

**November 20, 2014, 10 a.m.
 MEETING MINUTES**

**Emergency Medical Services Regulatory Board
 University Park Plaza, Conference Room A
 (See address above.)**

Prepared by Melody Nagy on November 24, 2014
 Approved by Kelly Spratt on December 15, 2014
 Presented to and approved by Board on March 19, 2015

Attended:

Kelly Spratt, Chair	J.B. Guiton	Michael Jordan
Aaron Burnett, M.D.	Scott Hable	Paula Fink-Kocken, M.D.
Lisa Consie	Kathleen Haney	Mark Schoenbaum
Patrick Coyne	Megan Hartigan	Jill Ryan Schultz
Jennifer Deschaine	Jeffrey Ho, M.D.	Matthew Simpson
Steve DuChien		

Ex Officio: Pamela Biladeau, Executive Director; Greg Schaefer, AGO

Absent: Rep. Dan Schoen, Senator Kathy Sheran, Mari Thomas, M.D.

Agenda Item No.	Attachment	Topic	Information Discussion Decision	Person Responsible
1.		Call to Order Mr. Spratt called the meeting to order at 10:09 a.m.	Information	Kelly Spratt
2.		Approve Agenda/Consent Agenda Mr. Spratt said that he would move New Board Business before the Closed Session. <u>Motion: To approve the agenda with the change as noted by the Board Chair.</u> <u>Kocken moved</u> <u>Schultz seconded.</u> <u>Motion carried.</u> <u>Decision: 16 members voting yes; 0 members voting no.</u> <u>Motion: Approve Consent Agenda without Motion two in Section A.</u> <u>Hartigan moved</u> <u>Simpson seconded.</u> <u>Motion carried.</u>	Decision	Kelly Spratt

"To protect the public's health and safety through regulation and support of the EMS system."

	<u>Decision: 16 members voting yes; 0 members voting no.</u>		
3.	<p>Public Comment Mr. Snoke informed the Board that Dr. Satterlee will no longer be the medical director for Allina as of the first of the year and they will be doing a search to fill the position.</p> <p>Mr. Schoenbaum announced that it is National Rural Health Day today.</p>	Information	Kelly Spratt
4.	<p>Executive Committee Report The Executive Committee met on October 16, 2014. The majority of the time was spent discussing Minnesota Ambulance Association (MAA)'s letter, attachment A9 to the Consent agenda.</p>	Information	Kelly Spratt
5.	<p>Education Program Orientation (?) Report Mr. Spratt referred to the MAA letter, attachment A9 of the Consent Agenda. Public comment was heard.</p> <p>The staff provided information, facts and recommendations (tab 7 and 8).</p> <p>Mr. Spratt clarified that the motion <u>“Regarding the format of the practical skills test, pending medical director approval, the practical skills test required for renewal, approved by the Board, may be conducted in a modular format by a board approved education program, that follows 144E.28 subdivision 7 and utilizes one on one testing would be allowed to fulfill the transitional EMT skills testing exam requirements for 2015 and 2016 renewals. The remainder of the May 31, 2013 transition decisions are not changed.”</u> is not a recommendation from the Executive Committee. It is intended to open discussion.</p> <p>A motion was developed as follows:</p> <p><u>Require all renewing EMTs, between the dates of April 2, 2014 and March 31, 2016, to take and pass the exam outlined in the NREMT Psychomotor Guidelines as administered by EMSRB or its Approved Agents. Until March 31, 2016, the seven skill exams and retesting for failure may be conducted at different dates and/or locations, rather than as specified in the NREMT Psychomotor Guidelines, page 16 and 24. The remainder of the May 29, 2013 transition decisions are not changed.</u></p> <p><u>Motion Guiton.</u> <u>Second Ho.</u></p> <p>Mr. Spratt called for a vote on the motion. <u>Motion carried.</u> <u>15 members voting yes. One member voting no.</u></p>	Discussion and Decision	Kelly Spratt
6.	<p>Chair Report There are five open seats on the Board. Mr. Spratt referred the Board members to information provided in the Board packet and</p>	Information Decision	Kelly Spratt

		<p>posted on the Secretary of State’s website. Mr. Spratt said that the secretary position is open for the Board and includes membership on the Executive Committee.</p> <p><u>Motion to elect Megan Hartigan as the Board secretary.</u> <u>Deschaine moved.</u> <u>Guiton seconded.</u> <u>Motion carried.</u> <u>Decision: 16 members voting yes; 0 members voting no.</u></p>		
7.	H	<p>Executive Director’s Report Executive Director Biladeau provided a written report in the Board packet.</p>	Information	Pamela Biladeau
8.		<p>Committee Reports <u>Complaint Review Panel (CRP)</u> Cases will be reviewed in closed session today.</p> <p><u>Medical Direction Standing Advisory Committee (MDSAC)</u> Dr. Fink-Kocken said that the MDSAC met the evening before the September Board meeting and discussed the following:</p> <ul style="list-style-type: none"> • Minutes will be provided after they have been reviewed by physicians attending the meeting. • MDSAC meets bi-annually. • The MDSAC will ask for a report from MNSTAR of the use of NARCAN by EMS providers for the first 12 months after institution of the new legislation. This will allow comparison of pre and post legislation use of the medicine. • We discussed pediatric airway equipment. New devices will be included in new guidelines. • Discussed focus of MDSAC. We have questions about open meeting requirements for impromptu meetings. • Defining how to support large events. Dr. Burnett is creating a metrics for staffing at large events. To be posted on EMSRB website. • Next meeting during the Long Hot Summer Conference (March 2015). • We will be looking for a chair of MDSAC. Dr. Thomas ends her term. <p><u>Health Professionals Services Programs (HPSP)</u> Ms. Deschaine said that the HPSP Committee met on Tuesday and discussed the following:</p> <ul style="list-style-type: none"> • Strategic plan and action plan. • Budget proposal. • Reviewed survey of Executive Director’s. High marks for the work of HPSP. • Minnesota has high heroin use. (referred to public television video) • 50% of referrals are substance abuse and mental health issues. 	Information	Committee Chairs

9.	New Board Business Mr. Spratt said that the Board will go into closed session.	Information	Kelly Spratt
10	Closed Session Information was presented to Board members for a decision on disciplinary matters. (Minnesota Statutes 144E.28, subd. 5 and Minnesota Statute 13D.05 subd. 2(b). Issues were discussed and voted on.	Decision	Kelly Spratt
11	Adjourn Mr. Spratt opened the meeting. <u>Motion: To adjourn.</u> <u>Motion: Guiton.</u> <u>Second: Hable:</u> <u>Motion carried.</u> <u>Decision: 16 members voting yes; 0 members voting no.</u> <u>Meeting adjourned at 12:38 p.m.</u>	Decision	Kelly Spratt

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