Minnesota Board of Nursing  
Executive Committee Meeting Minutes  
February 6, 2019  
Board of Nursing Conference Room  
2829 University Avenue SE, Suite 200  
Minneapolis, MN

Members present:  
Michelle Harker, President  
Bradley Haugen, Vice President (by telephone)  
Becky Gladis, Secretary (by telephone)

Staff present:  
Shirley A. Brekken, Executive Director

President Harker called the meeting to order at 5:33 p.m. and declared a quorum present.

Agenda
Motion by B. Gladis, seconded by B. Haugen to approve the meeting agenda as presented.  
Motion carried

Minutes
The minutes of the December 5, 2018 meeting were approved as presented.

Board Member Development
The Committee reviewed evaluation results of the board development activity at the December 5, 2018 board meeting conducted by Juanita Borton, program manager for the health-related licensing boards’ Criminal Background Check Program (CBCP). Overall, the evaluations were positive; members strongly agreed or agreed the information presented was important to their work and that as a result of the presentation they had a better understanding of the CBCP and how it relates to protecting the safety of the public.

2017-2019 Strategic Plan Update
Committee members reviewed the status of the 2017-2019 Strategic Initiatives. Committee members will present an update at the February 7, 2019 board meeting.

2020-2022 Strategic Initiatives
The Committee proposed a framework for the strategic plan. Draft Strategic Initiatives and Objectives for the 2020-2022 plan are:

Strategic Initiative #1: Enhance public protection through the Board’s proactive leadership
- Objective A: Increase the visibility and impact of the Board.
- Objective B: Promote a culture that supports public health and safety.
- Objective C: Ensure equitable, efficient and effective regulatory processes.
- Objective D: Achieve legislative change that advances the mission and vision
Strategic Initiative #2: Advance best practices in nursing regulation
- Objective A: Influence policy using sound regulatory data.
- Objective B: Facilitate innovations in education and practice.
- Objective C: Ensure current and evolving roles and responsibilities align with regulation.
- Objective D: Identify and address issues regarding public health crises.
- Objective E: Conduct and utilize research that expands evidence for regulation.

Strategic Initiative #3: Foster intentional Board governance
- Objective A: Demonstrate effective board governance.
- Objective B: Facilitate continuous learning for board members.
- Objective C: Exhibit transparency of board functions for public protection.

Committee members will develop a planning session with the Board at the June meeting board meeting.

2019 Board Education Plan
The Committee finalized the draft 2019 Education Plan and will present it to the Board for approval at the February meeting.

Other Business
S. Brekken gave an update on SF583, a bill which includes revisions in Chapter 214 related to criminal background checks and temporary suspensions. She presented testimony at the Health and Human Services Finance and Policy Committee on February 5, 2019. The bill was referred to the Judiciary Committee.

Next Meeting
The next meeting date will be April 3, 2019, 2:15 – 4:00 p.m.

Adjournment
The meeting adjourned at 6:40 p.m.

Recorder:
Shirley A. Brekken
Executive Director

Attest:
Becky Gladis
Secretary