

**Minnesota Board of Behavioral Health and Therapy – LPCC Application: Conversion
Method Section D. Clinical Course work Sheet**

Instructions:

- Applicants are required to have a total of 24 semester credits in clinical counseling subjects, or the equivalent in quarter credits (*i.e.* 36 quarter credits). All applicable graduate work must be completed and passed for credit.
- You may list each course only once in column A of the chart below. Please list all clinical subjects (by number) contained in the course in column F (*e.g.*, Subject 1, Subject2).
If a course title does not clearly indicate the content areas in Minnesota Statute section 148B.53, subdivision 1(b), one of the board staff members will ask you to provide syllabi that indicates specific material covered. Do NOT submit syllabi unless a staff member request one from you.

- You must demonstrate that you have completed coursework in each of the six clinical subjects listed below.

Subject 1: Diagnostic assessment for child or adult mental disorders; normative development; and psychopathology, including developmental psychopathology;

Subject 2: Clinical treatment planning, with measurable goals;

Subject 3: Clinical intervention methods informed by research evidence and community standards of practice;

Subject 4: Evaluation methodologies regarding the effectiveness of interventions;

Subject 5: Professional ethics applied to clinical practice;

Subject 6: Cultural diversity.

List the course in column A; in column F you must state the clinical subject matter that was covered (by number.) Please note that while you are required to document training in each of the six areas listed above you are not limited to these clinical subjects. You may list *any* graduate coursework that you believe is clinical in nature in order to have it be considered for the 24 required semester credits. If a course was clinical in nature but did not include one of the required clinical subjects, you may still apply it towards the 24 clinical credits requirement.

- If the primary degree you are applying under is different than the degree used for your LPC license, all six clinical subjects must be covered in the new degree. However, clinical subjects from the previous degree still apply towards the requirement of 24 overall clinical credits. For example, you may have applied for the LPC using a master's degree and now wish to apply for the LPCC using a doctoral degree.

| A | B | C | D | F | G |
|----------------|-----------------------|----------------------------|---------------------------|--|----------------|
| Course Number: | Course Title, School: | Credit Hour (Circle Unit): | Credits Earned in Course: | Clinical Subjects that were Covered in Course (list all, by subject number, that apply): | Board use only |
| | | S / Q | | | |
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Section D. Clinical Coursework Sheet, continued...

| A | B | C | D | F | G |
|--|-----------------------|----------------------------|---------------------------|--|----------------|
| Course Number: | Course Title, School: | Credit Hour (Circle Unit): | Credits Earned in Course: | Clinical Subjects that were Covered in Course (list all, by number, that apply): | Board use only |
| | | S / Q | | | |
| | | S / Q | | | |
| | | S / Q | | | |
| | | S / Q | | | |
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| | | S / Q | | | |
| | | S / Q | | | |
| Total Clinical Credits (24 semester credits or 36 quarter clinical credits are required)= | | | | | |