



# MINNESOTA BOARD OF PHYSICAL THERAPY

University Park Plaza • 2829 University Avenue SE • Suite 420 • Minneapolis, MN 55414-3245

Telephone 612-627-5406 • Fax 612-617-2125 • [www.physicaltherapy.state.mn.us](http://www.physicaltherapy.state.mn.us)

[physicaltherapy@state.mn.us](mailto:physicaltherapy@state.mn.us) • MN Relay Service for Hearing Impaired 800-627-3529

## Public Board Meeting

August 6, 2015

## MINUTES

Of a meeting of the Minnesota Board of Physical Therapy held Thursday, August 6, 2015 at 4:00 PM in Conference Room C, 3rd floor at University Park Plaza, 2829 University Avenue SE, Minneapolis, MN

**Members present:** Linda Gustafson, PT (president); Debra Sellheim, PT (vice president); Christopher Adams, PTA (secretary); Bruce Idelkope, MD; Julia McDonald, PTA; Kimberly McGarry, PT; Samantha Moen-Johnsen, PT; Debra Newel, Public Member; Kathy Polhamus, Public Member; and Steven Scherger, PT

**Staff present:** Erin DeTomaso, Assistant Director; Marshall Shragg, Executive Director

## PUBLIC SESSION

### BOARD MATTERS

- 1. Call to Order, Roll Call, and 2015 Meeting Schedule.** The meeting was called to order at 4:00 PM by President Linda Gustafson. Welcome and introductions of new Board members Samantha Mohn-Johnsen and Steven Scherger were made. The proposed 2016 meeting schedule was introduced, and Board members asked to email staff with any conflicts
- 2. Minutes of May 21, 2015 Board Meeting.** Minutes of May 21, 2015 were approved as submitted
- 3. Executive Director's Report:** overview, budget, Odyssey funding proposal, Criminal Background Check status, reaction to Strategic Plan, and perspectives on interstate licensing compact were all provided (FBSPT video viewed)
  - Strategic Plan Task Force established: Steven, Linda, and Marshall
- 4. HPSP:** Monthly reports reviewed.
  - **MOTION:** The Minnesota Board of Physical Therapy supports assuming responsibility to act in the capacity of the administering board for the Health Professionals Services Program (HPSP).
    - Motion by Bruce Idelkope; Seconded by Samantha Mohn-Johnsen  
**All in favor: Motion passed**

### COMMITTEE MATTERS

#### **5. Administration/Personnel Committee**

- **MOTION:** Approval of Financial Report: FY15 Actual Receipt Report through June, 2015 and Actual Expenses through June, 2015
  - **All in favor: Motion passed**
- The FY16 budget was reviewed with regard to the potential for additional expenses resulting from State negotiated labor agreements

#### **6. Legislative Committee:** No meeting

**7. Continuing Education Committee:** Review of 42 CE courses; 23 CE audits

**8. Complaint Review Committee:**

- Pamela Becker, PT (unconditional license finalized); Kathrine Schmit, PTA (entered into ACA)
- Committee Chair Gustafson provided an overview of the comprehensiveness of the complaint process, including investigations, deliberations, and negotiations, emphasizing the degree of attention to background information and how best the public can be protected that is considered when proposing and reaching a decision for each case

**9. Licensure Committee:**

- **MOTION:** Approval for licensure of Physical Therapists and Physical Therapist Assistants: May 23, 2015 through August 6, 2015: PT applicants #1-210 and PTA applicants #1-6 and 8-81
  - Motion by Idelkope; Seconded by Adams  
**All in favor: Motion passed**
- **MOTION:** Denial of licensure for PT applicants A through O and PTA applicants A through H based on not obtaining passing scores on the APTE (national exam)
  - Motion by Idelkope; Seconded by McDonald  
**All in favor: Motion passed**
- **MOTION:** Foreign-Educated PT applicant “ZZ”: approval of 6-month supervised traineeship and approval of licensure pending satisfactory review and approval of outstanding documents
  - Motion by Idelkope; Seconded by McGarry  
**All in favor: Motion passed**
- **MOTION:** PT applicant “XX”: approval of application for licensure based on determination by HPSP that the applicant did not have a condition that required monitoring  
**All in favor: Motion passed**
- Committee assignments discussed: Samantha will join the CE and Licensure committees; Steven will join the CE Committee and Strategic Planning task force

**MISCELLANEOUS MATTERS**

**10. Proposed Rules:** Draft SONAR has been submitted; consultant to meet with Marshall in coming weeks to discuss next steps

**11. FYI:** *Conferences/Travel*

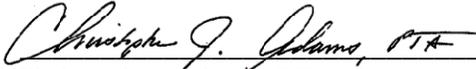
- Review of FSBPT training and LIF Conference
- Re-authorization of travel for Deb Newel to attend the CLEAR Investigator Training (NCIT), September 14-16, Boston
- FSBPT Annual Meeting, October 14-17, Orlando: Kim, Linda, and Marshall to attend (paid for as member state of FBSPT); Erin to attend; 3 authorized spots are available, and Board members are asked to inform Marshall via email if they are interested/available

**12. Other:** Recognition dinner/event discussed to honor Kathy Fleischaker, Sandy Marden-Lokken, and Barb Liebenstein for their service as Board members; Linda to gather information and begin planning

**EXECUTIVE SESSION**

None held

There being no further business, the meeting was adjourned at 5:08 PM



Christopher Adams, PTA, Secretary  
MN Board of Physical Therapy

DATE

September 10, 2015