

**Special Board Meeting
 February 23, 2015, 3:30 p.m.
 MEETING MINUTES**

**Emergency Medical Services Regulatory Board
 University Park Plaza, Conference Room A
 (See address above)**

Prepared by Melody Nagy on February 27, 2015
 Approved by J.B. Guiton on March 10, 2015
 Presented to and approved by Board on March 19, 2015

Attended:

J.B. Guiton, Chair	Scott Hable (by phone)	Mark Schoenbaum (by phone)
Aaron Burnett, M.D.	Kathleen Haney (by phone)	Jill Ryan Schultz (by phone)
Lisa Consie (by phone)	Megan Hartigan	Matthew Simpson
Jennifer Deschaine	Jeffrey Ho, M.D. (by phone)	
Steve DuChien (by phone)	Michael Jordan (by phone)	

Ex Officio: James Denzer, Assistant Executive Director; Greg Schaefer, AGO

Absent: Representative Jeff Backer, Patrick Coyne, Paula Fink-Kocken, Senator Kathy Sheran, Mari Thomas, M.D.

Agenda Item No.	Attachment	Topic	Information Discussion Decision	Person Responsible
1.	N/A	Call to Order Mr. Guiton called the meeting to order at 3:45 p.m.	Information	J.B. Guiton
2.	X	Approve Agenda Mr. Guiton asked for approval of the agenda. Mr. Jordan asked that a report on the Executive Director hiring be added to the agenda. <u>Ms. Deschaine moved approval of the agenda with this addition.</u> <u>Ms. Hartigan seconded.</u> <u>Motion carried. (13 members voting yes; 0 members voting no).</u> Mr. Guiton reported that 41 applications have been received and they are being review by the hiring committee.	Decision	J.B. Guiton

"To protect the public's health and safety through regulation and support of the EMS system."

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3.	<p>Appointment of Interim Executive Director <u>Ms. Hartigan moved that the Board appoint Mr. Norlen as the Interim Executive Director.</u> <u>Ms. Deschaine seconded.</u> <u>Motion carried. (13 members voting yes; 0 members voting no).</u></p>	Decision	J.B. Guiton
4.	<p>Hiring Freeze Mr. Guiton said that if the Board wants to implement a hiring freeze the Board would suspend the portion of the Internal Operating Procedures (IOP) that relate to Executive Director authority to hire.</p> <p><u>Simpson moved to temporarily suspend IOP Executive Director authority to appoint staff until a replacement director has been appointed with a final review date no later than the July 2015 Board meeting. Mr. Norlen would need Board authority to hire.</u> <u>Dr. Ho seconded the motion.</u> <u>Motion carried. (13 members voting yes; 0 members voting no).</u></p>	Decision	J.B. Guiton
5.	<p>Adjourn <u>Ms. Deschaine moved to adjourn.</u> <u>Ms. Hartigan seconded.</u> <u>Motion carried. (13 members voting yes; 0 members voting no).</u> Meeting adjourned 4:11 p.m.</p>	Decision	J.B. Guiton