

**Minnesota Board of Nursing
Executive Committee Meeting Minutes**

January 23, 2025 11:00am

1210 Northland Drive #120, Mendota Heights, MN 55120

Virtual Meeting

Members Present: Jessica Miehe, President
Lynette How, Vice President
Summer Hagy, Secretary

Staff Present: Caren Gaytko, Executive Director

1. Call to Order:

- a. President Miehe called the meeting to order at 11:03 a.m. and declared a quorum.

2. Approval of Meeting Agenda:

- a. Meeting agenda was approved.

3. Executive Director Operational Updates:

- a. Performance metrics: Last year at this time 200 Notices of Conference were 9+ months; today that number is 12
- b. Staffing updates: one open position; has been posted
- c. Legislative proposals to follow: Nurse licensure compact & certified midwives

4. Board President Discussion

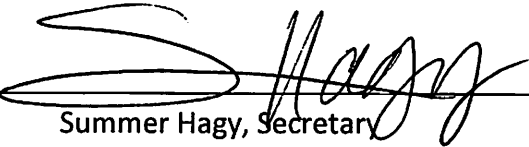
- a. Education Committee – potential to review internship program language
- b. Licensure of Adjunct Faculty language has been released to colleges
- c. Board Training Re: Conference processes and procedures**tentative for April meeting*
 - i Goals of the conference
 - ii ALIMS Prep
 - iii Sample Questions
 - iv Diffusing difficult situations

5. Approval of February Board Meeting Agenda

- a. Meeting agenda approved.

6. Adjournment

a. Meeting adjourned at 11:27am

Recorder: 
Summer Hagy, Secretary

Attest: 
Caren Gaytko, Executive Director