



MINNESOTA BOARD OF PHYSICAL THERAPY

Randolph Square • 355 Randolph Avenue • Suite 285 • St. Paul, MN 55102
Telephone (612) 627-5406 • Fax (651) 797-1377 • <http://mn.gov/boards/physical-therapy/physical.therapy@state.mn.us> • MN Relay Service for Hearing Impaired (800) 627-3539

Public Board Meeting September 14, 2023

Meeting was conducted electronically and in person – Split Rock Conf. Room 106

MINUTES

Of a meeting of the Minnesota Board of Physical Therapy held Thursday, September 14, 2023, beginning at 4:00 PM at Randolph Square, 355 Randolph Avenue, St. Paul, MN via WebEx and Split Rock Conf. Room 106.

Members and Staff present via in Person and WebEx: Steven Scherger, PT (president); Samantha Mohn-Johnsen, PT (vice president) (Webex); Julia McDonald, PTA (secretary) (Webex); Kathy Polhamus, Public Member (Webex); Allen Rasmussen, Public Member (Webex); Neel Shah, MD (Webex); Tanya Terman, PT (Webex); Adam Urick, PT (Webex); Maura Kelly, PT (Webex); Erin DeTomaso, Executive Director (Webex); Elena Jacobs, Board Staff; Katy Goettsch, Board Staff

Members Absent: Sara Conrad, PTA; Pamela Peters, Public Member

PUBLIC SESSION

BOARD MATTERS

- 1. Call to Order, Roll Call, and 2023 Meeting Schedule:** The meeting was called to order at 4:01 PM by President Steven Scherger. The 2023 Board meeting schedule was reviewed. Roll call was taken.
- 2. Minutes of August 10, 2023, Board Meeting:** Minutes of August 10, 2023, were approved.
- 3. HPSP Report:** Kathy Polhamus. Monthly reports August 2023. HPSP open house 9/21/2023 – new location 1360 Energy Park Drive, St. Paul, MN
- 4. Executive Director's Report:** Posting Board additional staff position FT/Temp to be decided. The Board's Internal Controls report was submitted at the end of August 2023. FSBPT State Award to be presented to MN at the fall FSBPT Conference. Erin DeTomaso and two Board members to speak during FSBPT's "lightening round" on the topics of online complaint access, the electronic licensure disciplinary database and the Board's jurisprudence exam. Sara Conrad, Maura Kelly, and Pamela Peterson Board terms will be ending 1/1/2024 and will need to submit for re-appointment if they wish to. The MNPTA Peer Review Task Force to meet in October along with elected Board members participation in discussion.

5. **FAQ Website Page Topics:** Board members to email board staff additional topics to post on the Frequently Asked Questions website page by end of October.

CONSENT ITEMS

6. ***NONE***

COMMITTEE MATTERS

7. **Administration/Personal Committee:** Steven Scherger, Chair
MOTION/PASSED: Approval of Financial Report of Fiscal Year 23: Actual Receipts and Expenses through July 31, 2023.
- FSBPT State Excellence in Regulation Award to MN Board of PT.
 - Retreat/Outstate Board Meeting – TBD. September 2024 target date. In person in Duluth, MN.
 - Neel Shah, MD to attend FSBPT Annual Conference.
 - Renewals open to Board members late October.
8. **Complaint Review Committee:** Steven Scherger, Chair
CRC meeting held on Monday, August 21, 2023. The next CRC meeting is scheduled for Monday, September 25, 2023.
9. **Continuing Education Committee:** Sara Conrad, Chair
Courses reviewed by committee: X approved for full credit, X approved for reduced credit, X denied, X deferred. Courses reviewed by Board as of XXX, 2023: XXX courses. Deferred to November meeting.
10. **Legislative and Policy Committee:** Julie McDonald, Chair.
- Model Practice Act – MN Crosswalk. Meeting TBD in October.
11. **Licensure Committee:** Samantha Mohn-Johnsen, Chair
MOTION/PASSED: Approval of licensure of Physical Therapists and Physical Therapist Assistants: August 12, 2023, through September 15, 2023, PT Applicants #1-38 and PTA Applicants #1-6 subject to receipt of all verification documents.
MOTION/PASSED: Denial of licensure for PT Applicants #*NONE* and PTA Applicants #*NONE* based on not obtaining passing scores on the NPTE.
REPORT: Administrative Denial of Inactive License Applications: #1-4.


EXECUTIVE SESSION (Closed to the Public 4:56 pm and opened to the Public 4:59 pm):

12. **Emily Jung, PTA #A1862:** Board approval of an Order of Unconditional License for Emily Jung, PTA #A1862

MISCELLANEOUS MATTERS

13. **Public Comment Period**

There being no further business, the meeting was adjourned at 5:00 PM.



Julia McDonard, PTA, Secretary
Minnesota Board of Physical Therapy

11/2/2023

DATE

The next meeting is scheduled for Thursday, November 2, 2023 at 4:00 PM