

**Minnesota Board of Nursing
Data Resources Committee Minutes**

April 7, 2021

12:00 p.m. to 2:00 p.m.

Virtual Meeting (TEAMS)

Members Present: Robert Muster (Chair), Laura Elseth

Members Absent: Michelle Harker, Latasha Lee

Staff Present: Kim Miller, Marilyn Krasowski, Susan Frosch, Julie Sabo

Previous Charge:

1. Analyze TERCAP data to develop tools to communicate best practices.
2. Analyze and report CORE data.
3. Identify metrics for reporting discipline data.
4. Develop and disseminate nursing workforce data
5. Review annual reports for education, licensure, and disciplinary data for consistency in format and inclusivity of needed data

Data Resource Committee charge presented at February 2021 meeting

1. Develop and disseminate nursing workforce data.
2. Develop metrics for evaluation of complaint resolution process and outcome (in collaboration with Discipline Resources Committee)
3. Partner with NCSBN in research initiatives that support evidence-based regulation
4. Identify data metrics to be monitored
5. Review annual education, licensure, and discipline reports for consistency in format and inclusivity of needed data.

(Brief overview presented due to lack of quorum at this meeting)

Agenda

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| 1. Review and approve agenda | All
Deferred no quorum |
| 2. Review and approve last meeting minutes | All
Deferred no quorum |
| 3. Confirm 2021 meeting dates and times
June 2, Aug. 4, Oct. 6, Dec. 1 – noon to 2 p.m.
L. Elseth and R. Muster would be able to attend on June 2, 12:00 to 2:00, if the same timing continues. | Sue
Deferred no quorum |

4. Review charge to committee as approved at the February 2021 meeting. All

Review previous charges to committee.

Clarify and confirm new charges for 2021. M. Krasowski will confirm with Shirley whether CORE and TERCAP are no longer on the list of charges.

5. Annual Committee Report 2020 Marilyn

Nursing workforce data is a significant charge. Will discuss at next meeting when quorum present. By statute, MN Dept. of Health compiles MBN workforce data, through surveys completed at the time of licensure renewal, however licensure information is obtained through ALIMIS at the Board.

ALIMIS- Discipline, launched October 2020, is to be a source of discipline data. Plan is to look at data mining in 2021.

CORE report-data is provided to MBN from NCSBN. Data Resource Committee developed a 2018 CORE Report presented to the Board August 2019.

6. **Brief TERCAP historical overview** Kim

K. Miller presented an overview of TERCAP. Unsure, if NCSBN will continue TERCAP in its original form. K. Miller will contact NCSBN for clarification. Minnesota does not have sufficient cases to conduct further analysis.

7. CORE overview Julie

J. Sabo reviewed CORE/Executive Summary. NCSBN surveys include licensure, education, discipline, and practice administered in a staggered schedule to stakeholder groups of nurses, employers, and educators. MBN did not under-perform or over-perform in key areas. Respondent comments were separated into themes and generally indicated a lack of understanding of the Board's mission, function, and composition.

8. Workforce Data to date Marilyn

Work was started in 2019 prior to COVID. Work will resume in 2021. Discuss progress at June 2021 Meeting.

9. Discipline data TBD dependent on ALIMIS. Recommend overview of ALIMIS for all committee members at the June Meeting.

The meeting adjourned at 1:45 p.m.

Next meeting: TBD, but tentatively scheduled for June 2, 2021 at 12:00 p.m.