

**Minnesota Board of Nursing
Complaint Resolution Committee**

1210 Northland Drive, Suite 120

Mendota Heights, MN 55120

12:30-1:30 p.m.

April 2, 2026

Minutes

Board Members Present: Kate Lynch (Chair), Katie Berntson, Jacqui Cunningham, Latasha Lee, Cindy Petty, Patrick Soria

Board Staff Present: Deb Topham, Director of Practice and Compliance

Public Present: Barb Forshier, Jackie Russell, Melissa Heinlein

- I. Call to order at 12:30 pm
- II. 12/4/25 and 2/5/26 Minutes Approved
- III. Review agenda
 - a. Assess Utility of NCSBN Pathway –Committee believed it would be helpful to review materials related to complaint resolution process in conjunction with the pathway
 - i. Discuss/revise Civil Penalty guidelines at June meeting; Deb will update statute language.
 - b. Develop Metrics for Evaluation of Complaint Resolution Process and Outcomes – Data presented in general session; still working on pulling out applicants from licensees.
 - c. Consistency of Civil Penalty Guideline Use – deferred to next meeting

Meeting adjourned at 1:20 pm.

Recorded by Deb Topham, Director of Practice and Compliance