



Minnesota Board of Marriage and Family Therapy

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Continuing Education – Update from the MN Board of MFT

Minnesota Rule 5300.0320, governing CE requirements for LMFTs was revised effective August 1, 2016. All LMFTs should review the new rule language, found on the Board's "Laws & Rules" page: <https://www.revisor.mn.gov/rules/?id=5300.0320>.

Effective for the January 1, 2018-December 31, 2019 reporting period, LMFTs are now required to complete 40 hours of Board-approved continuing education each two-year reporting period and must complete 3 hours (as part of the required 40) in "ethical and professional studies education covering professional ethics, family law, professional socialization, professional organizations, legal issues, or interprofessional cooperation." Although these new requirements will not be enforced by the Board until the January 2018-December 2019 CE reporting period, LMFTs are encouraged to begin complying with these new requirements now.

LAMFTs are not subject to CE requirements for license renewal, but are encouraged to remain current on training and skills relating to MFT practice.

Steps to ensure CE compliance:

(1) Check the program information, Board website, or CE Certificate of Attendance to see if the program sponsor obtained Board approval of the course. All approved courses are issued a Board approval number.

(2) If not already approved, submit a **Licensee Application for CE Course Approval** to the Board. The form is available on the Board's website; no filing fee is required for licensees. You will receive electronic notification from the Board within 30 as to approval or denial of your CE application.

(3) Do NOT submit Certificates of Attendance with your application. Retain proof of attendance and submit it only if requested by the Board for audit. (The Board does not retain certificates when submitted with an application for CE approval.)

(3) Retain all CE approval notifications sent electronically to you from the Board. These notifications will include your CE approval number. This approval number is licensee-specific and cannot be used by another licensee attending the same CE program.

(4) Prior to license renewal, confirm that you have proof of attendance/completion for the required number of CE hours and Board-issued CE approval numbers for all programs.

*You do NOT need to submit a Licensee Application for CE Approval if the program sponsor has already been issued a Board approval number.

* You do not need to obtain Board approval for CE hours completed in excess of the number required for license renewal. The Board does not track or retain records of total CE hours completed by a licensee. Save yourself some paperwork!

Consult the Board's website (www.bmft.state.mn.us) for more information or contact the Board if you have a specific CE question (612-617-2220).