

Minnesota Board of Nursing
Complaint Resolution Committee
1210 Northland Drive, Suite 120
Mendota Heights, MN 55120
Hybrid Meeting: 12:30-1:30 p.m.
December 4, 2025

Minutes

Board Members Present: Kate Lynch (Chair), Cindy Petty, Patrick Soria, Katie Berntson (virtual), Latasha Lee, Jacqui Lloyd Cunningham

Board Staff Present: Deb Topham, Director of Practice and Compliance

Public Present: Angela Lee

- I. Call to order at 12:30 pm
- II. Review agenda --
 - a. Charges:
 - i. Develop metrics for evaluation of complaint resolution process and outcome
 - ii. Continue assessing the utility of National Council for State Boards of Nursing (NCSBN) Resolution Pathway
- II. NCSBN Resolution Pathway
 - a. Deb reviewed pathway with committee members and the previous Board decision to use as a guideline.
 - b. Members requested the pathway and other materials, e.g. DHS (Dept. of Human Services) disqualifications, guidelines for assessment of civil penalty, etc., be sent for review prior to February Board meeting.
- III. Metrics
 - a. Deb will review current metrics at the February committee meeting.

Adjourn: Meeting was adjourned at 1:30 p.m.

Recorded by: Deb Topham, Director of Practice and Compliance