried.

Ruth Grendahl/Executive Director