

# MINNESOTA BOARD OF DIETETICS AND NUTRITION PRACTICE

## Draft Meeting Minutes

**February 11, 2025 - 12:00/Noon**

***Split Rock Conference Room***

**335 Randolph Ave, #210, St. Paul, MN 55102**

Board Members Present: Chair Donna Gjesvold, Marge Humbert, Susan Landwehr Marshall, Corey Schuler, Marcie Vaske, Christine Rice

Also Attending: Ruth Grendahl, ED; Caroline Hlas, Office Admin Specialist; AAG

Quorum - The meeting was called to order by Chair Gjesvold at noon in the Split Rock Conference Room, 335 Randolph Ave, St. Paul, MN. A quorum was declared.

Agenda – Motion was made and seconded to approve the agenda; a roll call vote was conducted with no Nays or Abstentions of above-mentioned members.

Introductions - Christine Rice, new Public Board Member and Caroline Hlas, Office Admin Specialist.

Minutes - Motion to approve the August 13, 2024 minutes was made and seconded; a roll call vote was conducted with no Nays or Abstentions of above-mentioned members.

Licenses Issued - Grendahl presented the recently approved applicants, granting dietitian and nutritionist licensure from August 12, 2024 – February 2, 2025. All applicants provided fully completed applications, appropriate fees, and required documentation. Based on review of the applications, Grendahl directed licenses be issued as authorized by the full board. Motion to accept the licensure report was made and seconded; a roll call vote was conducted with no Nays or Abstentions of above-mentioned members.

Grendahl discussed other HLB requirement of being paperless for all applications and supporting documents, making it more efficient to receive via email and drop into the database. Applicants often are mail in a paper copy of their notarized CDR card. Currently reinstatements still apply by paper application and submit the fee by check. An update is required to our database to make them accessible online.

Dietitians (170), Reinstatements (14), Nutritionists (1)

### 170 Dietitians

5371	Allison	Meyer	8/12/2024	5454	Gemma	Erickson	11/1/2024
5372	Amy	Fiske	8/12/2024	5455	Rahmina	Mutlib	11/1/2024
5373	Jennifer	Burnett	8/12/2024	5456	Rachel	Anderson	11/1/2024
5374	Lais Maria	Botelho	8/12/2024	5457	Erica	Jagodinski	11/1/2024
5375	Emily	Roebuck	8/14/2024	5458	Emily	Chapman	11/1/2024
5376	Anastasia	Kasianchuk	8/14/2024	5459	Erica	Johnson	11/1/2024
5377	Katharine	Harrington	8/14/2024	5460	Chloe	Loersch	11/1/2024
5378	Maritza	Ou	8/14/2024	5461	Allison	Keller	11/1/2024
5379	Christine	Gallup	8/14/2024	5462	Jennifer	Batchelor	11/1/2024
5380	Sophia	Love	8/15/2024	5463	Briana	Perez	11/1/2024
5381	Gregory	Belzak	8/15/2024	5464	Megan	O'Grady	11/1/2024
5382	Kassidy	Scheer	8/16/2024	5465	McKenna	Lewis	11/1/2024
5383	Justin	Heinz	8/19/2024	5466	Connor	McDermott	11/1/2024
5384	Emily	Hoffman	8/19/2024	5467	Bria	Ferns	11/1/2024

5385	Eleni	Ottalagana	8/21/2024	5468	Jacqueline	Glew	11/5/2024
5386	Katelyn	Hoerr	8/22/2024	5469	Alexandria	Bostley	11/5/2024
5387	Holden	Honor	8/22/2024	5470	Lauren	Orlandi	11/1/2024
5388	AshLee	Fowler	8/22/2024	5471	Avery	Stevens Zevenberge	11/5/2024
5389	Emily	Bailey	8/23/2024	5472	Christina	n	11/6/2024
5390	Maddalyn	Germain-Bates	8/23/2024	5473	Katelyn	Cassidy	11/6/2024
5391	Miranda	Mendoza	8/26/2024	5474	Jacqueline	Erdos	11/7/2024
5392	Angela	Richardson	8/26/2024	5475	Elizabeth	O'Mahoney	11/1/2024
5393	Denali	Lord	8/26/2024	5476	Carolyn	Arbuckle	11/12/2024
5394	Madison	Coronado	8/26/2024	5477	Catherine	Sparboe	11/13/2024
5395	Rebeca	Stevenson	8/26/2024	5478	Mariah	Reil	11/13/2024
5396	Maria	Herrera Naranjo	8/26/2024	5479	Abigail	Bassier	11/15/2024
5397	Anna	Gustafson	8/27/2024	5480	Joshua	George	11/19/2024
5398	Rachel	Luong	8/27/2024	5481	Elise	Smith	11/20/2024
5399	Lina	Mowat	8/28/2024	5482	Gabriella	Walker	11/20/2024
5400	Dustin	Mesick	8/28/2024	5483	Heather	Moran	11/20/2024
5401	Brittany	Griffen	9/3/2024	5484	Meredith	Hink	11/20/2024
5402	Hannah	Ennis	9/3/2024	5485	Brooke	Harris	11/20/2024
5403	Peyton	Brian	9/3/2024	5486	Kara	Lynch	11/20/2024
5404	Joanne	Perez-Vergara	9/5/2024	5487	Mika	Teragouchi	11/22/2024
5405	Amanda	Montplaisir	9/5/2024	5488	Bridget	McCormick	11/26/2024
5406	Jill	Weisberg	9/5/2024	5489	Denaya	Elkins-Torres	11/26/2024
5407	Anita	Mirchandani	9/5/2024	5490	Danielle	Gaffen	11/26/2024
5408	Brittany	Hante	9/6/2024	5491	Naomi	Kolovich	11/27/2024
5409	Camellia	Williams	9/7/2024	5492	Sean	Myer	11/27/2024
5410	Lakelyn	Lumpkin	9/7/2024	5493	Jennifer	Maier	11/30/2024
5411	Alyssa	Leib	9/7/2024	5494	Megan	Robinson	12/3/2024
5412	Lindsey	Gray	9/7/2024	5495	Julia	Patterson	12/3/2024
5413	Rita	Faycurry	9/7/2024	5496	Sabrina	Gitter	12/3/2024
5414	Abigail	Tran	9/7/2024	5497	Alysha	Moser	12/3/2024
5415	Mira	Coleman	9/9/2024	5498	Anna	Wagstaff	12/3/2024
5416	Rebecka	Palmquist	9/9/2024	5499	Dayaneth	Arakelian	12/4/2024
5417	Erin	Mahoney	9/11/2024	5500	Samantha	Carley	12/5/2024
5418	Briana	Galiardo	9/12/2024	5501	Taylor	Dale	12/5/2024
5419	Lori	Dather	9/13/2024	5502	Shara	Perry	12/6/2024
5420	Mary	Johnson	9/17/2024	5503	Gwendolyn	Gorman	12/9/2024
5421	Taylor	Ayers	9/17/2024	5504	Mary	Walker	12/10/2024
5422	Zoe	Paxos	9/17/2024	5505	Jessica	Craigmile	12/10/2024
5423	Meghan	Garry	9/18/2024	5506	Micquel	Hanna	12/12/2024
5424	Christine	Craven	9/18/2024	5507	Torehn	Thompson	12/12/2024
5425	Joseph	Herman	9/19/2024	5508	Kari	Wayne	12/12/2024
5426	Lisa	Meader	9/22/2024	5509	Eliza	Johnson	12/20/2024
5427	Bethany	Transue	10/2/2024	5510	Melissa	Castillo	12/20/2024
5428	Christine	Rojewski	9/24/2024	5511	Kerri	Tweten	12/26/2024
5429	Shannon	Jacobs	9/24/2024	5512	Shannon	Treptow	12/30/2024
5430	Rachel	McGee	9/24/2024	5513	Emily	Driggers	12/30/2024
5431	Colette	LaSalle	9/24/2024	5514	Kathryn	Arsen	1/6/2025
5432	Sabrina	Grovom	9/24/2024	5515	Chloe	Suarez	1/6/2025
5433	Morgan	Belgarde	9/24/2024	5516	Jessica	Schoonover	1/6/2025

5434	Melanie	Henrickson	9/24/2024	5517	Jordyn	Pederson	1/6/2025
5435	Denise	Chan	9/25/2024	5518	Andrew	McArthur	1/6/2025
5436	Sydney	Wilson	9/25/2024	5519	Rachael	Hawley-Roth	1/10/2025
5437	Heather	Goldbeck	9/25/2024	5520	Amy	Colucci	1/10/2025
5438	Sarah	Kinsey	9/25/2024	5521	Gauri	Junnarkar	1/10/2025
5439	Carol	Nocella	9/26/2024	5522	Kayla	Fischer	1/10/2025
5440	Alicia	Lusardi	9/29/2024	5523	Atalia	Vazquez	1/13/2025
5441	Margaret	Dugan	9/29/2024	5524	Katie	Tidei	1/16/2025
5442	Abigail	Vanorny	9/29/2024	5525	Caitlin	McKee	1/16/2025
5443	Caitlyn	Pote	10/2/2024	5526	Alyssa	Real	1/16/2025
5444	Kelli	Nickerson	10/2/2024	5527	Ronald	Fosson	1/21/2025
5445	ShiAnne	Kattner	10/2/2024	5528	Brittany	Kozak	1/21/2025
5446	Harriet	King	10/2/2024	5529	Sonya	Martin	1/21/2025
5447	Sydney	Albarado	10/7/2024	5530	Breanna	Metras	1/21/2025
5448	Madison	Cheever	11/1/2024	5531	Benjaman	Wunderlich	1/21/2025
5449	Taylor	Brown	11/1/2024	5532	Megan	Hughes	1/24/2025
5450	Gulrukhsar	Jiwani	11/1/2024	5533	Alyssa	Huber	1/24/2025
5451	Jennifer	Meyer	11/1/2024	5534	Dorette	Franks	1/24/2025
5452	Donna	Evans	11/1/2024	5535	Brandi	Clouet	1/24/2025
5453	Cortney	Brinkman	11/1/2024	5536	Laycee	Claes	1/29/2025
				5537	Alexis	Carrillo	1/30/2025
				5538	Chrysa	Mahoney	1/31/2025
				5539	Tarika	Chhabra	1/31/2025
				5540	Kelly	Knoll	1/31/2025

#### **1 Nutritionist**

N257 Samuel Alexander 9/6/2024

#### **14 Reinstatements**

3888	Wiltgen	Ashton	8/17/2024	4628	Anderson	Alexis	11/25/2024
3684	Dahl	Kayla	9/17/2024	3023	Smith	Stacee	11/25/2024
3834	Fuechtmann	Ellen	10/16/2024	1545	Armstrong	Linda	12/6/2024
4123	Roby	Anna	11/1/2024	3798	Kulzer	Shelby	12/17/2024
3327	Grams	Kelsay	11/1/2024	3476	Lish	Heidie	12/17/2024
3465	McPherson	Deirdre	11/1/2024	2440	Kovacs	Amy	12/26/2024
LN234	Reuter	Brittney		3936	Morris	Joan	1/31/2025

**Renewal Report** – 2,402 Renewed, 123 Voluntary Terminations, 86 Administrative Terminations, 100% Online Renewals. Motion to approve the Renewal Report was made and seconded; a roll call vote was conducted with no Nays or Abstentions of above-mentioned members.

#### **86 Administrative Terminations Effective 2/1/2025**

1878	Brost	Bonita	4686	Biamonte	Steven
1277	Putrah	Cynthia	4744	Shaw	Christopher
3124	Schoon	Wendy	4730	Vitetzakis	Maria
3196	Johnson	Moriah	4738	Fagnoli	Meridith
3208	Burbank	Laura	4753	Thomas	Jayme
3240	Tretbar	Danielle	4761	Hood	Kyra
1211	Larson	Julie	4759	Healey	Leigh

2128	Miller	Deanna	4790	Kading	Kelly
1394	Nelson	Kimberlee	4817	Hidock	Lea
2097	Schwalbach	Megan	4797	Conover	Melissa
1383	Spooner	Lisa	4850	Mooney	McKayla
2681	Roberson	Mary	4823	Shelton	Tara
2723	Anderson	Kristal	4833	Harris	Juvonia
2893	Krogstad	Tiffany	4809	Koliba	Austin
2924	Olson	Shannon	5143	Young	Christine
2948	Vande Glind	Kristen	4953	Bolognino	Amanda
			4945	Bhalsod	Sapna
			4954	King	Rebecca
3645	Bielawski	Samantha	5031	Engelke	Emily
3871	Boettcher	Audrey	4971	Voigts	Aubrey
3874	Peterson	Amanda	5087	Nieschburg	Emily
3888	Wiltgen	Ashton	5112	Rodriguez	Jillian
3922	Famodu	Oluremi	5082	Dickson	Kimberly
4082	Petracca	Nicole	5088	Bies	Megan
4120	Mulcrone	Susan	5153	Keatley	Katie
4160	Linares	Ana	5089	Pilarski	Laura
4191	Wenner	Kayla	5114	Asghar	Nimrah
4281	Peterson	Emily	5129	Freiwald	Tina
4306	Talbot	Jessica	5110	Monge	Diana
4311	Doolittle	Kelsey	5111	Madsen	Emily
4324	Sargent	Andrea	5159	Juskuv	Catherine
4343	Colyer	Joyce	5199	Yutzy	Heather
4406	Nwora	Lilian	5241	Canterman	Sarah
4534	Erickson	Briana	5206	Collins	Riley
4553	Green	Paige	5228	TARIQ	ASIMA
4556	Freiberger	Laura	5240	Quesenberry	Allison
4584	Tierney	Cristina	5245	Curtis	Ali
4647	Holmquest	Bailey	5266	Liu	Guanlan
4622	Hanson	Bethany	5287	Roos	Karen
4615	Brown	K'layn	5357	Szarkowska	Justyna
4658	Sweeden	Sara	5351	Gray	Mindy
			5347	O'Gorman	Gabrielle
			5345	Taylor	Margaret
			5362	Ford	Callie
			5418	Galiardo	Briana

CEU Audit Report – Presented by Caroline Hlas. Continuing Education Audits were completed for CEU cycle Dec. 1, 2021 – Nov. 30, 2024. There was a total of 188 licensees randomly selected to comply with the audit, 184 audits completed prior to the Board meeting with 2 audits in progress, and 2 voluntary terminations received during the audit. Certified mail was sent to 4 licensees as a final notice to submit CEU documentation for audit compliance. Issues during the audit process that caused some delay: Certificates missing necessary information (participant name, date activity was completed, CEUs awarded), non-approved CDR PDP activity logs submitted for audit, and not counting/submitting enough CEU completed within the CEU cycle. Committee members discussed outstanding audits in progress and will allow 2 additional weeks from the date of the Board meeting for licensees to comply with CE audit. If non-compliant past the 2-week timeframe, then we would proceed with administrative termination.

Motion to approve the CEU Audit Report was made and seconded; a roll call vote was conducted with no Nays or Abstentions of above-mentioned members.

A question was presented by Schuler to define the gray area if not enough CEU was completed within the cycle for audit approval. Gjesvold suggested creating an internal guidance document to work with people in helping them meet the guidelines. Keep the topic in mind for future meetings to come up with a solution before the beginning of the next cycle.

CEU Committee Approvals – Presented by Hlas and Grendahl. Motion to approve the CEU committee approvals was made and seconded; a roll call vote was conducted with no Nays or Abstentions of above-mentioned members. Total of 23 CEU certificates approved by the committee.

Approved CEU:

- Introduction to Human Physiology Course
  - UC Berkeley Extension
  - 45 CEU (1 semester – 3 academic units)
- Chylothorax and chylous ascites: Overview, management, and nutrition
  - M Health Fairview - UMMC Clinical Nutrition Journal Club
  - 1 CEU
- Manganese Toxicity Associated with Total Parenteral Nutrition: A Review
  - M Health Fairview - UMMC Clinical Nutrition Journal Club
  - 1 CEU
- TPN Competency
  - Option Care Health - Speaker: Becca Wittl
  - 1 CEU
- Planning and Administering the SFSP 2024 (MDE-178)
  - MN Dept of Education
  - 4 CEU (4 hours)
- Addressing Common Direct Certification Mistakes
  - MN Dept of Education
  - 1.25 CEU (75 minutes)
- All Things Staffing – Recruitment, Onboarding and Retention Tips & Best Practices
  - School Nutrition Association
  - 1 CEU
- School Wellness Works: Moving Policy to Action
  - MN Dept of Education
  - 1 CEU (60 minutes)
- Summer Meal Options for Schools
  - MN Dept of Education
  - 1 CEU (60 minutes)
- Local Wellness Policy Community of Practice Series- 2 Meetings
  - MN Dept. of Education
  - 2 CEU (120 minutes)
- Cafeteria Champions- Supercharge your Skill to Ignite Student Nutrition and Wellness
  - MN Dept. of Education
  - 6 CEU (6 hours)
- School Year 2024-25 Food Distribution Program Updates
  - MN Dept of Education
  - 1 CEU (60 minutes)
- IFD's 2024 Thursdays Together, Key area: Menu Planning (USDA Foods)
  - IFD Nutrition Services/Presented by K12 Services Inc.
  - 1 CEU
- IFD's 2023 Direct Diversion Q&A, Key area: Menu Planning (USDA Foods)
  - IFD Nutrition Services/Presented by K12 Team
  - 1 CEU
- IFD's 2023 Direct Diversion Conference (11/15/23)
  - IFD Nutrition Services
    - Menu Planning (Direct Diversion 101) – 2-hour CEU
    - Menu Planning (Products on Board) – 1 hour CEU
    - General Nutrition (Panel Discussion) – 1 hour CEU
    - Financial Management (Our Voyage into DD & How We Set Sail) – 30-minute CEU
    - Menu Planning (Round Table Sessions) – 2-hour CEU
- IFD's 2023 Thursday Together, Key area: Menu Planning
  - IFD Nutrition Services/Presented by K12 Team
  - 1 CEU

- IFD's 2024 Thursday Together, Key area: Menu Planning (USDA Foods)
  - IFD Nutrition Services/Presented by ProcessorLink
  - 1 CEU
- IFD's 2024 Thursdays Together, Key area: Menu Planning
  - IFD Nutrition Services/Presented by K12 Team
  - 1 CEU
- IFD's 2024 Thursdays Together, Key area: Menu Planning (USDA Nutrition Requirements)
  - IFD Nutrition Services/Presented by Molly Gregory, RDN, CD
  - 1 CEU
- IFD's 2024 Thursday Together, Key area: Purchasing Food & Supplies (Back to School)
  - IFD Nutrition Services/Presented by K12 Team
  - 1 CEU
- IFD's 2024 Thursday Together, Key area: Purchasing Food & Supplies (Website & Online Ordering)
  - IFD Nutrition Services/Presented by K12 Team
  - 1 CEU
- School Nutrition Directors of MN Commodity Expo, Menu Planning – planning & using USDA foods to meet Federal school nutrition program requirements
  - SNDM, Marie Niesen, 2024 Commodity Expo Chairperson & SNDM Treasurer
  - 2 CEU
- Civil Rights in Child Nutrition Programs
  - Institute of child nutrition
  - 1 CEU

Budget Report – FY25 Revenues/Expenditures – Motion to approve the Budget Report was made and seconded; a roll call vote was conducted with no Nays or Abstentions of above-mentioned members.

Legislative Update – Grendahl reported that she testified at a State Senate hearing 2 weeks prior to the Board meeting regarding discussion of the Governor's budget and Board operating appropriation increase request.

#### Dietitian Licensure Compact Discussion

Discussion once again took place regarding the pros and cons of joining a national compact. Discussion focused on Minnesota having two separate licenses for dietitians and nutrition, unlike other states that were joining. Grendahl reported that MN has always had a streamlined application process requiring only a notarized CDR card and completion of a Criminal Background check, with some applicants being licensed in just over 2 weeks. Grendahl also stated the Board has had expedited and temporary licensing for former and current members of the military and spouses of an active military member since 2015. It was determined to continue to monitor the compact with no immediate necessity to join.

MAND Report - MAND members not in attendance for report.

New Business - Request received by Ruth regarding ideas of clip art or images in relation to dietetics and nutrition which could be used for a gravestone, as requested by a family member of deceased licensee.

Question presented asking if a licensee got CNS certification and gave it up, could they be reinstated as a nutritionist in Minnesota? Schuler stated it is a gray area and that BCNS states it would be a Board decision.

Executive Director Annual Review (Closed Session) – Chair Gjesvold reported completing Grendahl's Performance Review and having exceeded expectations in all areas of performance and awarded her an Achievement award. The Board ratified the performance review as reported.

*2025 Meeting Schedule: June 10, October 14*