



MINNESOTA BOARD OF PHYSICAL THERAPY

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Public Board Meeting

August 8, 2024

Meeting was conducted electronically and in person – Board Room 104

MINUTES

Of a meeting of the Minnesota Board of Physical Therapy held Thursday, August 8, 2024, beginning at 4:15 PM at Randolph Square, 355 Randolph Avenue, St. Paul, MN via WebEx in Board Room 104.

Members and Staff present via in Person and WebEx: Steven Scherger, PT (president); Samantha Mohn-Johnsen, PT (vice president); Sara Conrad, PTA; Maura Kelly, PT; Julia McDonald, PTA (secretary); Pamela Peters, Public Member; Kathy Polhamus, Public Member; Allen Rasmussen, Public Member; Neel Shah, MD; Tanya Terman, PT (5:30 pm); Adam Urick, PT; Erin DeTomaso, Executive Director; Elena Bullard, Board Staff; Katy Goettsch, Board Staff; Paige Bourland, Board Staff; Alexandria Mountain, AAG, Theresa Flahaven, AAG, Steve Jobe, Executive Director for BELTSS

Members Absent: None

Public Attendees: Marlene S Garvis, Esq. and Jacob Fixell

PUBLIC SESSION

BOARD MATTERS

1. **Call to Order, Roll Call, and 2024 Meeting Schedule:** The meeting was called to order at 4:15 PM by President Steven Scherger. The 2024 Board meeting schedule was reviewed. Roll call was taken.

EXECUTIVE SESSION (Closed to the public at 4:18 PM)

2. **Hearing Before the Board:** Julia McDonald, PTA Board Member (secretary), presiding.
Jacob Fixell, PT #12541
MOTION/PASSED: The Board approved the Order of License Reinstatement for Jacob Fixell, PT (signed and served August 20, 2024)

OPEN TO THE PUBLIC (4:40 PM)

3. **Minutes of May 8, 2024, Board Meeting:** Minutes of May 8, 2024, were approved.
4. **HPSP presentation:** Valerie Bashiri & Nichole Williams
5. **HPSP Reports:** Kathy Polhamus. Monthly reports May & June 2024.

- 6. Executive Director's Report:** Welcome to Paige Bourland as our newest staff member. Budget planning for FY 26-27 to be scheduled. Increases to the Attorney General Office legal fees for the next biennium. Move Board meetings to 4 times a year. FSBPT Annual Conference in Cedar Rapids, IA, October 31-November 2, 2024. CLEAR Training Baltimore, MD, Monday September 16 – Thursday, Sept. 19, 2024. Contact Board staff if interested.

CONSENT ITEMS

- 7. MOTION/APPROVED:** Approval of Allen Rasmussen as Delegate and Samantha Mohn-Johnsen as Alternate Delegate to the FSBPT 2024 Delegate Assembly.
- 8. MOTION/TABLED:** Proposed Board Meeting dates for 2025.

COMMITTEE MATTERS

- 9. Administration/Personal Committee:** Steven Scherger, Chair
MOTION/PASSED: Approval of Financial Report of Fiscal Year 24 and Fiscal Year 25: Actual Receipts and Expenses through July 31, 2024.
- Retreat/Outstate Board Meeting. September 2024. In person in Duluth, MN. Logistics in process.
 - Discussion of moving Board meetings to four times a year.
 - Strategic Planning – survey. Questions and answers to be compiled and results for review at the September Board meeting.
- 10. Complaint Review Committee:** Steven Scherger, Chair
CRC meeting held on Monday, June 3, and July 22, 2024.
- 11. Continuing Education Committee:** Sara Conrad, Chair
Courses reviewed by committee: 0 approved for full credit, 0 approved for reduced credit, 2 denied, 0 deferred. Courses reviewed by Board as of March 8, 2024: 1,010 courses.
- 12. Legislative and Policy Committee:** Julie McDonald, Chair.
- PT Compact MN Material Deviations.
- 13. Licensure Committee:** Samantha Mohn-Johnsen, Chair
PTA Applicant Richard Meyer: Agreement for Corrective Action (ACA)
MOTION/PASSED: Approval of licensure of Physical Therapists and Physical Therapist Assistants: May 10, 2024, through August 9, 2024, PT Applicants #1-215 and PTA Applicants #1-43 subject to receipt of all verification documents.
MOTION/PASSED: Denial of licensure for PT Applicants #1-11 and PTA Applicant #1-16 based on not obtaining passing scores on the NPTE.
REPORT: Administrative Denial of Inactive License Applications: PT Applications #1-4 and PTA Applications #1-4
MOTION/PASSED: Board approval of the TOEFL and FCCPT report for foreign educated applicant “AA”.
MOTION/PASSED: Board pre-approval of supervised traineeship site and supervisor for foreign educated applicant “AA” for 960 hours (of the required six month supervised traineeship)
MOTION/PASSED: Board approval of supervised traineeship site and supervisor for foreign educated applicant “BB” for 480 hours of inpatient practice.
MOTION/PASSED: Board approval of the TOEFL and FCCPT report for foreign educated applicant “CC”.

MOTION/PASSED: Board approval of waiver of 480 hours of outpatient practice (of the required six month supervised traineeship) for foreign educated applicant “CC”. Applicant “CC” will need an additional 480 hours of supervised inpatient hours – to be determined.

MOTION/PASSED: Board approval of the TOEFL and FCCPT report for foreign educated applicant “EE”.

MOTION/PASSED: Board approval of the 6-month waiver for supervised traineeship for foreign educated applicant “EE” and for licensure after all licensure documents received.

EXECUTIVE SESSION (Closed to the Public at 6:09 PM and Opened to the Public at 6:13 PM):

14. Randy Herme, PT #4179: Board approval of Order of Unconditional License, Randy Herme, PT #4179

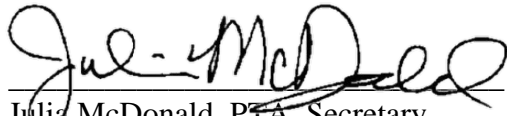
15. Claire Kurschner, PT #11717: Board approval of Order of Unconditional License, Claire Kurschner, PT #11717

16. Aubrey Shamey, PT #10147: Board approval of a Stipulation and Order for licensee, Aubrey Shamey, PT #10147

MISCELLANEOUS MATTERS

17. Public Comment Period

There being no further business, the meeting was adjourned at 6:14 PM.



Julia McDonald, PTA, Secretary
Minnesota Board of Physical Therapy

9/12/2024

DATE

The next meeting is scheduled for Thursday, September 12, 2024 at 4:00 PM in Duluth, MN