

November 21, 2013, 9:30 a.m.

MEETING MINUTES

**Emergency Medical Services Regulatory Board
 University Park Plaza, Conference Room A
 (See address above.)**

Prepared by Melody Nagy on 11/22/13
 Approved by Kelly Spratt on 11/26/13
 Presented to and approved by Board on 1/16/2014

Attended:

Kelly Spratt, Chair	Kathleen Haney	Mark Schoenbaum
Lisa Consie	Michael Jordan	Matthew Simpson
Steve DuChien	Paula Fink-Kocken, M.D.,	Marlys Tanner
J.B. Guiton	Jill Ryan Schultz	Mari Thomas, M.D.

Ex Officio: Pamela Biladeau, Executive Director; Greg Schaefer, AGO

Absent: Jennifer Deschaine, Michael Gormley, Pat Lee, Representative Dan Schoen, Senator Kathy Sheran

Agenda Item No.	Attachment	Topic	Information Discussion Decision	Person Responsible
1.		Call to Order Mr. Spratt called the meeting to order at 9:38 a.m.	Information	Kelly Spratt
2.		Public Comment None.	Information	Kelly Spratt
3.		Chair Report Remembrance Gary Pearson There was a letter presented to the family from the Governor for his EMS service. Thank you for keeping his family in your thoughts. Board Appointments We have a number of member appointments coming due. These members have been notified. Ms. Tanner is not going to be able to reapply because the statute requires the RN be currently practicing in a hospital emergency department. Ms. Tanner said that she has been proud to be a member of the Board.	Information	Kelly Spratt

“To protect the public’s health and safety through regulation and support of the EMS system.”

		Mr. Spratt offered congratulations to Ms. Consie on the birth of her baby.		
4.	H	<p>Consent Agenda</p> <p>Mr. Spratt said that if there are specific questions regarding staff performance or issues they should not be raised in a public meeting. He asked that anyone with a concern call the Executive Committee chair to discuss their concerns.</p> <p>Mr. Schoenbaum asked for clarification of the motion in the consent agenda for sharing MNSTAR system information.</p> <p>Ms. Haney said that she made a request for data in April. This interagency agreement is specifically for the Minnesota Department of Health. She asked that the motion be changed to include all state agencies.</p> <p>Mr. Schoenbaum and Ms. Haney requested Section B1 from the consent agenda be removed for discussion:</p> <p>The following shows the revisions to Section B1 from the Consent Agenda (strikethrough is language removed and underscored is new language):</p> <ol style="list-style-type: none"> 1. “Inter-State Data Use Agreement (IDUA), reviewed and recommend following process outline in the 7/31/13 minutes and using the IDUA reviewed by Greg Schaefer, Attorney General’s Office. This is a short-term solution; the longer-term solution would require a legislative change to statute allowing the board to share Minnesota State Ambulance Reporting system (MNSTAR) data with the Minnesota Department of Health (MDH) <u>with other Minnesota state agencies.</u> <p>Possible legislative solutions, 1) change statutory language to allow MDH access to EMSRB data, 2) move MNSTAR to MDH and still allow the EMSRB to collect and have access to the data. <i>Board position</i> at the legislature would be to approve such language as long as there is no loss of funding, resources or liability to the Board.</p> <p>Data requests for summary reports of private data are on hold until board review of data release processes and appointment of the data policy standing advisory committee.”</p> <p><u>Motion: Inter-State Data Use Agreement (IDUA), reviewed and recommend following process outline in the 7/31/13 minutes and using the IDUA reviewed by Greg Schaefer, Attorney General’s Office. This is a short-term</u></p>	Decision	Kelly Spratt

		<p><u>solution; the longer-term solution would require a legislative change to statute allowing the board to share Minnesota State Ambulance Reporting system (MNSTAR) data with other Minnesota state agencies.</u></p> <p>Motion: Haney. Second: Guiton. Decision: Motion carried. (12 members)</p> <p><u>Motion: To approve legislative board position supporting language to either share Minnesota State Ambulance Reporting (MNSTAR) system data with Minnesota Department of Health (MDH) or move MNSTAR system to MDH and allow the EMSRB to access MNSTAR data as long as there is no loss of funding, impact on resources or liability for the Board.</u></p> <p>Motion: Guiton. Second: Thomas. Decision: Motion carried (12 members)</p> <p>Mr. Schoenbaum said MDH received the draft agreement and it is being reviewed.</p>		
5.	H	<p>Executive Director’s Report (handouts provided)</p> <p>Education Standards Transition Update:</p> <ul style="list-style-type: none"> • materials provided at the seminar are available on the EMSRB website • final seminar held on November 15 • evaluation summary information provided <p>Scene Safe DVD: EMSRB collaborated with the Minnesota Board of Firefighters Training and Education and supplied ambulance service addresses—the Firefighter Board will send out these DVD’s free of charge to the ambulance services.</p> <p>News Articles of Interest <i>Star Tribune</i> – has published articles that reviewed Board of Nursing and HPSP complaint processes.</p> <p>The EMSRB is looking at the questions raised and reviewing our process with the CRP chair. If there is new legislation proposed the Board will be asked for their position with very short timelines.</p>	Information	Pamela Biladeau
6.	H	<p>Policy Issue: Pre-filled Epinephrine Syringes (handout provided)</p> <ul style="list-style-type: none"> • There is nothing in the EMS statute that prohibits repackaging of medication. There are statutes in other agencies that govern this. • This is an opportunity for education. 	Decision	Kelly Spratt

		<p><u>Motion: That we direct Dr. Fink-Kocken and Dr. Thomas to make changes in the letter to reflect information from the Board of Pharmacy. Then distribute the informational letter to the state's ambulance service medical directors after approval by the Executive Committee.</u></p> <p>Motion: Guiton. Second: Ryan Schultz. Decision: Motion carried. (12 members)</p>		
7.	H	<p>EMS Instructor Equivalency Mr. Spratt asked Ms. Consie to report to the Board.</p> <ul style="list-style-type: none"> • handout provided with comparison of the courses • this is an equivalent course (in her opinion) • testing is nationally recognized • challenge is to have enough qualified instructors <p>Mr. Guiton said that he would like to see a comparison of objectives. Ms. Consie referred to the NHTSA website for the source document for the comparison. Each module has goals and topics to discuss.</p> <p><u>Motion: Under MN statute 144E.283(a)(4) Instructor qualifications, "an emergency medical technician instructor must successfully complete the United States Department of Transportation Emergency Medical Services Instructor Education Program or its equivalent as approved by the board." It is recommended that the EMSRB accept, as an equivalent to the US DOT course, Firefighter Instructor I certification through IFSAC or Proboard as an instructor qualification that fills the requirement of this statute to be an EMT Instructor.</u></p> <p>Motion: Dr. Fink-Kocken Second: Dr. Thomas Decision: Motion carried (12 members)</p> <p>Mr. Schaefer said that the statute allows the Board to consider equivalency. You have the authority to go ahead with this if you feel the important aspects are covered.</p>	Decision	Lisa Consie
8.		<p>Board Performance Workgroup Mr. Guiton reported that the members will be meeting soon to discuss how the Board does business and how to improve and streamline processes. This is an ad hoc advisory group that will bring recommendations to the Board.</p>	Information	J.B. Guiton
9.		<p>New Board Business Dr. Fink-Kocken announced that Dr. Pyle's son passed away last week. Dr. Pyles was a past Board member and member of DPSAC. The funeral was Tuesday and the EMSRB sent condolences.</p>	Information	Kelly Spratt

	Special thank you to Mr. Buck McAlpin, North Memorial Hospital for his coordination and efforts in obtaining the Governor's signature on the recognition of Mr. Pearson's work with the Board.		
10	Adjourn Happy and Safe Holiday. <u>Motion: to adjourn.</u> Motion: Dr. Fink-Kocken. Second: Tanner. Decision: Motion carried (12 members)	Decision	Kelly Spratt