



BOARD OF EXECUTIVES FOR
LONG TERM SERVICES AND SUPPORTS

335 RANDOLPH AVE., STE 210-B
ST. PAUL, MN 55102

PHONE: 651-201-2730 | FAX: 651-797-1376

EMAIL: beltss.hlb@state.mn.us

WEB: <https://mn.gov/boards/nursing-home/>

**BEFORE THE MINNESOTA
BOARD OF EXECUTIVES FOR LONG-TERM SERVICES AND SUPPORT
STANDARDS OF PRACTICE COMMITTEE**

In the Matter of
Cherida Smith-Youmans, LALD
License No. 2544

STIPULATION AND
CONSENT ORDER

August 21, 2025

Dear Ms. Smith-Youmans,

This is to acknowledge receipt and verification of your education and payment of civil penalty on April 29, 2025. This information has been reviewed and included in your file.

You **have now met** all requirements of the Stipulation and Consent Order dated April 23, 2025, in paragraph 12 & 13.

The Stipulation and Consent Order is classified as public documents.

This matter may be re-evaluated should the Board receive a complaint of a similar nature in the future. actions.

If you have any questions, please contact me at 651-201-2731.

Sincerely,

BOARD OF EXECUTIVES FOR LONG-TERM SERVICES AND SUPPORT

Steve Jobe
Executive Director

BEFORE THE MINNESOTA

BOARD OF EXECUTIVES FOR LONG-TERM SERVICES AND SUPPORTS

In the Matter of
Cherida Smith-Youmans, LALD
License No. 2544

**STIPULATION AND
CONSENT ORDER**

IT IS HEREBY STIPULATED AND AGREED by Cherida Smith-Youmans, LALD
("Licensee"), and the Minnesota Board of Executives for Long-Term Services and Supports
("Board") Standards of Practice Committee ("Committee") as follows:

I.

JURISDICTION

1. The Board is authorized pursuant to Minnesota Statutes chapter 144A to license and regulate assisted living directors and to take disciplinary action as appropriate.
2. Licensee holds a license from the Board to practice as an assisted living director in the State of Minnesota and is subject to the jurisdiction of the Board with respect to the matters referred to in this Stipulation and Consent Order.

II.

BACKGROUND

3. Following a thorough review of all available information, the Committee determined the matter could be resolved by mail with a Stipulation and Consent Order for a reprimand and civil penalty.

III.

FACTS

4. On July 23, 2021, the Board granted Licensee an Assisted Living Director ("LALD") license.

5. On Licensee's Application for License Renewal, dated November 7, 2024, Licensee affirmed they had met the requirements for continuing education ("CE") as outlined in Minnesota Rules chapter 6400.

6. Between December 10, 2024 and March 7, 2025, the Board sent Licensee three emails, to the email address Licensee placed on file with the Board, informing Licensee that they were required to submit evidence of completion of the required CE hours.

7. On February 11, 2025, the Board sent Licensee a certified letter via U.S. mail.

8. Licensee has failed to respond to the Board and therefore failed to cooperate with the Board's investigation.

IV.

REGULATIONS

9. The Board views Licensee's conduct as inappropriate in such a way as to require Board action under Minnesota Rules 6400.7095, subpart 1.E, by failing to provide proof of having completed the number of CE credits claimed at the time of renewal when requested by the Board, as required by Minnesota Rules 6400.7090, subpart 2, a failure to cooperate with an investigation of the Board in violation of Minnesota Rules 6400.7095, subpart 1.U.

10. and justifies the disciplinary action described in section V. below.

V.

REMEDY

Upon this stipulation and all the files, records, and proceedings herein, and without further notice or hearing, Licensee agrees the Board may make and enter an order as follows:

11. The Board **REPRIMANDS** Licensee for the conduct described in Section III above.

~~12.~~ 12. Licensee shall pay to the Board a **CIVIL PENALTY** of \$500 within three months of the date this Stipulation and Consent Order is adopted by the Board. Licensee shall mail her payment to the Board of Executives for Long-Term Services and Supports, c/o Stephen Jobe, Executive Director, 335 Randolph Avenue, Suite 210-B, St. Paul, MN 55102.

13. Within 30 days of the date of this Order, Licensee shall submit proof of completion of the continuing education required for her 2024 renewal. The continuing education used to satisfy this condition may not be used for continuing education credit for Licensee's next license renewal.

VI.

CONSEQUENCES FOR NONCOMPLIANCE

14. If Licensee fails to comply with or violates this Stipulation and Consent Order, the Committee may, in its discretion, seek additional discipline either by initiating a contested case proceeding pursuant to Minnesota Statutes chapter 14 or by bringing the matter directly to the Board pursuant to the following procedure:

a. The Committee shall schedule a hearing before the Board. At least 20 days before the hearing, the Committee shall mail Licensee a notice of the violation(s) alleged by the Committee. In addition, the notice shall designate the time and place of the hearing. Within ten days after the notice is mailed, Licensee shall submit a written response to the allegations. If Licensee does not submit a timely response to the Board, the allegations may be deemed admitted.

b. The Committee, in its discretion, may schedule a conference with Licensee prior to the hearing before the Board to discuss the allegations and to attempt to resolve the allegations through agreement.

c. Prior to the hearing before the Board, the Committee and Licensee may submit affidavits and written argument in support of their positions. At the hearing, the Committee

and Licensee may present oral argument. Argument shall not refer to matters outside the record. The evidentiary record shall be limited to the affidavits submitted prior to the hearing and this Stipulation and Consent Order. Unless stated otherwise in this Stipulation and Consent Order, the Committee shall have the burden of proving by a preponderance of the evidence that a violation has occurred. If Licensee has failed to submit a timely response to the allegations, Licensee may not contest the allegations, but may present argument concerning the appropriateness of additional discipline. Licensee waives a hearing before an administrative law judge, discovery, cross-examination of adverse witnesses, and other procedures governing hearings pursuant to Minnesota Statutes chapter 14.

d. Licensee's correction of a violation prior to the conference, hearing, or meeting of the Board may be taken into account by the Board but shall not limit the Board's authority to impose discipline for the violation. A decision by the Committee not to seek discipline when it first learns of a violation will not waive the Committee's right to later seek discipline for that violation, either alone or in combination with other violations, at any time while Licensee's license is suspended or the suspension is stayed.

e. Following the hearing, the Board will deliberate confidentially. If the allegations are not proved, the Board will dismiss the allegations. If a violation is proved, the Board may impose additional discipline.

f. Nothing herein shall limit the Committee's or the Board's right to temporarily suspend Licensee's license pursuant to Minnesota Statutes sections 214.077 or 148.755, based on a violation of this Stipulation and Consent Order or based on conduct of Licensee not specifically referred to herein.

VII.

ADDITIONAL INFORMATION

15. Licensee is responsible for all costs incurred as a result of compliance with this Stipulation and Consent Order.

16. In the event Licensee resides or practices outside the State of Minnesota, Licensee must promptly notify the Board in writing of the location of their residence and all work sites. Periods of residency or practice outside of Minnesota will not be credited toward any period of Licensee's suspended, limited, or conditioned license in Minnesota unless Licensee demonstrates that practice in another state conforms completely with Licensee's Minnesota license to practice as a licensed assisted living director.

17. In the event the Board in its discretion does not approve this settlement, this Stipulation is withdrawn and shall be of no evidentiary value and shall not be relied upon nor introduced in any disciplinary action by either party hereto except that Licensee agrees that should the Board reject this Stipulation, and if this case proceeds to hearing, Licensee will assert no claim that the Board was prejudiced by its review and discussion of this Stipulation or of any records relating hereto.

18. The Committee is represented by Alex Mountain, Assistant Attorney General. Licensee is self-represented in this matter.

19. Licensee waives any further hearings on this matter before the Board to which Licensee may be entitled by Minnesota or United States constitutions, statutes, or rules and agrees that the order to be entered pursuant to the stipulation shall be the final order herein.

20. Licensee hereby knowingly and voluntarily waives any and all claims against the Board, the Office of the Minnesota Attorney General, the State of Minnesota and their agents, employees, and representatives which may otherwise be available to Licensee relative to the action

taken or authorized against Licensee's license to practice as a licensed assisted living director under this stipulation.

21. Either party may seek enforcement of this Stipulation and Consent Order in any appropriate civil court. Licensee hereby acknowledges that she has read and understands this Stipulation and has voluntarily entered into the Stipulation without threat or promise by the Board or any of its members, employees, or agents. This Stipulation contains the entire agreement between the parties, there being no other agreement of any kind, verbal or otherwise, which varies the terms of this Stipulation.


VIII.

DATA PRACTICES NOTICES

22. This Stipulation and Consent Order constitutes disciplinary action by the Board and is classified as public data pursuant to Minnesota Statutes section 13.41, subdivision 5. This Stipulation and Consent Order is a public document and will be sent to all appropriate data banks and entities consistent with Board policy.


CONSENT:

LICENSEE


CHERIDA SMITH-YOUMANS, LALD

Dated: 4/15/2025

FOR THE STANDARDS OF
PRACTICE COMMITTEE



BOARD MEMBER

Dated: 4/21/2025

ORDER

Upon consideration of the Stipulation and all the files, records, and proceedings herein, the terms of the Stipulation are approved and adopted, and the recommended remedy set forth in the Stipulation is hereby issued as an Order of this Board effective this 23 day of April, 2025.

MINNESOTA BOARD
OF EXECUTIVES FOR LONG-TERM
SERVICES AND SUPPORTS


STEPHEN JOBE
Executive Director