

Minnesota Board of Nursing
Executive Committee Meeting Minutes

September 19, 2024, 9:00-10:00 a.m.

1210 Northland Drive #120, Mendota Heights, MN 55120

Virtual Meeting

Members Present: Laura Elseth, President
Lynette How, Vice President
Jessica Miehe, Secretary

Staff Present: Kristin Batson, Interim Executive Director
Caren Gaytko, Executive Director

1. Call to Order:

- a. President Elseth called the meeting to order at 9:03 a.m. and declared a quorum.

2. Approval of Meeting Agenda:

- a. Meeting agenda was approved.

3. Executive Director Operational Updates

Kristin's updates:

- a. Performance metrics: Kristin has been meeting with healthcare systems to consider and evaluate licensing processes during high volumes of licensure applications.
- b. 14% of cases have been open for 1+ year.
- c. Staffing updates: No new staff since August board meeting. One resignation

Caren's updates:

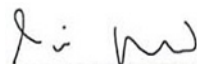
- a. Learning key metrics and identifying risks.
- b. Meeting with staff; understanding the work and concerns; staff feel supported.
- d. Asked committee what to keep an eye on: discussed education for Board members on discussions during conferences; evaluate use of pronouns and titles during conferences and within BON.

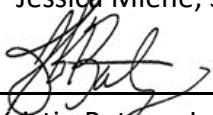
4. Approval of October Board Meeting Agenda

- a. Meeting agenda approved.

5. Adjournment

- a. Meeting adjourned at 10:01 am.

Recorder: 
Jessica Miehe, Secretary

Attest: 
Kristin Batson, Interim Executive Director