



# MINNESOTA BOARD OF PHYSICAL THERAPY

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## Public Board Meeting January 14, 2021

Meeting was conducted electronically pursuant to Minn. Stat. 13D.021, subd. 1 due to COVID-19

### MINUTES

Of a meeting of the Minnesota Board of Physical Therapy held Thursday, November 5, 2020 beginning at 4:00 PM at University Park Plaza, 2829 University Avenue SE, Minneapolis, MN in 4<sup>th</sup> floor Conference Room A

**Members present via WebEx:** Steven Scherger, PT (president); Samantha Mohn-Johnsen, PT (vice president); Julia McDonald, PTA (secretary); Sara Conrad, PTA, Linda Gustafson, PT, Kimberly McGarry, PT; Kathy Polhamus, Public Member; Debra Sellheim, PT; Neel Shah, MD

**Staff present:** Erin DeTomaso, Executive Director; Elena Jacobs, Assistant Executive Director (via WebEx)

### PUBLIC SESSION

#### BOARD MATTERS

- 1. Call to Order, Roll Call, and 2021 Meeting Schedule:** The meeting was called to order at 4:05 PM by President Steven Scherger. The 2021 Board meeting schedule was reviewed. Roll call was taken.
- 2. Minutes of November 5, 2020 Board Meeting:** Minutes of November 5, 2020 were approved.
- 3. HPSP Monthly Reports:** Kathy Polhamus.
- 4. Executive Director's Report:** Online renewals and jurisprudence exam results. The biennial report has been published. HLB's new lease agreement is in place. New building construction has begun. Governor's office has posted open appointments for 1 PT position, 2 public member positions to be filled by April 2021. Board staff continue to follow COVID-19 guidelines. Presentation to St. Catherine University on January 27, 2021. Again, thanks to Elena Jacobs, Board staff for all of her dedicated work to the Board.
- 5. Newsletter topics**
- 6. FSBPT 2021 Budget**
- 7. Leadership Issues Forum (LIF) feedback**

**CONSENT ITEMS**

- 8. MOTION/PASSED:** Approval of performance based salary increase to Erin DeTomaso, Executive Director for FY 21

**COMMITTEE MATTERS**

- 9. Administration/Personal Committee:** Steven Scherger, Chair  
**MOTION/PASSED:** Approval of Financial Report of Fiscal Year 21: Actual Receipts and Expenses through December 31, 2020.
- Board Assessment Tool/Strategic Plan
- 10. Complaint Review Committee:** Linda Gustafson, Chair  
Next CRC meeting is scheduled for Tuesday, January 19, 2021.
- 11. Continuing Education Committee:** Sara Conrad, Chair  
Courses: 112 approved for full credit, 2 approved for reduced credit, 1 denied, 14 deferred
- 12. Legislative and Policy Committee:** Julie McDonald, Chair  
Meeting to be scheduled in February/March
- 13. Licensure Committee:** Samantha Mohn-Johnsen, Chair  
**MOTION/PASSED:** Approval of licensure of Physical Therapists and Physical Therapist Assistants: November 7, 2020 through January 15, 2021, PT Applicants #1-27 and PTA Applicants #1-17 subject to receipt of all verification documents.  
**Brianna Griggs, PTA Applicant:** Agreement for Corrective Action

**EXECUTIVE SESSION (Closed to the Public 5:10 PM)**


- 14. Ernest Hansen, PT #7825**  
**MOTION/PASSED:** Board approval of an Order of Unconditional License for Ernest Hansen, PT #7825
- 15. Justin Schwartz, PTA #A1972**  
**MOTION/PASSED:** Board approval of an Order of Unconditional License for Justin Schwartz, PTA #A1972

**PUBLIC SESSION (Open to the Public 5:20 PM)**

**MISCELLANEOUS MATTERS**

- 16. Public Comment Period**  
**17. FSBPT NPTE Policies**  
**18. CLEAR Winter 2020 review**

There being no further business, the meeting was adjourned at 5:25 PM.

  
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Julia McDonald, PTA, Secretary  
Minnesota Board of Physical Therapy

3 / 11/2021  
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DATE