



MINNESOTA BOARD OF PHYSICAL THERAPY

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Public Board Meeting September 17, 2015

MINUTES

Of a meeting of the Minnesota Board of Physical Therapy held Thursday, September 17, 2015 at 4:00 PM at University Park Plaza, 2829 University Avenue SE, Minneapolis, MN in 4th floor Conference Room A

Members present: Linda Gustafson, PT (president); Debra Sellheim, PT (vice president); Bruce Idelkope, MD; Julia McDonald, PTA; Kimberly McGarry, PT; Samantha Moen-Johnsen, PT; Kathy Polhamus, Public Member; and Steven Scherger, PT

Members absent: Christopher Adams, PTA (secretary); Debra Newel, Public Member

Staff present: Erin DeTomaso, Assistant Director; Marshall Shragg, Executive Director

PUBLIC SESSION

BOARD MATTERS

1. **Call to Order, Roll Call, and 2015 Meeting Schedule.** The meeting was called to order at 4:05p by President Linda Gustafson
 2. **Minutes of August 6, 2015 Board Meeting.** Minutes of August 6, 2015 were approved as submitted
 3. **PRESENTATION: MN-APTA Ethics Modules,** Deborah Madanayake, PT, JD, GCS
Ms Madanayake presented a review of the six modules of the Ethics Continuing Education Course. These modules have been made available as remedial training for licensees referred by the Board. The modules are:
 - a. Introduction to Ethics in PT Practice: Core Concepts
 - b. The RIPS Model of Ethical Decision Making
 - c. Alternative Ethical Decision Making Models
 - d. Ethical Issues in Contemporary PT Practice (individual/organizational)
 - e. Ethical Issues in Contemporary PT Practice (societal)
 - f. Ethics in PT Practice: Pulling it all Together
 4. **Executive Director's Report:**
 - a. Marshall Shragg began his report by discussing the budget situation, sharing with the Board how the FY16 budget is being squeezed by recent increases in salaries, higher health care costs being borne by the agency, higher than anticipated printing and mailing costs related to CBCs, and general cost increases not addressed in the Governor's budget as presented to the 2015 legislature. The Board agreed to continue to be cautious with spending, and offered the following to help ease the current situation...
 - **MOTION:** The Minnesota Board of Physical Therapy will change its practice of paying the credit card fees for online transactions, and instead, extend those fees to applicants for licensure and renewal.
 - Motion by Steven Scherger; Seconded by Kim McGarry
- All in favor: Motion passed**

- b. The budget constraints have held up hiring staff, contracting with expert reviewers, and continuation of the rulemaking process.
- c. Marshall reported that documents related to the Board's Strategic Planning process had been located that indicate essential review of the Board's environment had indeed been completed. As a result, the Strategic Planning Task Force that was established at the August 2015 meeting can be disbanded.
- d. The Executive Directors' Forum and the Program Committee of the Health Professionals Services Program (HPSP) have both expressed their appreciation that the Board of Physical Therapy is willing to accept responsibility as the HPSP Administering Board, and agreed with that transfer upon assurance that the funding for the program would also be shifted to PT.
- e. The steps to complete the rulemaking process were presented. Board members requested that a cost projection for each step be presented at the November meeting.
- f. The Board has experienced its first case involving an individual who attested to no previous convictions, but was found to have had a DWI through the CBC report. This case will be initially addressed by the Licensure Committee.
- g. The Secretary of State's office has posted the vacant public member position.

COMMITTEE MATTERS

5. Administration/Personnel Committee: Linda Gustafson, Chair

- **MOTION:** Approval of Financial Report: FY15 Actual Receipt Report through August, 2015 and Actual Expenses through August, 2015
 - **All in favor: Motion passed**
- ED Performance Review to be conducted in January. Board members will be asked to provide input through a Survey Monkey.

6. Complaint Review Committee: Linda Gustafson, Chair

- a. The CRC had a case that was heard in District Court, represented by Nick Lienesch, and is following another case involving a PTA with a recent significant criminal conviction.
- b. The CRC has had full agendas, managing new complaints, monitoring compliance, and conferencing licensees on a number of issues.
- c. The AGO is currently investigating several cases involving a large number of patient records.

7. Continuing Education Committee: Kim McGarry, Chair

- a. Review of 17 deferred CE courses/17 approved CE courses/5 approved for less credit than submitted/1 CE course denial
- b. 0 CE audits were conducted (1 audit remains: given extension)
- c. Discussion regarding acceptability of American Heart Association's CPR course for Category 1 credit; will review proposed rules closely to ensure clarity

8. HPSP: Kathy Polhamus, Liaison

- a. Monthly reports reviewed
- b. Approval of public member to HPSP Advisory Committee discussed

9. Legislative Committee: Deb Newel, Chair. No meeting

10. Licensure Committee: Deb Sellheim, Chair

- **MOTION:** Approval for licensure of Physical Therapists and Physical Therapist Assistants: August 7, 2015 through September 18, 2015: PT applicants #1- 25 and PTA applicants #1-7

All in favor: Motion passed

MISCELLANEOUS MATTERS

11. FYI: *Conferences/Travel*

- a. FSBPT Annual Meeting, October 14-17, Orlando: Erin DeTomaso, Kim McGarry, Linda Gustafson, and Marshall Shragg to attend (previously authorized)
- b. FARB Forum brochure shared. Discussion deferred until November meeting due to budget constraints

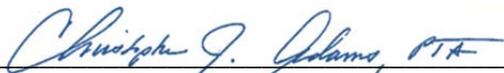
12. Other: Discussion regarding how to handle scope of practice questions brought forward to Board staff. Staff may rely on individual Board members for guidance, although the best response is to direct people to the language in the statute or rule without interpretation. Staff have been asked to track the types of scope of practice questions that arise

EXECUTIVE SESSION

13. Proposed Stipulation and Order presented to Board by Complaint Review Committee.

Case introduced by Linda Gustafson on behalf of the Committee. Proposed Order as submitted was unanimously rejected by the Board. Board agreed on amended language to be offered, and agreed to conduct a special Board meeting as soon as possible to expedite resolution of this case

There being no further business, the meeting was adjourned at 7:05 PM



Christopher Adams, PTA, Secretary
MN Board of Physical Therapy

November 10, 2015

DATE