

MINNESOTA BOARD OF OPTOMETRY

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Subject: OE Tracker and the Non-Subscribing OD: Policy Change

Source: Email from ARBO

As a member of ARBO utilizing the *OE TRACKER* program for your CE audits, we wanted to let you know that ARBO is changing the process of uploading individual CE certificates into *OE TRACKER*.

Beginning July 1, 2014, optometrists who pay their OE TRACKER Annual Subscription Fee will receive unlimited CE certificate uploads for CE hours that are not listed in their account. Once they have paid the fee, optometrists can fax or e-mail their CE certificates to ARBO and we will upload them into their OE TRACKER account.

ARBO encourages all CE providers to send CE attendance from their events into ARBO for direct uploading into *OE TRACKER*. We have several methods available for CE providers to use to submit attendance from their CE events. We will upload the attendance into *OE TRACKER* at NO cost to the CE provider or the optometrist if it is submitted using a spreadsheet, scanner, or the *OE TRACKER* mobile app. We are currently contacting CE providers to make sure they are aware of the change and to remind them of how they can send attendance electronically.

This change is necessary to help us ensure that all of the information in *OE TRACKER* is complete, accurate and up-to-date for your audits. The *OE TRACKER* annual fee is \$20 per optometrist for one year or \$45 per optometrist for three years. If your Board is interested in paying for your licensees, ARBO offers a discounted rate of \$15 per licensee for one year. Please feel free to contact us with any questions or concerns.

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