

Meeting Notes

Emergency Medical Services Regulatory Board Data Policy Standing Advisory Committee (DPSAC)

Monday, August 10, 2015, 10:00 a.m. – 4:00 p.m.

University Park Plaza
Conference Room A, 4th Floor

Members Present: Renee Donnelly, Patrick Egan, Tom Fennell, Clif Giese, Megan Hartigan, Martin Van Buren, Dave Waltz

Staff/Guests: Bryan D. Ziemann, Ben Barnett, Joe Graw, Karen Jacobson, Melody Nagy, Robert Norlen, Chris Patera, Tony Spector

1. Call to Order – (10:00 a.m.) – Megan Hartigan, Committee Chair

Ms. Hartigan welcomed everyone to the meeting. She asked for introductions from those present.

2. Welcome – Executive Director, Tony Spector

Mr. Spector welcomed the members and said this is a very important subject. He acknowledged the efforts of Mr. Norlen in leading this group.

Mr. Norlen welcomed Karen Jacobson, Director of the NEMSIS Technical Assistance Center and Joe Graw of ImageTrend who will be providing information to the committee.

Mr. Norlen said the committee will be bringing recommendations to the Board for the November Board meeting.

3. Approve Agenda – Megan Hartigan, Committee Chair

Ms. Donnelly moved to approve the agenda for the August 10, 2015 DPSAC meeting. Mr. Fennell seconded. Motion carried.

4. Committee Charge – Megan Hartigan, Committee Chair

Mr. Fennell said we check our service affiliation at the door and are here to represent the industry. Any decision made may face challenges in the person's employment. Mr. Spector agreed with Mr. Fennell's comments.

Committee membership and the recommendations of the previous committee were discussed.

Ms. Hartigan said the mission statement is provided (see handout). Several committee members suggested revised language and the final version is listed below:

Link to Ms. Hartigan's PPT Presentation: [DPSAC Chair Presentation - 8-10-2015](#)

Mission Statement

The purpose of the EMSRB Data Policy Standing Advisory Committee (DPSAC) is to improve health care. To achieve this goal, the DPSAC will recommend policies and practices to the board on the collection, use, validity and dissemination of pre-hospital care data collected through the Minnesota State Ambulance Reporting (MNSTAR) within the provisions of applicable law.

Mr. Van Buren moved to approve the revised mission statement. Mr. Waltz seconded. Motion carried.

- 5. The Minnesota Path to Implementation of Elite and NEMSIS Version 3 – ImageTrend**
Mr. Norlen introduced Joe Graw and Chris Patera of ImageTrend. They can provide information on what NEMSIS 3 will look like for Minnesota and can provide timelines for the change.

A power point presentation was provided and discussion followed.
- 6. Understanding NEMSIS version 3 Dataset – NEMSIS Technical Assistance Center**
Ms. Jacobson provided information and said that her power point presentation will be emailed to Mr. Norlen to share with the committee.
Link to NEMSIS TAC Presentation: [NEMSIS TAC Presentation Karen Jacobson - 8-10-2015](#)
- 7. Discussion Data Policies and Data Use**
To be discussed at the next meeting.
- 8. Meeting Schedule**
September 3, 2015, 10 a.m. to 2 p.m. EMSRB office and by Lync On-Line Meeting
September 14, 2015, 1 p.m. to 4 p.m. EMSRB office and by Lync On-Line Meeting
September 28, 2015, 1 p.m. to 4 p.m. EMSRB office and by Lync Online Meeting
- 9. Meeting Adjourn**
The meeting adjourned at 4:05 p.m.