Public Board Meeting Minutes
July 9, 2021
9:00 am
Open WebEx/Teleconference Meeting
No-in-person public attendees due to social distancing for COVID-19

Call to Order
Vice President Hassan Ismail called the meeting to order at 9:00 am.

Board Members Present
Hassan Ismail, DDS, Vice President
Ruth Dahl, Secretary
Ranier Adarve, DMD
Connie Bye
Heidi Donnelly, LDA
Priscilla Flynn, DH, DrPH, MPH
Ashley Johnson, DMD
Terry Klampe, DDS

Board Staff Present
Bridgett Anderson, Executive Director
Deb Endly, Compliance Officer
Kathy Johnson, Legal Analyst
Mary Liesch, Investigator Senior
Mary Luecke, Executive Admin. Assistant
Thamyr Golafaie, Admin. Specialist Licensing & Credentialing

Board Members Absent
P. Angela Rake, DDS, President

Approval of Agenda
MOTION: Connie Bye made a motion to approve the July 9, 2021 Public Board Meeting Agenda. Heidi Donnelly second.

VOTE: For: 8
Opposed: 0
RESULT: Agenda Approved.

Review and Approval of Past Meeting Minutes
The minutes from the April 9, 2021 Public Board Meeting were reviewed and unanimously approved.

Professional Association and Dental Education Reports
- Minnesota Dental Association (MDA) – A written report was included in the packet.
- Minnesota Dental Hygienists’ Association (MnDHA) – no report submitted.
- Minnesota Dental Assistants Association (MnDAA) – no report submitted.
- Minnesota Dental Hygiene Educators Association (MDHEA) – A written report was included in the packet.
• **Minnesota Dept of Health Oral Health Program** – A written report was included in the packet.
• **Minnesota Educators of Dental Assistants (MEDA)** – A written report was included in the packet.
• **Metropolitan State University** – A written report was included in the packet.
• **Normandale Community College** – no report submitted.
• **Minnesota Dental Therapy Association (MDTA)** – no report submitted.
• **Minnesota Society of Oral and Maxillofacial Surgeons (MSOMS)** – no report submitted.
• **University of Minnesota School of Dentistry** – Karl Self referenced the written report included in the packet and highlighted plans for return to in-person education beginning Fall Semester 2021. Dr. Keith Mays was appointed as the new dean of the School of Dentistry and began serving in June.
• **American Student Dental Association** – no report submitted.
• **Central Region Dental Testing Service** – no report submitted.

**Executive Director’s Report** – Bridgett Anderson reported:
• The Board will be relocating to 335 Randolph Avenue in St. Paul effective August 23, 2021.
• She reviewed the Budget Summary provided in the packet.
• The Policy Committee and Allied Dental Education Committee will meet in August. Allied Dental Education will be reviewing dental assisting curriculum and discussing restorative functions.
• The new Salesforce data base is progressing and testing has begun.
• Rulemaking project is underway. The next step is for the Revisor’s Office to return a certified copy which will be forwarded to the Governor’s office for review.
• Upcoming committee meetings will determine if anything additional needs to be added to the Board’s bill for the 2021-2022 Legislative Session. Draft language will be completed by October.
• The Board is working with the Dental Assisting National Board (DANB) regarding an evaluation of Minnesota’s Dental Assisting State Licensure Exam (DASLE).
• Bridgett is working on annual internal controls reporting.
• The Board resumed random licensee audits.
• Stakeholders should contact the Board if they have contributions for the next newsletter.

**Board Staff Reports**

**Licensing Reports** – Written reports were included in the packet.
Practitioner Review Committee Reports – Mary Liesch referenced the written report included in the packet.

Board Committee Reports
- Executive Committee – no report.
- Sedation Committee – a written report was included in the packet.
- Allied Dental Education Committee – no report.
- Jurisprudence and Professional Development Committee – no report.
- Policy Committee – Hassan Ismail referenced the written report included in the packet. The Committee has been discussing the DASLE exam and encouraged stakeholders to attend the upcoming August meeting.
- Licensure and Credential Committee – Ranier Adarve referenced the written report included in the packet.
- Clinical Licensure and Exam Committee – Ranier Adarve referenced the written report included in the packet.
- HPSP – no report.

Presentations
HPSP
Kimberly Zillmer provided an overview of the Health Professional Services Program (HPSP) including services offered and statistics. She presented a case scenario which illustrated many processes HPSP utilizes to support licensees and provide public protection.

Unfinished Business
None

New Business
a. Travel Authorizations
   i. FARB Regulatory Law Seminar- September- Nashville. TN (2)
   ii. Continuous Improvement International- September- Omaha, NE (1)
   iii. CRDTS Annual Meeting- August- Nashville, TN (1) *
      * Indicates that the organization covers travel expense

MOTION: Heidi Donnelly made a motion to approve the travel authorizations as submitted. Ruth Dahl second.

VOTE: For: 8  
Opposed: 0
RESULT: Motion passed.

a. Waiver of Exams Request
i. Courtney Oliver, DDS
   MOTION: Dr. Ismail made a motion to approve the waiver of his National Dental Examining Boards, per Minnesota Statute 150A.06 subdivision 3(a), in pursuit of being allowed to apply for an initial license by exam. Heidi Donnelly second.

   VOTE: For: 7 (Adarve, Bye, Dahl, Donnelly, Flynn, Ismail, Johnson)
   Opposed: 1 (Klampe)
   RESULT: Motion passed.

Licenses for Ratification – Heidi Donnelly made a motion to approve the licenses for ratification and reinstatement. Connie Bye second.

   VOTE: For: 8
   Opposed: 0
   RESULT: Motion passed.

Licenses for Reinstatement – Heidi Donnelly made a motion to approve the licenses for reinstatement. Ruth Dahl second.

   VOTE: For: 8
   Opposed: 0
   RESULT: Motion passed

Announcements
None

Adjourn
The Board agreed unanimously to adjourn at 10:25 am.

Reviewed by: _____________________________ Date
P. Angela Rake, DDS, MS, Board President  October 8, 2021