

**Minnesota Board of Nursing
Education Committee Minutes**

December 4, 2025

Hybrid Meeting

1210 Northland Avenue #120

Mendota Heights, MN 55120

Members Present: Jessica Miehe, Lynette How (in person), Rhonda Johnson, Tracy Sonterre-Rieger (TEAMS Meeting)

Members Absent: Summer Hagy

Staff present: Deb Schuhmacher, JaCinda Downs, (in person), and Melissa Wolfe via TEAMS Meeting

Guests Present: none

Call to order: by Lynette How at 12:37 pm

Approval of Agenda

Motion by J. Miehe; seconded by R. Johnson. All approved.

Motion passed

Approval of Minutes

Approval of the November 18, 2025, meeting minutes: J. Miehe made the motion to accept the minutes; seconded by R. Johnson. All approved.

Motion passed

Review and Update Education Work Plan Strategic Objectives

- 3.1 Increase the pathway opportunities, recruitment strategies, and retention of nurse educators
 - Activities
 - Collaboration with CNEE
 - Increase awareness of an educator pathway
 - Communicate with colleges focused on retention of faculty
 - Collaborate nursing education opportunities with health systems
 - Action items
 - Formal letters sent to nursing program leadership about retention of educators
 - Plan to partner with Practice committees to develop webinars for 2026
 - Outcomes
 - Meeting with the Washington board of nursing in November
 - Dr. Eccles/Dr. Rhudy's collaboration presentation at the December board meeting
 - The collaboration with CNEE to analyze the survey
 - Facilitate with partners to support Education
- 3.2 Facilitate working groups with health systems and nursing programs to explore innovative clinical placements

- Activities
 - Collaborate with nursing programs, health systems, and other state nursing boards
 - Partner with CNEE to support innovative strategies and innovative models in MN nursing education
- Action
 - Collaborate with area systems to support the learning opportunities with CNEE
 - Attend the workforce summit
 - Collaborate with area health systems to disseminate information to the Board on apprenticeship
- Outcomes
 - Dr. Eccles and Dr. Rhudy presented part one of two of current nursing education landscape and challenges/opportunities in nursing education BSN and higher (April will be part two)
 - Summit attended by board members and board staff
 - MNA initiated conversation for a potential collaboration with BON

CNEE Workforce Summit

- Attendance & participation – Two Board Staff and two Board Members attended
- Board survey – Results to be further evaluated

2026 Meetings / Chair of Committee

Discussion of schedule availability for recurring education committee meetings. It was determined that meetings will be scheduled for the 3rd Friday of every other month from 1:00 p.m. – 2:30 p.m., beginning on January 16, 2026.

Tracy Sonterre-Rieger accepted the position of new Chair for the Education Committee.

Added Agenda Item: Senior Administration Letter Template

Reviewed template letter and discussed any follow up response.

Next Meeting Agenda Items

LOI Instructions Review

Review of Washington State Action Now! Presentation

Adjournment: The meeting was adjourned at 1:20 p.m. by Lynette How, seconded by Jess Miehe.

Next meeting: January 16, 2026, at 1 pm

Recorder: J. Downs