

**Minnesota Board of Nursing
Executive Committee Meeting Minutes**

March 17, 2025

1:00-2:00 p.m.

1210 Northland Drive #120, Mendota Heights, MN 55120

Virtual Meeting

Members Present: Jessica Miehe, President
Lynette How, Vice President
Summer Hagy, Secretary

Staff Present: Caren Gaytko, Executive Director

1. Call to Order:

- a. President Miehe called the meeting to order at 1:03 p.m. and declared a quorum.

2. Approval of Meeting Agenda:

- a. Minutes from January Executive Committee were approved
- b. Meeting agenda was approved

3. Executive Director Operational Updates:

- a. Performance metrics: 967 cases open; includes 528 Nightingale cases received
- b. Staffing updates: Paralegal position has been filled
- c. Legislative proposals to follow
 - i Certified Midwives
 - ii Nursing Compact
 - iii Increasing temporary permits from 60 to 90 days

4. Executive Committee Member Discussion Items

- a. Strategic plan discussion for upcoming Board meeting

5. Board President Discussion Items

- a. Outline a plan for board education for the next 6-12 meetings
- b. Lynette will be away for the June Board Meeting

6. Review and Finalize Agenda for April Board Meeting

- a. Reaffirmation Oath will be led by Lynette How
- b. Discussion around Board education re: conferences
- c. Education at April Meeting: Trauma Informed Care
- d. Legislative Briefing/Update

7. Approval of April Board Meeting Agenda

- a. Meeting agenda approved.

8. Adjournment

- a. Meeting adjourned at 1:40 p.m.

Recorder:


Summer Hagy, Secretary

Attest:



Caren Gaytko, Executive Director