

**Minnesota Board of Nursing
Education Committee Minutes**

September 9, 2025
TEAMS Meeting
1210 Northland Avenue #120
Mendota Heights, MN 55120

Members Present: Lynette How, Summer Hagy, Jessica Miehe, via TEAMS Meeting

Members Absent: Tracy Sonterre-Rieger

Staff present: Deb Schuhmacher, JaCinda Downs, Melissa Wolfe via TEAMS Meeting

Call to order: by Lynette How at 9:04am

Approval of Agenda

Motion by S. Hagy; seconded by J. Miehe. All approved.

Motion passed

Approval of Minutes

Approval of the July 15, 2025, meeting minutes: S. Hagy made the motion to accept the minutes; seconded by J. Miehe. All approved.

Motion passed

Education Work Strategic Objectives

Strategic Initiative #3; Promote Innovation in Nursing Education and Practice in MN

- 3.1 Increase the pathway opportunities, recruitment strategies, and retention of nursing educators
- 3.2 Facilitate working groups with health systems and nursing programs to explore innovative clinical placements

Revisit previous ideas in relation to strategic plan placement:

- Explore social media for Board presence: live links to website – *defer to Practice Committee*
- Develop educational tools for clarification of NPA - *defer to Practice Committee*
- Explore a website focus, more information on website to represent Boards work - *defer to Practice Committee*
- Explore nursing as a career: nursing has career options >100; nursing role expands - *Education staff will follow-up with Nursing Practice Committee about a collaborative effort related to nursing as a career option and best tools to communicate, e.g., webinars, town halls, video series, etc.*

Education Committee will partner with the Nursing Practice Committee on objective 3.1.

Education staff will follow-up with Director for Education at Washington State Board of Nursing about meeting with the education committee to discuss the collaborative and legislative process to increase nurse faculty salary, related to objective 3.1.

Education staff will update Education Workplan, and committee will revisit plan in November meeting.

Review Petition for Variance Process

All members agreed that in the future, each individual variance petition should be presented by separate motion to the board. Discussion on whether a consideration to a limit on number of petitions submitted by one program and do safeguards need to be put into place without limiting program options for variances.

A letter intended for program leadership with recent variance approvals has been drafted and sent to the AGO for review.

Phase I: Letter of Intent Submission

Chamberlain University submitted a letter of intent to the board for a pre-licensure baccalaureate degree nursing program on August 13, 2025. All members agreed that letter of intent was sufficient and meets requirements to move forward to be presented to the full Board in October.

Phase II: New Program Application Submission

Capella University submitted an application to the board for a pre-licensure baccalaureate degree nursing program on August 8, 2025. Education Committee would prefer for the program to have obtained a physical site in Minnesota before the site visit. J. Downs will follow-up with program regarding physical site and schedule a site visit.

CNEE Workforce Summit

Tabletop discussion with board staff, D. Schuhmacher; J. Downs; and board members, L. How, J. Mieke, and S. Hagy in attendance. Topics will include educating clinical partners and how does the board help to reduce barriers. Thorough explanation of Board Rules, as questions often arise from clinical partners related to Board rules and allowances. Encourage programs to reach out to education staff with questions about interpreting rules.

Education staff will follow-up with the Executive Director at the Center for Nursing Equity and Excellence regarding working with clinical partners and exploring more clinical opportunities.

Adjournment: The meeting was adjourned at 10:11 a.m. by L. How.

Next meeting: November 18, 2025, at 10:00 a.m., **via Teams.**

Recorder: J. Downs