

**Minnesota Board of Nursing  
Education Committee Minutes  
May 21, 2024  
TEAMS Meeting  
1210 Northland Avenue #120**

**Members Present:** Lynette How, Summer Hagy, Jessica Mieke, Tracy Sonterre-Rieger via TEAMS Meeting

**Members Absent:** Laura Elseth

**Staff present:** Deb Schuhmacher, JaCinda Downs, Melissa Wolfe via TEAMS Meeting

**Call to order:** 1:31 p.m. by L. How

**Approval of Agenda**

Motion by J. Mieke, seconded by T. Sonterre-Rieger. All approved.

Motion passed

**Approval of Minutes**

Approval of the April 10, 2024, meeting minutes: T. Sonterre-Rieger made the motion to accept the minutes; seconded by S. Hagy. All approved.

Motion passed

**Finalize Refresher Course Provider Recommendations:**

Discussion on 'Education Committee Recommendation to the Board to Update the Approved Nurse Refresher Course Criteria for Simulation Guidelines and Faculty Qualifications.' Review of proposal for Board consideration (from document):

1. Align simulation use for the refresher course clinical requirement with MN Rule 6301.2340 Required Criteria for Nursing Education Programs, Subp. 3 B. (6) "high-fidelity simulation is utilized for no more than half of the time designated for meeting clinical requirements."
2. End the COVID-19 adaptation for 100% simulation use and implement clinical requirement changes effective January 1, 2025.
3. Update the practical nurse and professional nurse refresher course faculty qualifications to:

**Practical Nurse Refresher Course Faculty Qualifications**

- Ensure practical nursing faculty have a baccalaureate or graduate degree in nursing from a regionally or nationally accredited college or university.
- Clinical experience or clinical teaching experience within the last three years.

**Professional Nurse Refresher Course Faculty Qualifications**

- Ensure professional nursing faculty have a graduate degree from a regionally or nationally accredited college or university. If the major of the graduate degree is not in nursing, the faculty must hold a baccalaureate degree with a major in nursing.
- Clinical experience or clinical teaching experience within the last three years.

**Board Consideration:**

The Education Committee recommends the Board adopt the proposed changes to the approved refresher course criteria effective January 1, 2025.

**Approval of Recommendation:**

Approval of the Refresher Course Provider Recommendations: J. Miehle made the motion to accept; seconded by T. Sonterre-Rieger. All approved.

Motion passed

**Action Plan Considerations:**

Review of action plan areas:

- Explore nursing as a career: nursing has career options >100; nursing role expands
- Explore social media for Board presence: live links to website
- Develop educational tools for clarification of NPA; collaboration with Nurse Practice Committee
- Explore a website focus, more information on website to represent Boards work

L. How shared working document outlining nursing career options. Discussion on potential use of document for program marketing and/or use at program admission fairs. Comment on collaborating with Practice Committee with this document. Discussion on use of social media for marketing and for BON to share helpful information, give resources for public, and have a positive presence. Discussion on characteristics of a good social media site: clear feed, easy to read, useful information, eye catching, engaging, and informative.

Determination to focus on social media exploration as an action item.

Informational

**Board Charges to the Education Staff:**

- Explore social media presence opportunities for BON to represent all areas
- Research other HLBs presence on social media and explore management of sites

The meeting adjourned at 2:30 p.m.

**Next meeting:** Committee members decided to schedule the next meeting after substantive information is gathered to review; L. How and D. Schuhmacher will coordinate the future meeting and send notice.

Recorder: D. Schuhmacher