

**Minnesota Board of Nursing
Education Committee Minutes**

May 28, 2026

TEAMS Meeting 11 am- 12 pm

1210 Northland Avenue #120

Members Present: Tracy Sonterre-Rieger and Sandie Anderson

Members Absent: Rhonda Johnson and Jessica Miehle

Staff present: JaCinda Downs and Melissa Wolfe

Staff Absent: Deb Schuhmacher

Guests Present: Melissa Bordenave and Dawn Easley, Century College, Dr. Prunty and Wesley Trice, Bayada College

Call to order by Tracy Sonterre-Rieger at 11:11 am

Approval of Agenda

Motion by Sandie Anderson; seconded by Tracy Sonterre-Rieger. All approved.

Motion passed

Approval of Minutes

Approval of March 20 and April 2, 2026, meeting minutes: Sandie Anderson made the motion to accept the minutes; seconded by Tracy Sonterre-Rieger. All approved.

Motion passed

Agenda

Petition for Variance Review

Century College submitted a Rule Variance Petition from MN Rule 6301.2340, Subpart 3.A.(11) for the 2026/2027 academic year. Director Melissa Bordenave from Century College spoke to the committee about the need for the variance. Century College has hired multiple BSN faculty who are either enrolled or will be in graduate programs (May 2027). Approved for 4 new UFT. Lengthy conversation among members and representatives.

LOI proposal

Bayada College of Nursing submitted a letter of intent for a proposed pre-licensure Accelerated Bachelor of Science in Nursing on April 14, 2026. The Education staff reviewed the BAYADA College of Nursing's letter of intent and preliminarily met the provided guidelines and rules with the approved variance at the April board meeting. Dr. April Prunty presented to the committee.

Adjournment: The meeting was adjourned at 11:58 am by T. Sonterre-Rieger and seconded by S. Anderson.

Next meeting: June 4, 2026, from 12-1 pm

- Clinical Preceptor Support Action
- April 22 BON Education Forum Reflection
- Letter Review
- LOI (Intent to establish program) Instructions Review
- *Each time a proposed program submits an initial LOI, the Education Specialist meets with the Director because multiple requirements were not included or needed additional information or clarification. The education staff revised the LOI instruction document format to include three separate columns (the main Admin rule, related rules, and then examples to include in the LOI.*
<S:\ProgramApproval\Forms\New Program Approval\Guidelines Writing Intent Document PN-RN Programs 4-7-26.docx>

Recorder: J. Downs