

IMPORTANT INFORMATION ABOUT 2024-2025 CE REPORTING & LMFT LICENSE RENEWAL

- LMFT License Renewal will open on **November 14, 2025**. ALL LMFT licenses must be renewed by December 31, 2025. (Renewal Fee: \$175.) Past due renewal between January 1–January 31, 2026 is allowed with payment of an additional \$100 fee. No LMFT license can be renewed after January 31, 2026.
- **CE REPORTING YEAR:** Renewing your LMFT this year requires attestation of completing CE requirements for licensure. The [CONTINUING EDUCATION page](#) of the Board's website includes **TWO** lists of Board-approved continuing education: (1) the Approved Program Sponsor CE list and (2) the Approved LMFT CE list. **ANY CE COURSE on either list can be used to meet CE requirement for LMFT license renewal.**
- **CE APPLICATION DEADLINE!** If you do not have a Board-issued CE approval number and the CE course is not listed on either the Program Sponsor CE list or the LMFT CE list, you must submit an [LMFT Application for CE Course Approval](#) **no later than November 2, 2025**. Applications received by November 2 will be reviewed and the LMFT will receive email notification of application approval or denial by December 19, in time for the LMFT to renew the license prior to December 31. (If course application is denied, it cannot be used to meet the 40-hour CE requirement.)
- **CE applications submitted after November 2 will not be reviewed until January 2026.** Instead of submitting a CE application after November 2, the Board recommends completing a CE course *already listed* on the [Board's website](#) (Program Sponsor course list **or** LMFT course list) if additional Board-approved CE is required for license renewal. Many courses are available online/on demand.
- For LMFT licenses issued **prior to January 1, 2024** – **40 hours** of Board-approved Continuing Education is required. For LMFT licensees issued **January 1, 2024 to October 31, 2025** – **A prorated number** of CE is required.
- **40 hours** (or [prorated](#)) of Board-Approved CE should be completed **BEFORE** you renew your LMFT license. Hours completed on or after January 1, 2024 may be counted.
- LMFT license renewal requires you to choose between two CE options:
 - Attesting to completion of all required CE hours, with Board-issued CE approval numbers and documentation of CE completion in your possession; *or*
 - Requesting an extension to complete CE requirements and acknowledging the requirement to file documentation attesting to CE completion on or before March 31, 2026.
- At time of LMFT License Renewal, if you: (1) have not completed 40 hours (or prorated amount) of Board-Approved CE; (2) do not have documentation of completion of required CE programs/hours; or (3) do not have a Board-issued CE approval number for all programs/hours, you **may NOT attest to meeting CE requirements for LMFT license renewal**. Instead, you **MUST** check the box requesting the 90-day extension requiring you to meet the CE requirements by March 31, 2026.
- Every LMFT must complete at least **3 hours (or prorated) of Board-approved CE on Ethics**. The two listings of Board-approved CE courses (Program Sponsor list and LMFT list) state whether Ethics CE has been approved. If requesting Ethics CE approval when filing an [LMFT Application for CE Course Approval](#), you must identify the specific session of the program for which Ethics CE is requested.
- Every LMFT must complete at least **4 hours (or prorated) of Board-approved CE on Cultural Competency (CC)**. The two listings of Board-approved CE courses (Program Sponsor list and LMFT list) state whether CC CE has been approved. If requesting CC CE approval when filing an [LMFT Application for CE Course Approval](#), you must identify the specific session of the program for which CC CE is requested.
- Every LMFT Board-approved Supervisor must complete at least **4 hours of Board-approved CE on Supervision**. If your initial 30 hours of required supervisor training was completed after January 1, 2024, that training satisfies the 4-hour CE requirement for the 2024-2025 CE reporting period. The two listings of Board-approved CE courses (Program Sponsor list and LMFT list) state whether Supervision CE has been approved. If requesting Supervision CE approval when filing an [LMFT Application for CE Course Approval](#), you must identify the specific session of the program for which Supervision CE is requested.
- You may seek an exemption from continuing education only if you meet the requirements of [Minn. Rule 5300.0320, subp. 11](#). If you qualify under this rule, you **must contact the Board** to request a CE exemption form.
- If you wish to apply for Emeritus License status, please review [Minn. Rule 5300.0315](#) to see if you qualify. The [Emeritus application](#) is available on the FORMS page of the Board's website and must be completed and filed by US Mail prior to license expiration (12/31/2025).