

July 17, 2026 - 8:30 a.m. – **Application Review Committee – Big Stone Conference Room (Room 119)** – Meeting will be conducted in person and electronically according to the requirements of Minn. Stat. 13D.015.

July 17, 2026 - 9:30 a.m. – **Board Meeting – Big Stone Conference Room (Room 119)** – Meeting will be conducted in person and electronically according to the requirements of Minn. Stat. 13D.015.

Remote Meeting Access: Members of the public wishing to join the 9:30 a.m. Board meeting using video and audio:
<https://minnesota.webex.com/minnesota/j.php?MTID=me10784dba169fcfe7b56f84d8734be39>
Meeting number: 2487 280 6854 / Password: JCdH2T8wrt2
+Audio only: Dial 1-415-855-0003 or 1-855-282-6330 (Toll Free) / Meeting Number: 248 728 06854
Please turn off your camera and mute your speaker/telephone upon entry to the meeting.

Proposed Regular Board Meeting Agenda – July 17, 2026

1. Call to Order
2. Consider and approve Proposed Agenda
3. Introductions / Roll Call
4. Consent Agenda: **(ACTION ITEM – All items will be considered for approval in one motion)**
 - a. Minutes – May 15, 2026 Board Meeting
 - b. Financial Reports (as of July 1, 2026)
 - c. Application and Licensure Reports (May and June 2026)
5. Executive Director's Report
 - a. MFT National Exam Report (April, May and June 2026)
 - b. HPSP Reports (May and June 2026)
 - c. Rule Revision Update –
 - i. Notice and Comment Period closed June 8, 2026
 - ii. Administrative Rule Final Form – awaiting Governor's Office review and approval
 - d. 2026 Legislative Session
6. Variances **(ACTION ITEM)**
 - a. V-2026-09: Request to count hours logged more than six months before filing of initial application ([Minn. Rule 5300.0155, subp. 2.](#))
 - b. V-2026-10: Request for extension of time to meet LMFT licensure requirements ([Minn. Rule 5300.0155, subp. 3.](#))
 - c. V-2026-11: Request for extension of time to meet LMFT licensure requirements ([Minn. Rule 5300.0155, subp. 3.](#))
 - d. V-2026-12: Request for extension of time to meet LMFT licensure requirements ([Minn. Rule 5300.0155, subp. 3.](#))
7. Executive Committee - June 16, 2026 Meeting – Next Steps / Board Member Feedback Survey
8. Public Comment
9. Other Items / Announcements
10. **EXECUTIVE SESSION (Closed Session; public must exit the meeting)** - Review of Disciplinary or Corrective Action Orders
11. Adjournment



**Minutes of the Regular Board Meeting
May 15, 2026**

MEMBERS PRESENT:

Adam Arnold, Secretary
Chilah Brown
Anna Clavin
Shonda Craft, Chair
Jessie Everts
Katy Graves
Thad Shunkwiler, Vice Chair

STAFF:

Jennifer Mohlenhoff, Executive Director
Donna Maki, Administrative Lead
Jorge Marin, Compliance Coordinator

1. CALL TO ORDER

Chair Shonda Craft called the meeting to order at 9:32 a.m., conducted in person and electronically pursuant to Minn. Stat. 13D.015.

2. CONSIDER AND APPROVE PROPOSED AGENDA

The agenda was approved as presented, on a motion by Chilah Brown and seconded by Jessie Everts. The motion passed (7-0) on a voice vote.

3. INTRODUCTIONS / ROLL CALL

Board member roll call and introductions were made. Members of the public were present online only. New Board staff person, Jorge Marin, was introduced as the Board's new Compliance Coordinator.

4. CONSENT AGENDA

- A. MARCH 20, 2026 BOARD MEETING MINUTES
- B. FINANCIAL REPORTS (AS OF May 1, 2026) (BUDGET/REVENUE/VENDOR PAYMENT)
- C. MARCH AND APRIL 2026 APPLICATION AND LICENSURE REPORTS (See Attachment A.)

Jessie Everts made a motion to approve the Consent Agenda items. Adam Arnold seconded the motion. The motion passed (7-0) on a roll call vote.

5. EXECUTIVE REPORT

Members reviewed the Executive Director's Report as prepared by ED Mohlenhoff.

- a. MFT National Exam Report (March 2026)
- b. HPSP Monthly Reports (March and April 2026)

- c. Rule Revision Update – Amended Notice of Intent to Adopt Rules without a Public Hearing
- d. Board member appointments – Kathryn Graves, Public Member #1 – Appointment effective May 6, 2026; term expiring January 7, 2030

6. 2026 Legislative Session – Update

An update on various legislative proposals impacting the Board and/or the practice of marriage and family therapy in Minnesota were reviewed.

7. VARIANCES

V-2026-06: Request for reconsideration; granting of LMFT Board-approved supervisor status prior to meeting rule requirements (Minn. Rule 5300.0160) – Denied March 2026; additional information provided by LMFT – Thad Shunkwiler made a motion to deny. Jessie Everts seconded the motion. Motion denied 7-0 roll call vote.

V-2026-07: Extension of LAMFT license term beyond period allowing by rule (Minn. Rule 5300.0175) – Adam Arnold made a motion to approve. Anna Clavin seconded the motion. Motion approved 7-0 roll call vote.

V-2026-08: Request to take MFT National Exam for an eighth time (Minn. Rule 5300.0240) – Jessie Everts made a motion to approve. Adam Arnold seconded motion. Motion approved 7-0 roll call vote.

8. 2025 Board Statistical Reports – See Appendix B

- a. Application Review
- b. National Examination and LAMFT Licensure Report
- c. LMFT State Examination Report (LMFT Licensure)
- d. Continuing Education
- e. Complaint Review

9. Board Elections

- a. Chair/ Vice Chair/ Secretary-Treasurer
 - i. Shonda Craft moved to nominate Thad Shunkwiler as Chair, Adam Arnold as Vice Chair, and Anna Clavin as Secretary/Treasurer. Jessie Everts seconded motion. The motion passed 7-0 roll call vote.
- b. HPSP Program Committee Representative and Alternate
 - i. Shonda Craft moved to retain Jennifer Mohlenhoff as HPSP Program Committee Representative and Chilah Brown as HPSP Program Committee Alternate. Jessie Everts seconded motion. The motion passed 7-0 roll call vote.
- c. AMFTRB Annual Meeting Delegate and Alternate
 - i. Jessie Everts nominated Anna Clavin as delegate and Shonda Craft as alternate. Adam Arnold seconded motion. The motion passed 7-0 roll call vote.

10. Board Member Attendance – FARB / CLEAR 2026

- a. FARB Summit on Regulatory Excellence: Thad Shunkwiler to attend.
- b. CLEAR Annual Education Conference: Anna Clavin and Shonda Craft to attend.

11. Executive Committee Report – Board Member Interest/Feedback Survey

Chair Craft reviewed the summary of the Board member interest / feedback survey. Members discussed altering board committee structure as well as engaging in a board retreat or strategic planning session. Further discussion and follow-up by Executive Committee supported.

12. PUBLIC COMMENT – Comment from a pre-licensed therapist regarding advocacy of MAMFT and the Board regarding licensure portability and thanking the Board for their work and service to the community.

13. OTHER ITEMS/ANNOUNCEMENTS – ED Mohlenhoff and Board member Jessie Everts presented to the incoming cohort of MFT students at Saint Mary's University on May 8, 2026.

14. EXECUTIVE SESSION – The Board recessed at 10:58 a.m. and adjourned the meeting due to no closed session.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on May 16, 2026.

Adam Arnold, Board Secretary

ATTACHMENT A

APPLICATION REVIEW COMMITTEE REPORT:

The Application Review Committee met on March 20 and April 17, 2026.

- Final Applications for LMFT Licensure approved: 24
- Initial Applications (Non-COAMFTE or COAMFTE requiring Committee review) approved: 12
- Initial Applications (COAMFTE) approved by Board staff per delegated authority: 14
- Applications approved for LMFT licensure by Reciprocity: 4
- English Language Learner Special Arrangement Request: 1
- Guest License Applications: 10

LMFT Licenses Issued (March and April 2026):

1. Andrade, Elizabeth
2. Arduino, Nicole
3. Banks, Markela
4. Bosc, Jamie
5. Costin, Krista
6. Deglman, Veronica
7. Faehner, Todd
8. Gagnon, Zachary
9. Gieske, Larissa
10. Goan, Caroline
11. Granacher, Kristine
12. Hansel, Kristen
13. Hauge, Lance
14. Hoppmann, Caroline
15. Jung, Andrew
16. Kebede-Berhanu, Kevin
17. Klindt, Alyssa
18. Kutzke, Natasha
19. Roerick, Tristen
20. Sasson, Michael
21. Severson-McCormick, Maya
22. Shuler, Jamie
23. Siyum, Serkalem
24. Skinner, Michael
25. Soleim, Tami
26. Swenson, Sydney
27. Swisher, Rebekah
28. Vechar, Yuliya

LAMFT Licenses Issued (March and April 2026):

1. Bannister, Marcia
2. Borneman, Nichole
3. Burma, Natasha
4. Gure, Sacida
5. Josefson, Molly
6. Kroeger, Amy
7. Mamberger, Sarah
8. McGinly, Julie
9. Paulson, Dawn

10. Perau, Alyssa
11. Radde, Lee
12. Rose, Brittany
13. Thomas, Karl
14. Wheaton, Toyee
15. Winter, Jamie

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To: Board Members

From: Jennifer Mohlenhoff, Executive Director

Date: May 15, 2026

RE: Application Committee Statistics – 2025

In 2025, the Board's Application Review Committee reviewed 358 applications:

177 Applications for National Examination in MFT

105 COAMFTE

72 Non-COAMFTE

41 Application for LMFT Licensure by Reciprocity

135 Applications for LMFT Licensure by State Examination

5 English Language Learner Special Arrangement application (for MFT National Exam)

Month	COAMFTE (AE App)	Non- COAMFTE/COAMFTE requiring review (AE App)	State Licensure	Reciprocity	ELL Special Arrang.	Total Applications
January	5	4	8	3	0	20
February	13	3	6	4	1	27
March	13	14	13	0	1	41
April	9	8	13	1	1	32
May	3	7	11	2	0	23
June	8	9	15	8	0	40
July	7	4	11	4	0	26
August	6	5	8	4	1	24
September	12	2	14	4	1	33
October	8	2	6	2	0	18
November	11	9	13	5	0	38
December	10	5	17	4	0	36
2025 TOTAL:	105	72	135	41	5	358
2024 Total:	86	70	133	37	4	330
2023 Total:	84	78	124	22	2	310
2022 Total	83	54	141	18	2	298
2021 Total	97	59	148	20	3	327
2020 Total	60	71	126	17	0	274
2019 Total	129	52	148	15	2	346
2018 Total	115	76	186	21	1	399
2017 Total	157	75	189	21	2	444
2016 Total	144	96	201	18	3	462
2015 Total	93	69	166	22	0	350
2014 Total	121	75	168	3	0	367

To: MN Board of MFT

From: Jennifer Mohlenhoff, Executive Director

Date: May 15, 2026

RE: National Examination in MFT & LAMFT License Issuance Statistics - 2025

Minnesota approved applicants took the AMFTRB National Examination in MFT 197 times in 2025. There were 139 passing scores earned (71%) and 58 failing scores (29%). Thirty-four (34) applicants failed the exam for a 2nd or more time; 30 applicants passed the exam on their second or more attempt. Following passage of the National Examination in MFT, the applicant is eligible for LAMFT licensure. The Board issued 112 LAMFT licenses in 2025.

Month	# of Exams Administered	Pass	Fail	Repeat Test Takers (FAIL)	Repeat Test Takers (PASS)	LAMFT Licenses Issued
January	8	4	4	3	1	12
February	17	11	6	3	0	7
March	23	16	7	4	6	7
April	7	7	0	0	2	11
May	12	10	2	2	3	4
June	22	16	6	3	3	9
July	16	12	4	3	2	9
August	16	13	3	2	2	9
September	16	10	6	4	4	11
October	16	11	5	2	3	12
November	18	9	9	5	0	15
December	26	20	6	3	4	6
2025 TOTAL:	197	139 (71%)	58 (29%)	34	30	112
2024 Total:	206	129 (63%)	77 (37%)	42	23	115
2023 Total:	207	123 (59%)	84 (41%)	51	20	116
2022 Total:	214	142 (66%)	72 (34%)	42	19	119
2021 Total:	233	161 (69%)	72 (31%)	41	32	132

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mn.gov/boards/marriage-and-family

To: MN Board of MFT

From: Jennifer Mohlenhoff, Executive Director

Date: May 15, 2026

RE: LMFT Licensure Exam Statistics – 2025

The Board administered 166 written, in-person LMFT State Examinations in 2025; 149 individuals passed (90%); 17 failed (10%). Exams were administered on 22 different days and were scored by 32 assigned 2-person scoring panels. The 2025 exam numbers reflect a slight decrease over 2024.

Month	# of Days Scheduled for Exams	# of Panels Scheduled in the Month	# of Exams Administered	Pass / LMFT License Issued	Fail
January	2	3	14	13	1
February	1	1	6	5	1
March	2	3	15	13	2
April	2	3	16	14	2
May	2	3	15	15	0
June	2	2	12	11	1
July	2	3	16	14	2
August	2	3	14	12	2
September	1	2	10	7	3
October	2	3	18	17	1
November	2	3	14	14	0
December	2	3	16	14	2
2025 TOTAL	22	32	166	149 (90%)	17 (10%)
2024 Total	20	32	159	150 (94%)	9 (6%)
2023 Total	19	34	149	140 (94%)	9 (6%)
2022 Total	20	34	176	167 (95%)	9 (5%)
2021 Total	27	27	171	162 (95%)	9 (5%)
2020 Total*	22	29	139	134 (96%)	5 (4%)
2019 Total	29	47	182	174 (96%)	8 (4%)
2018 Total	35	50	193	184 (95%)	9 (5%)
2017 Total	32	56	227	218 (96%)	9 (4%)
2016 Total	27	53	204	200 (98%)	4 (2%)
2015 Total	25	49	190	182 (96%)	8(4%)

*COVID-19 Pandemic – No exams administered for three months (April – June 2020); exam format changed from in-person, oral to in-person written in July 2020.

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To: Board Members

From: Jennifer Mohlenhoff, Executive Director

Date: May 15, 2026

RE: Continuing Education Statistics - 2025

In 2025, the Board reviewed 592 continuing education program applications from CE program sponsors and 3,226 applications from individual licensees. Licensee CE applications greatly increase in odd-numbered CE reporting years (the second year of the 2-year CE reporting period for LMFTs) and decrease in even-numbered years. Program sponsor applications increased in 2025 as compared to 2023 and 2024, with 2025 reflecting the highest number of annual program sponsor applications to date.

The program sponsor CE application and licensee CE application are found on the Board's website. Program sponsor applications require a \$60 fee; licensee applications have no fee. In calendar year 2025, program sponsor CE applications brought in approximately \$35,460 in fees. A listing of approved program sponsor CE applications is posted on the Board's website & updated weekly.

The Board's Continuing Education Committee aids the Board's Executive Director in reviewing new or unique CE program applications and reviews new LMFT supervisor training courses not previously approved by the Board. It is anticipated that upon adoption of new rules, the license CE application will be eliminated and LMFTs will be required to evaluate whether a CE program meets rule requirements or will have the option of filing the program sponsor application and paying the \$60 application fee.

Year	Program Sponsor Applications	Licensee Applications
2016	358	596
2017	374	1569
2018	465	1036
2019	405	2703
2020	316	1025
2021	371	3541
2022	391	1135
2023	523	3723
2024	476	1371
2025	592	3,226

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To: Board Members

From: Jennifer Mohlenhoff, Executive Director

Date: May 15, 2026

RE: Complaint Panel Statistics - 2025

In 2025, the Board received 120 complaint submissions.

Seventy-eight (78) case files were closed in 2025; 55 were dismissed/closed without action; 11 were closed as non-jurisdictional; 12 complaints resulted in corrective or disciplinary action.

Nine (9) public corrective or licensure orders were approved by the Board or Complaint Panel.

Eighty (80) complaint files remained open and under review by the Board's Complaint Panel as of 12/31/2025.

Year	Complaints Received	Complaint Files Closed	Public Orders Issued	Open Files on 12/31/xx
2012	53	27	2	33
2013	69	45	1	48
2014	61	33	10	48
2015	94	64	13	65
2016	74	69	20	55
2017	72	70	14	59
2018	76	51	14	50
2019	66	68	18	48
2020	84	51	12	70
2021	69	37	11	76
2022	90	35	9	110
2023	88	68	9	75
2024	99	79	10	61
2025	120	78	9	80



MANAGER'S FINANCIAL REPORT

Run DateTime: 7/1/2026 5:27 AM
Source Report #: KK002
As of Date: 07/01/2026

Selection Criteria: Budget Period - 2026, Fund - 1000 to 6000, DeptID - H7M30000 to H7M3ZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2026	Fund:	1201 Health Related Boards	DeptID:	H7M30000 Marriage & Family Therapy Boar	AppropID:	H7M1111 Marriage & Family Therapy Oper
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Remaining Payroll Projection	Full-Time (41000):	\$17,667.69	Part-Time (41030):	\$0.00	Total:	\$17,667.69
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Account Class and Description	Current Budget	Pre- Encumbered	Encumbered/ Committed	Expended	Unobligated	Unexpended
41000 Full Time - Salary	320,900.00	0.00	40,361.46	280,538.54	0.00	40,361.46
41030 Part-Time-Seasonal-Labor Serv	0.00	0.00	0.00	0.00	0.00	0.00
41050 Overtime and Premium Pay	7,600.00	0.00	4.64	7,595.36	0.00	4.64
41070 Other Employee Cost	44,000.00	0.00	33,567.59	10,432.41	0.00	33,567.59
41100 Space Rental And Utilities	30,000.00	0.00	0.00	29,510.10	489.90	489.90
41110 Printing And Advertising	4,750.00	0.00	2,752.33	1,662.34	335.33	3,087.66
41130 Prof-Tech Serv-Outside Vend	22,000.00	0.00	16,177.00	3,749.00	2,074.00	18,251.00
41155 Communications	6,250.00	0.00	2,919.01	3,180.99	150.00	3,069.01
41160 Trav-Sub-InState-Border Comm	4,000.00	0.00	3,076.60	623.40	300.00	3,376.60
41170 Trav/Sub-OutOfState-BorderComm	11,000.00	0.00	4,458.84	6,072.03	469.13	4,927.97
41180 Employee Development	3,000.00	0.00	540.00	1,585.00	875.00	1,415.00
41190 State Agcy-Prov Prof-Tech Serv	7,000.00	0.00	0.00	0.00	7,000.00	7,000.00
41196 Rate-Based MNIT Services	14,000.00	0.00	793.99	13,206.01	0.00	793.99
41197 Agency-Specific MNIT Services	26,000.00	0.00	14,014.95	11,985.05	0.00	14,014.95
41300 Supplies	4,000.00	0.00	2,058.25	1,825.13	116.62	2,174.87
41400 Equipment	5,000.00	0.00	466.95	208.98	4,324.07	4,791.02
41500 Repairs To Equip and Furn	1,000.00	0.00	379.96	86.78	533.26	913.22
43000 Other Operating Costs	30,843.03	0.00	2,521.69	5,012.49	23,308.85	25,830.54
49890 Reverse 1099 Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total	541,343.03	0.00	124,093.26	377,273.61	39,976.16	164,069.42



MANAGER'S FINANCIAL REPORT

Run DateTime: 7/1/2026 5:27 AM
Source Report #: KK002
As of Date: 07/01/2026

Selection Criteria: Budget Period - 2026, Fund - 1000 to 6000, DeptID - H7M30000 to H7M32ZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2026	Fund:	1201 Health Related Boards	DeptID:	H7M30000 Marriage & Family Therapy Boar	AppropID:	H7M1113 Guest License
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Remaining Payroll Projection	Full-Time (41000):	\$0.00	Part-Time (41030):	\$0.00	Total:	\$0.00
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Account Class and Description	Current Budget	Pre- Encumbered	Encumbered/ Committed	Expended	Unobligated	Unexpended
41000 Full Time - Salary	5,491.09	0.00	0.00	5,491.09	0.00	0.00
Total	5,491.09	0.00	0.00	5,491.09	0.00	0.00



MANAGER'S FINANCIAL REPORT

Run DateTime: 7/1/2026 5:27 AM
Source Report #: KK002
As of Date: 07/01/2026

Selection Criteria: Budget Period - 2026, Fund - 1000 to 6000, DeptID - H7M30000 to H7M3ZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2026	Fund:	1201 Health Related Boards	DeptID:	H7M30000 Marriage & Family Therapy Boar	AppropID:	H7M8000 MF Retirement Costs
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Remaining Payroll Projection	Full-Time (41000):	\$0.00	Part-Time (41030):	\$0.00	Total:	\$0.00
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Account Class and Description	Current Budget	Pro- Encumbered	Encumbered/ Committed	Expended	Unobligated	Unexpended
41070 Other Employee Cost	32,624.93	0.00	0.00	32,624.93	0.00	0.00
Total	32,624.93	0.00	0.00	32,624.93	0.00	0.00



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Source Report #: KK002
As of Date: 07/01/2026

Selection Criteria: Budget Period - 2026, Fund - 1000 to 6000, DeptID - H7M30000 to H7M3ZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2026	Fund:	2000	DeptID:	H7M30000	AppropID:	H7M19210
			Restrict Misc Special Revenue		Marriage & Family Therapy Bosr		Criminal Background Check Rec

Remaining Payroll Projection	Full-Time (41000): \$0.00	Part-Time (41030): \$0.00	Total: \$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41190 State Agcy-Prov Prof-Tech Serv	7,000.00	0.00	1,592.00	5,408.00	0.00	1,592.00
43000 Other Operating Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total	7,000.00	0.00	1,592.00	5,408.00	0.00	1,592.00
Report Total	586,459.05	0.00	125,685.26	420,797.63	39,976.16	165,661.42

Budget Year 2026

Sum of Amount			Years Posted Di												Grand Total		
Fund	Approp	Account Desc	Account	Jul	Aug	Sep	Oct	Nov	Dec	2026	Jan	Feb	Mar	Apr	May	Jun	Grand Total
1201	N7M1000	Duplicate Renewal Cards	634516	90.00	70.00	60.00	50.00	20.00	120.00	170.00	110.00	120.00	50.00	100.00	90.00	90.00	1,050.00
		N7M Professional Firm Initial	603258	100.00	100.00	400.00	500.00	100.00	1,000.00	900.00	700.00	400.00	500.00	200.00	400.00	400.00	5,300.00
		LANFT Late Fee	634572	500.00							400.00	200.00					1,100.00
		Licensed Associate M-FT Renew	634514	1,700.00						5,800.00	1,400.00	500.00				5,600.00	15,000.00
		M-FT - Licensed Associate	634513	675.00	675.00	825.00	975.00	1,125.00	450.00	1,275.00	750.00	450.00	675.00	375.00	675.00	675.00	8,925.00
		M-FT: App By Reciprocity	634507	440.00	660.00	660.00	660.00	1,120.00	320.00	440.00			440.00	440.00	440.00	1,320.00	6,600.00
		M-FT: App For Licensure	634501	1,320.00	770.00	1,210.00	990.00	1,450.00	1,760.00	770.00	1,650.00	880.00	1,670.00	1,410.00	1,370.00	1,370.00	15,620.00
		M-FT: App For Written Exam	634500	770.00	1,320.00	1,760.00	1,760.00	1,760.00	1,540.00	550.00	1,540.00	1,100.00	270.00	770.00	770.00	1,320.00	14,410.00
		M-FT: Cont. Ed. Sponsor Apprvl	634506	3,900.00	3,000.00	3,060.00	2,820.00	2,270.00	2,100.00	4,400.00	3,000.00	3,470.00	3,240.00	3,000.00	4,920.00	4,920.00	39,120.00
		M-FT: Label Processing Fee	634507	60.00				60.00	60.00						120.00	60.00	360.00
		M-FT: Promoted Int. Lic. Fee	634505	910.00	675.00	335.00	300.00	255.00	2,460.00	2,240.00	2,060.00	2,210.00	1,265.00	1,100.00	1,635.00	1,635.00	15,440.00
		N7M Professional Firm Annual R	603259	25.00		100.00	100.00	50.00	1,575.00	1,400.00	825.00	150.00	175.00		25.00		4,475.00
		N7M - Guest License	614521	300.00	600.00	150.00			150.00	1,350.00	1,300.00	750.00	450.00	600.00	450.00		6,300.00
		M-FT: Annual Renewal Fee	634503			725.00		124,950.00	370,300.00	37,450.00	525.00		525.00				534,475.00
		Bd of M - FL Reinstatement Fee	634510			150.00							150.00	150.00			450.00
		M-FT - Emeritus	634512					1,050.00	1,750.00	350.00	175.00			175.00			3,500.00
		LANFT Late Fee	634504							4,400.00	300.00						4,700.00
		M-FT Duplicate Certificate Fee	634503							25.00					75.00	25.00	75.00
N7M1000 Total				10,790.00	7,870.00	9,435.00	8,215.00	134,160.00	381,485.00	61,560.00	14,935.00	10,310.00	9,725.00	8,160.00	17,835.00	676,910.00	
2000	N7M9210	N7M Criminal Background Fee	634520	337.00	603.00	675.75	609.25	704.50	544.00	481.25	768.00	544.00	224.00	448.00	672.00		6,637.75
		N7M9210 Total		337.00	603.00	675.75	609.25	704.50	544.00	481.25	768.00	544.00	224.00	448.00	672.00		6,637.75

m1 MINNESOTA
BOARD OF MARRIAGE
AND FAMILY THERAPY

335 Randolph Avenue, Suite 260
St. Paul, MN 55102
Main Telephone: 612-617-2220
Hearing/Speech Relay: 1-800-627-3529
mft.board@state.mn.us
mn.gov/boards/marriage-and-family

FY 2026 Monthly Budget Report Data (July 1, 2025 – June 30, 2026)
May 15, 2026 Board Meeting

FY 2026 Expenditures					
Type	Budgeted Amount	Date Paid Through	% Fiscal Year	Amount Spent	% of Budgeted Amount
Direct Expenditures	\$541,343	7/1/2026	99%	\$377,273.61	70%
Dedicated Appropriation (Guest Lic.)	\$5,491.09	7/1/2026	99%	\$5,491.09	100%
Encumbered Direct Obligations	\$124,093.26	7/1/2026	99%	\$0	23%
Unobligated Direct Funds	\$39,976.16	7/1/2026	99%	\$0	7%
Criminal Background Check (CBC)	--	7/1/2026	99%	\$5,408.00	--
Retirement Payment (One-time)	--	7/1/2026	100%	\$32,624.93	--
Indirect – AGO	\$90,000	7/1/2026	99%	\$46,203.40	51%
Indirect – HPSP	\$10,000	7/1/2026	99%	\$11,530.47	115%
Indirect – ASU/SmART	\$25,500	7/1/2026	99%	\$19,035.75	75%
Indirect – CBCPO	\$7,500	7/1/2026	99%	\$6,205.31	83%
Total: Indirect	\$133,000			\$82,974.93	62%
Total: Direct & Indirect				\$503,772.56	
FY 2026 Revenues					
Type	Budgeted Amount	Date Collected Through	% Fiscal Year	Amount Collected	% Collected
Revenues	\$630,000	7/1/2026	99%	\$676,910.00	107%
CBC Revenues	--	7/1/2026	99%	\$6,637.75	--
FY 2026 Revenues – Expenditures = \$179,775.19					

MFT EXPENSES PAID				
Vendor Name	Line Desc	Acctg Dt	Account Desc	Amount
AATBS	42434 AATBS (Triad) Test Prepa	04/03/26	Outside Vendor Other Services	2,750.00
ADMINISTRATION DEPT	44578 FY26 State Register Publ	04/27/26	Advertising	224.00
ADMINISTRATION DEPT	44578 FY26 State Register Publ	05/04/26	Advertising	224.00
ADMINISTRATION DEPT	FY26 CENTRAL MAIL	07/31/25	Postal Mailing-Shipping Ser	92.27
ADMINISTRATION DEPT	FY26 CENTRAL MAIL	08/31/25	Postal Mailing-Shipping Ser	138.15
ADMINISTRATION DEPT	FY26 CENTRAL MAIL	09/30/25	Postal Mailing-Shipping Ser	55.18
ADMINISTRATION DEPT	FY26 CENTRAL MAIL	10/31/25	Postal Mailing-Shipping Ser	41.52
ADMINISTRATION DEPT	FY26 CENTRAL MAIL	11/30/25	Postal Mailing-Shipping Ser	530.41
ADMINISTRATION DEPT	FY26 CENTRAL MAIL	12/31/25	Postal Mailing-Shipping Ser	1,539.68
ADMINISTRATION DEPT	FY26 CENTRAL MAIL	01/31/26	Postal Mailing-Shipping Ser	460.80
ADMINISTRATION DEPT	FY26 CENTRAL MAIL	02/28/26	Postal Mailing-Shipping Ser	110.42
ADMINISTRATION DEPT	FY26 CENTRAL MAIL	04/30/26	Postal Mailing-Shipping Ser	137.73
ADMINISTRATION DEPT	FY26 CENTRAL MAIL	03/31/26	Postal Mailing-Shipping Ser	74.83
ADMINISTRATION DEPT	FY26 RISK INSURANCE	07/01/25	Bonds And Insurance	588.00
ADMINISTRATION DEPT	FY26 RISK INSURANCE	07/01/25	Bonds And Insurance	179.00
ADMINISTRATION DEPT	Insurance Dividend	04/27/26	Bonds And Insurance	-364.00
AMERICAN DATABANK	Background and Financial Scree	02/28/26	Other Purchased Services	55.40
ARNOLD ADAM	per diem	07/09/25	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	07/18/25	Board/Council Member Comp	75.00
ARNOLD ADAM	Per Diem	08/15/25	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	08/13/25	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	09/18/25	Board/Council Member Comp	75.00
ARNOLD ADAM	Expense Distribution	09/16/25	Board/Council Member Comp	225.00
ARNOLD ADAM	per diem	09/26/25	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	10/17/25	Board/Council Member Comp	75.00
ARNOLD ADAM	PER DIEM	10/16/25	Board/Council Member Comp	75.00
ARNOLD ADAM	Per Diem	11/18/25	Board/Council Member Comp	75.00
ARNOLD ADAM	PER DIEM	11/21/25	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	10/23/25	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	08/05/25	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	07/28/25	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	12/10/25	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	12/11/25	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	01/16/26	Board/Council Member Comp	75.00
ARNOLD ADAM	Per Diem	01/14/26	Board/Council Member Comp	75.00
ARNOLD ADAM	Per Diem	02/11/26	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	02/20/26	Board/Council Member Comp	75.00
ARNOLD ADAM	Per Diem	03/19/26	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	03/20/26	Board/Council Member Comp	75.00
ARNOLD ADAM	Per Diem	04/17/26	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	04/08/26	Board/Council Member Comp	75.00
ARNOLD ADAM	per diem	05/15/26	Board/Council Member Comp	75.00
ARNOLD ADAM	Per Diem	05/21/26	Board/Council Member Comp	75.00
ARNOLD ADAM	mileage	07/18/25	Private Auto Mileage In State	12.60

ARNOLD ADAM	mileage	07/28/25	Private Auto Mileage In State	12.60
ARNOLD ADAM	mileage	08/05/25	Private Auto Mileage In State	12.60
ARNOLD ADAM	mileage	09/26/25	Private Auto Mileage In State	12.60
ARNOLD ADAM	mileage	11/21/25	Private Auto Mileage In State	13.05
ARNOLD ADAM	mileage	03/20/26	Private Auto Mileage In State	13.06
ARNOLD ADAM	mileage	05/15/26	Private Auto Mileage In State	13.06
ARNOLD ADAM	mileage	09/16/25	Private Auto Mileage Out State	81.37
ARNOLD ADAM	Council member outstate reimb	07/31/25	Board Member Reimb – Out-State	256.96
ARNOLD ADAM	Council member outstate reimb	09/16/25	Board Member Reimb – Out-State	97.67
ARNOLD ADAM	Council member outstate reimb	09/16/25	Board Member Reimb – Out-State	746.56
ASSOC MARITAL & FAMILY	FY26 Department Membership	01/01/26	Memberships	500.00
BROWN CHILAH	per diem	07/09/25	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	07/18/25	Board/Council Member Comp	75.00
BROWN CHILAH	Per Diem	08/15/25	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	08/13/25	Board/Council Member Comp	75.00
BROWN CHILAH	Expense Distribution	09/16/25	Board/Council Member Comp	225.00
BROWN CHILAH	per diem	09/26/25	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	10/17/25	Board/Council Member Comp	75.00
BROWN CHILAH	Per Diem	11/12/25	Board/Council Member Comp	75.00
BROWN CHILAH	PER DIEM	11/21/25	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	10/23/25	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	12/09/25	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	01/16/26	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	01/14/26	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	02/20/26	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	02/19/26	Board/Council Member Comp	75.00
BROWN CHILAH	Per Diem	03/11/26	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	03/20/26	Board/Council Member Comp	75.00
BROWN CHILAH	Per Diem	04/17/26	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	04/16/26	Board/Council Member Comp	75.00
BROWN CHILAH	per diem	05/15/26	Board/Council Member Comp	75.00
BROWN CHILAH	Per Diem	05/13/26	Board/Council Member Comp	75.00
BROWN CHILAH	mileage	09/16/25	Private Auto Mileage Out State	99.58
BROWN CHILAH	Council member outstate reimb	09/16/25	Board Member Reimb – Out-State	190.00
CANON USA INC L	FY26 Cannon Rental Marriage& F	08/14/25	Equipment Rental	0.82
CANON USA INC L	FY26 Cannon Rental Marriage& F	08/31/25	Equipment Rental	69.45
CANON USA INC L	FY26 Cannon Rental Marriage& F	09/30/25	Equipment Rental	46.21
CANON USA INC L	FY26 Cannon Rental Marriage& F	10/31/25	Equipment Rental	112.09
CANON USA INC L	'2025 1099Cor 3411 120825 JV	12/08/25	Equipment Rental	-102.02
CANON USA INC L	FY26 Cannon Maint. Marriage	08/14/25	Maintenance Contracts	0.54
CANON USA INC L	FY26 Cannon Maint. Marriage	08/31/25	Maintenance Contracts	29.58
CANON USA INC L	FY26 Cannon Maint. Marriage	09/30/25	Maintenance Contracts	7.92
CANON USA INC L	FY26 Cannon Maint. Marriage	10/31/25	Maintenance Contracts	44.14
CANON USA INC L	Expense Distribution	12/08/25	Reverse 1099 Expenditure	102.02
CLAVIN ANNA	per diem	07/09/25	Board/Council Member Comp	75.00
CLAVIN ANNA	per diem	07/28/25	Board/Council Member Comp	75.00
CLAVIN ANNA	Per Diem	08/15/25	Board/Council Member Comp	75.00

CLAVIN ANNA	per diem	08/13/25	Board/Council Member Comp	75.00
CLAVIN ANNA	PER DIEM	09/18/25	Board/Council Member Comp	375.00
CLAVIN ANNA	per diem	09/26/25	Board/Council Member Comp	75.00
CLAVIN ANNA	Per Diem	11/12/25	Board/Council Member Comp	75.00
CLAVIN ANNA	PER DEIM	11/21/25	Board/Council Member Comp	75.00
CLAVIN ANNA	per diem	12/16/25	Board/Council Member Comp	75.00
CLAVIN ANNA	per diem	01/16/26	Board/Council Member Comp	75.00
CLAVIN ANNA	Per Diem	01/14/26	Board/Council Member Comp	82.41
CLAVIN ANNA	per diem	02/20/26	Board/Council Member Comp	75.00
CLAVIN ANNA	per diem	02/19/26	Board/Council Member Comp	75.00
CLAVIN ANNA	Per Diem	03/19/26	Board/Council Member Comp	75.00
CLAVIN ANNA	per diem	03/20/26	Board/Council Member Comp	75.00
CLAVIN ANNA	041626 Mtg	04/16/26	Board/Council Member Comp	75.00
CLAVIN ANNA	per diem	05/15/26	Board/Council Member Comp	75.00
CLAVIN ANNA	Per Diem	05/13/26	Board/Council Member Comp	75.00
CLAVIN ANNA	mileage	09/18/25	Private Auto Mileage Out State	113.40
CLAVIN ANNA	Council member outstate reimb	09/18/25	Board Member Reimb – Out-State	356.97
CLAVIN ANNA	Council member outstate reimb	09/18/25	Board Member Reimb – Out-State	1,898.65
CLEAR	FY26 Outstate Registrations	08/31/25	Regist Fees-Conf-Sem Out StP	825.00
CLEAR	FY26 Department Membership	04/21/26	Memberships	260.00
COURT OF ADMINISTRATIVE HEARINGS	FY26 LEGAL SERVICES	03/13/26	Legal Services (Not Attny Gen)	374.00
CRAFT SHONDA M	per diem	08/21/25	Board/Council Member Comp	75.00
CRAFT SHONDA M	per diem	07/17/25	Board/Council Member Comp	75.00
CRAFT SHONDA M	per diem	10/14/25	Board/Council Member Comp	75.00
CRAFT SHONDA M	Expense Distribution	12/10/25	Board/Council Member Comp	75.00
CRAFT SHONDA M	per diem	12/09/25	Board/Council Member Comp	75.00
CRAFT SHONDA M	Per Diem	01/22/26	Board/Council Member Comp	75.00
CRAFT SHONDA M	per diem	02/19/26	Board/Council Member Comp	75.00
CRAFT SHONDA M	Per Diem	03/11/26	Board/Council Member Comp	75.00
CRAFT SHONDA M	per diem	04/08/26	Board/Council Member Comp	75.00
CRAFT SHONDA M	Per Diem	05/13/26	Board/Council Member Comp	75.00
CRAFT SHONDA M	mileage	07/18/25	Private Auto Mileage In State	16.10
CRAFT SHONDA M	mileage	07/28/25	Private Auto Mileage In State	16.10
CRAFT SHONDA M	mileage	08/05/25	Private Auto Mileage In State	16.10
CRAFT SHONDA M	mileage	09/26/25	Private Auto Mileage In State	16.10
CRAFT SHONDA M	mileage	11/21/25	Private Auto Mileage In State	16.10
CRAFT SHONDA M	mileage	11/21/25	Private Auto Mileage In State	16.68
CRAFT SHONDA M	mileage	03/20/26	Private Auto Mileage In State	16.68
CRAFT SHONDA M	mileage	05/15/26	Private Auto Mileage In State	16.68
DIRECT CARE AND TREATMENT	42382 Plaque	09/08/25	Supplies, Materials, And Parts	46.38
EVERTS JESSIE	per diem	07/09/25	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	07/18/25	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	07/17/25	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	08/21/25	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	09/12/25	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	09/26/25	Board/Council Member Comp	75.00
EVERTS JESSIE	PER DIEM	10/16/25	Board/Council Member Comp	75.00

EVERTS JESSIE	Per Diem	11/18/25	Board/Council Member Comp	75.00
EVERTS JESSIE	PER DIEM	11/21/25	Board/Council Member Comp	75.00
EVERTS JESSIE	PER DIEM	10/23/25	Board/Council Member Comp	75.00
EVERTS JESSIE	Expense Distribution	09/18/25	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	12/10/25	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	12/09/25	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	01/16/26	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	01/14/26	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	02/17/26	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	02/12/26	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	02/19/26	Board/Council Member Comp	75.00
EVERTS JESSIE	Per Diem	03/11/26	Board/Council Member Comp	75.00
EVERTS JESSIE	Per Diem	03/17/26	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	03/20/26	Board/Council Member Comp	75.00
EVERTS JESSIE	Per Diem	04/17/26	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	04/08/26	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	05/15/26	Board/Council Member Comp	75.00
EVERTS JESSIE	per diem	05/08/26	Board/Council Member Comp	75.00
EVERTS JESSIE	Per Diem	05/21/26	Board/Council Member Comp	75.00
EVERTS JESSIE	mileage	07/18/25	Private Auto Mileage In State	16.80
EVERTS JESSIE	mileage	09/26/25	Private Auto Mileage In State	16.80
EVERTS JESSIE	mileage	11/21/25	Private Auto Mileage In State	16.80
EVERTS JESSIE	mileage	11/21/25	Private Auto Mileage In State	17.40
EVERTS JESSIE	mileage	03/20/26	Private Auto Mileage In State	17.40
EVERTS JESSIE	mileage	05/15/26	Private Auto Mileage In State	40.89
EXPENDITURE CORRECTION VENDOR	SEMA4 Correction-JV	10/07/25	Full Time - Salary	0.71
GRAVES KATHRYN A	per diem	07/18/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	per diem	07/09/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	per diem	08/13/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	092325 mtg	09/23/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	per diem	09/26/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	Per Diem	11/12/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	PER DIEM	11/18/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	PER DIEM	11/21/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	per diem	10/21/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	per diem	10/23/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	Expense Distribution	09/18/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	per diem	12/09/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	per diem	12/16/25	Board/Council Member Comp	75.00
GRAVES KATHRYN A	per diem	01/16/26	Board/Council Member Comp	75.00
GRAVES KATHRYN A	per diem	05/15/26	Board/Council Member Comp	75.00
GRAVES KATHRYN A	mileage	07/18/25	Private Auto Mileage In State	18.20
GRAVES KATHRYN A	mileage	11/21/25	Private Auto Mileage In State	18.20
HEINRICH ENVELOPE CO	Price Schedule	07/19/25	Supplies, Materials, And Parts	220.75
HEINRICH ENVELOPE CO	Price Schedule	07/17/25	Supplies, Materials, And Parts	228.50
INNOVATIVE OFFICE SOLUTIONS LLC	LABEL,SHIPPING,300/BX,WH	09/25/25	Supplies, Materials, And Parts	36.24
INNOVATIVE OFFICE SOLUTIONS LLC	OPENER,LETTER,3/PK,WHT	09/25/25	Supplies, Materials, And Parts	4.68

INNOVATIVE OFFICE SOLUTIONS LLC	PAPER,20#,LTR,92 BRT	09/25/25	Supplies, Materials, And Parts	54.37
INNOVATIVE OFFICE SOLUTIONS LLC	PEN,JETSTEAM RT, 1.0MM,BK	09/25/25	Supplies, Materials, And Parts	24.56
INNOVATIVE OFFICE SOLUTIONS LLC	PEN,JETSTREAM RT FINE,BE	09/25/25	Supplies, Materials, And Parts	24.56
INNOVATIVE OFFICE SOLUTIONS LLC	TAPE,WRITE ON,3/4X36YD	09/25/25	Supplies, Materials, And Parts	2.62
INNOVATIVE OFFICE SOLUTIONS LLC	PAPER,CERTIF 2SSH,GD	11/17/25	Supplies, Materials, And Parts	27.95
INNOVATIVE OFFICE SOLUTIONS LLC	PENCIL,PENCIL HB #2,YL	11/17/25	Supplies, Materials, And Parts	14.16
INNOVATIVE OFFICE SOLUTIONS LLC	BAG,DUAL POUCH DPST,CR	11/21/25	Supplies, Materials, And Parts	24.74
INNOVATIVE OFFICE SOLUTIONS LLC	HEADSET,ZUM MAESTRO,BK,L	04/02/26	Supplies, Materials, And Parts	163.47
INNOVATIVE OFFICE SOLUTIONS LLC	LABEL,POLY SHIPPING,WH	04/02/26	Supplies, Materials, And Parts	29.73
INNOVATIVE OFFICE SOLUTIONS LLC	PAPER,20#,LTR,92 BRT	04/02/26	Supplies, Materials, And Parts	54.37
INNOVATIVE OFFICE SOLUTIONS LLC	PEN,JETSTEAM RT, 1.0MM,BK	04/02/26	Supplies, Materials, And Parts	24.56
INNOVATIVE OFFICE SOLUTIONS LLC	PEN,JETSTREAM RT FINE,BE	04/02/26	Supplies, Materials, And Parts	24.56
INNOVATIVE OFFICE SOLUTIONS LLC	TISSUE,KLEENEX,ANTI-V,WE	04/02/26	Supplies, Materials, And Parts	9.89
INNOVATIVE OFFICE SOLUTIONS LLC	FORK,PLSTC,HVYWG7,100/BX	04/03/26	Supplies, Materials, And Parts	5.79
INNOVATIVE OFFICE SOLUTIONS LLC	KEYBOARD,PROFIT,WRLS,BK	04/02/26	Computer Related Parts-Sup	47.95
INNOVATIVE OFFICE SOLUTIONS LLC	WATER,ALPINE,SPG,8TL,3S	04/02/26	Food (Not Food Service)	9.55
KELLY MAURA ANN	per diem	11/06/25	Board/Council Member Comp	150.00
KELLY MAURA ANN	per diem	11/06/25	Board/Council Member Comp	-150.00
METRO SALES INC BURNSVILLE	FY26 Marriage & Family Multifu	10/29/25	Equipment Rental	59.64
METRO SALES INC BURNSVILLE	FY26 Marriage & Family Multifu	05/29/26	Equipment Rental	22.79
METRO SALES INC BURNSVILLE	FY26 Maintenance Marriage and	05/29/26	Maintenance Contracts	4.60
METRO SALES INC BURNSVILLE	MULTIFUNCTION DEVICE-RENTAL:	09/30/25	Other Purchased Services	427.61
METRO SALES INC BURNSVILLE	MULTIFUNCTION DEVICE-RENTAL:	12/31/25	Other Purchased Services	383.82
METRO SALES INC BURNSVILLE	MULTIFUNCTION DEVICE-RENTAL:	03/30/26	Other Purchased Services	3,429.46
MN IT SERVICES	411960 MNIT Services (Voice, W	07/31/25	Rate-Based MNIT Services	199.36
MN IT SERVICES	411960 MNIT Services (Voice, W	07/31/25	Rate-Based MNIT Services	103.66
MN IT SERVICES	411960 MNIT Services (Voice, W	07/31/25	Rate-Based MNIT Services	1,092.22
MN IT SERVICES	411960 MNIT Services (Voice, W	08/31/25	Rate-Based MNIT Services	103.66
MN IT SERVICES	411960 MNIT Services (Voice, W	08/31/25	Rate-Based MNIT Services	199.36
MN IT SERVICES	411960 MNIT Services (Voice, W	08/31/25	Rate-Based MNIT Services	904.05
MN IT SERVICES	411960 MNIT Services (Voice, W	09/30/25	Rate-Based MNIT Services	199.36
MN IT SERVICES	411960 MNIT Services (Voice, W	09/30/25	Rate-Based MNIT Services	103.66
MN IT SERVICES	411960 MNIT Services (Voice, W	09/30/25	Rate-Based MNIT Services	790.37
MN IT SERVICES	411960 MNIT Services (Voice, W	10/31/25	Rate-Based MNIT Services	119.12
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MN IT SERVICES	411960 MNIT Services (Voice, W	11/30/25	Rate-Based MNIT Services	199.36
MN IT SERVICES	411960 MNIT Services (Voice, W	12/31/25	Rate-Based MNIT Services	119.12
MN IT SERVICES	411960 MNIT Services (Voice, W	12/31/25	Rate-Based MNIT Services	199.36
MN IT SERVICES	411960 MNIT Services (Voice, W	11/30/25	Rate-Based MNIT Services	716.24
MN IT SERVICES	411960 MNIT Services (Voice, W	12/31/25	Rate-Based MNIT Services	724.60
MN IT SERVICES	411960 MNIT Services (Voice, W	01/31/26	Rate-Based MNIT Services	199.36
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MN IT SERVICES	411960 MNIT Services (Voice, W	03/31/26	Rate-Based MNIT Services	83.55
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MN IT SERVICES	411970 MNIT Services (at IT Se	07/31/25	Agency-Specific MNIT Services	797.01
MN IT SERVICES	411970 MNIT Services (at IT Se	07/31/25	Agency-Specific MNIT Services	384.67
MN IT SERVICES	411970 MNIT Services (at IT Se	08/31/25	Agency-Specific MNIT Services	365.21
MN IT SERVICES	411970 MNIT Services (at IT Se	09/30/25	Agency-Specific MNIT Services	2,054.66
MN IT SERVICES	411970 MNIT Services (at IT Se	11/30/25	Agency-Specific MNIT Services	370.38
MN IT SERVICES	411970 MNIT Services (at IT Se	12/31/25	Agency-Specific MNIT Services	2,694.73
MN IT SERVICES	411970 MNIT Services (at IT Se	01/31/26	Agency-Specific MNIT Services	1,215.49
MN IT SERVICES	411970 MNIT Services (at IT Se	02/28/26	Agency-Specific MNIT Services	2,050.98
MN IT SERVICES	411970 MNIT Services (at IT Se	04/30/26	Agency-Specific MNIT Services	2,051.92
MTM RECOGNITION CORP	Service & Recognition Awards	08/07/25	Supplies, Materials, And Parts	384.56
Not Available	-	10/07/25	Separation Expense - Sal/Fring	32,624.93
Not Available	-	04/01/26	Separation Expense - Sal/Fring	-32,624.93
Not Available	-	10/21/25	Travel Expense Out Of State	1,189.45
Not Available	-	10/21/25	Private Auto Mileage Out State	29.40
Not Available	-	09/23/25	Supplies, Materials, And Parts	361.19
Not Available	Canon Refund Oct 2025	12/08/25	Reverse 1099 Expenditure	-102.02
Not Available	-	08/01/25	Full Time - Salary	52.53
Not Available	-	09/09/25	Full Time - Salary	3,899.52
Not Available	-	08/01/25	Full Time - Fringe	20.43
Not Available	-	09/09/25	Full Time - Fringe	1,517.90
Not Available	-	04/01/26	Separation Expense - Sal/Fring	32,624.93
PATZER HILARY	per diem	04/23/26	Board/Council Member Comp	55.00
PATZER HILARY	per diem	04/23/26	Board/Council Member Comp	-55.00
PROFESSIONAL TESTING CORPORATION	EXAM-RELATED SERVICES, CONSULT	09/18/25	Outside Vendor Other Services	125.00
PROFESSIONAL TESTING CORPORATION	EXAM-RELATED SERVICES, CONSULT	12/31/25	Outside Vendor Other Services	375.00
PROFESSIONAL TESTING CORPORATION	EXAM-RELATED SERVICES, CONSULT	05/14/26	Outside Vendor Other Services	125.00
PUBLIC SAFETY DEPT	FY26 FINGERPRINT BACKGROUND FO	07/31/25	State Agency Other Service	352.00
PUBLIC SAFETY DEPT	FY26 FINGERPRINT BACKGROUND FO	08/31/25	State Agency Other Service	640.00
PUBLIC SAFETY DEPT	FY26 FINGERPRINT BACKGROUND FO	09/30/25	State Agency Other Service	672.00
PUBLIC SAFETY DEPT	FY26 FINGERPRINT BACKGROUND FO	10/31/25	State Agency Other Service	640.00
PUBLIC SAFETY DEPT	FY26 FINGERPRINT BACKGROUND FO	11/30/25	State Agency Other Service	544.00
PUBLIC SAFETY DEPT	FY26 FINGERPRINT BACKGROUND FO	12/31/25	State Agency Other Service	544.00
PUBLIC SAFETY DEPT	FY26 FINGERPRINT BACKGROUND FO	01/31/26	State Agency Other Service	320.00
PUBLIC SAFETY DEPT	FY26 FINGERPRINT BACKGROUND FO	02/28/26	State Agency Other Service	512.00
PUBLIC SAFETY DEPT	FY26 FINGERPRINT BACKGROUND FO	03/31/26	State Agency Other Service	896.00
PUBLIC SAFETY DEPT	FY26 FINGERPRINT BACKGROUND FO	04/30/26	State Agency Other Service	288.00
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	08/31/25	Rent - Non State Owned Space	2,409.57
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	07/31/25	Rent - Non State Owned Space	2,409.57

RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	09/30/25	Rent - Non State Owned Space	2,409.57
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	10/31/25	Rent - Non State Owned Space	2,475.71
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	11/01/25	Rent - Non State Owned Space	2,475.71
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	12/01/25	Rent - Non State Owned Space	2,475.71
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	01/31/26	Rent - Non State Owned Space	2,475.71
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	02/28/26	Rent - Non State Owned Space	2,475.71
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	03/31/26	Rent - Non State Owned Space	2,475.71
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	04/30/26	Rent - Non State Owned Space	2,475.71
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	05/31/26	Rent - Non State Owned Space	2,475.71
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY26 Rent + Storage	06/30/26	Rent - Non State Owned Space	2,475.71
SHRED RIGHT	FY26 Shredding of Confidential	07/25/25	Other Purchased Services	18.85
SHRED RIGHT	FY26 Shredding of Confidential	08/21/25	Other Purchased Services	27.80
SHRED RIGHT	FY26 Shredding of Confidential	09/18/25	Other Purchased Services	27.80
SHRED RIGHT	FY26 Shredding of Confidential	10/16/25	Other Purchased Services	18.85
SHRED RIGHT	FY26 Shredding of Confidential	11/13/25	Other Purchased Services	18.85
SHRED RIGHT	FY26 Shredding of Confidential	12/11/25	Other Purchased Services	18.85
SHRED RIGHT	FY26 Shredding of Confidential	01/08/26	Other Purchased Services	18.85
SHRED RIGHT	FY26 Shredding of Confidential	02/05/26	Other Purchased Services	54.45
SHRED RIGHT	FY26 Shredding of Confidential	03/05/26	Other Purchased Services	54.45
SHRED RIGHT	FY26 Shredding of Confidential	04/02/26	Other Purchased Services	54.45
SHUNKWILER THAD M	per diem	07/18/25	Board/Council Member Comp	75.00
SHUNKWILER THAD M	per diem	07/29/25	Board/Council Member Comp	75.00
SHUNKWILER THAD M	per diem	08/06/25	Board/Council Member Comp	75.00
SHUNKWILER THAD M	Per Diem	08/15/25	Board/Council Member Comp	75.00
SHUNKWILER THAD M	Per Diem	11/12/25	Board/Council Member Comp	75.00
SHUNKWILER THAD M	per diem	10/14/25	Board/Council Member Comp	75.00
SHUNKWILER THAD M	Expense Distribution	09/18/25	Board/Council Member Comp	75.00
SHUNKWILER THAD M	per diem	12/16/25	Board/Council Member Comp	75.00
SHUNKWILER THAD M	Per Diem	01/22/26	Board/Council Member Comp	75.00
SHUNKWILER THAD M	Per Diem	02/11/26	Board/Council Member Comp	75.00
SHUNKWILER THAD M	Per Diem	03/11/26	Board/Council Member Comp	75.00
SHUNKWILER THAD M	per diem	04/08/26	Board/Council Member Comp	75.00
SHUNKWILER THAD M	Per Diem	05/13/26	Board/Council Member Comp	75.00
SHUNKWILER THAD M	per diem	05/15/26	Board/Council Member Comp	75.00
SHUNKWILER THAD M	per diem	05/26/26	Board/Council Member Comp	75.00
SHUNKWILER THAD M	mileage	07/18/25	Private Auto Mileage In State	120.40
SHUNKWILER THAD M	mileage	09/26/25	Private Auto Mileage In State	120.40
TCC DISTRIBUTORS INC	43237 Printing: Generic Licens	11/12/25	Printing - Non-State Shops	1,214.34
US BANK	AGENT FEE 8900909424308	09/18/25	Travel Expense Out Of State	30.00
US BANK	DELTA AIR 0067277475388	09/18/25	Travel Expense Out Of State	350.46
US BANK	HYATT REGENCY MCCORMICK	10/22/25	Travel Expense Out Of State	-83.81
US BANK	HYATT REGENCY MCCORMICK	10/22/25	Travel Expense Out Of State	715.37

Administrative Rule

Final Rule Form

Revisor's ID Number: AR-4834

NOTE: This form is written to supplement the *Preliminary Proposal Form* and *Proposed Rule and SONAR Form* (if applicable) for this case.

Submitting agency:

Minnesota Board of Marriage and Family Therapy

Rule contacts:

Jennifer Mohlenhoff, Executive Director, jennifer.mohlenhoff@state.mn.us, Tel. 612/617-2220

Rule title:

Adopted Permanent Rules Modifying Licensure Qualifications and Procedures

Chapter number(s):

5300.0100 to 5300.0355

Comments received since publication of notice of intent to adopt:

Five emailed comments were received to the publication of the board's Amended Notice of Intent to Adopt Rules on May 4, 2026. Four comments were timely and submitted before the comment period ended on June 8, 2026, at 4:30 p.m. One comment was submitted after the comment period had expired.

Two comments included questions about the proposed rule changes. The questions were answered by reply email. Four of the comments expressed general support for all or portions of the proposed rule changes.

One comment expressed opposition to the new rule allowing supervision by a "secondary supervisor." An emailed reply to the comment explained that secondary supervisors must be licensed mental health professionals in Minnesota but, unlike primary supervisors, are not required to be a licensed marriage and family therapist (See parts 5300.0100, subpart 12c, 5300.0160 subpart 5, and 5300.0170). The response noted this is a common practice among other behavioral health licensing boards in Minnesota and elsewhere and the change was intended to reduce barriers to LMFT licensure.

The untimely comment objected to the proposal to replace the current requirement for practitioners to display their license in a conspicuous place with a requirement to provide proof of licensure upon request. An emailed reply to the comment explained that, with the dramatic increase in online therapy, a requirement to display a paper license in a physical office is obsolete.

List changes from draft rules proposal, if any:

Revisions were proposed to rule part 5300.0250 on licensure by reciprocity. However, in the legislative session that recently ended, the Minnesota legislature passed HF 3825 (Chapter 115) that was approved by the governor and filed on May 27, 2026. HF 3825 amended Minnesota Statutes, section 148B.35 ("Reciprocity with Other

States”) and effectively superseded part 5300.0250. As a consequence, the board will propose deletion of Rule 5300.0250.

If a hearing was held, explain reason for holding the hearing and attach the ALJ report:

N/A

Jennifer Mohlenhoff

Digitally signed by Jennifer

Mohlenhoff

Date: 2026.07.07 15:09:33 -05'00'

July 7, 2026

Jennifer Mohlenhoff o/b/o MBMFT Board Chair

Date

*** THIS SECTION TO BE COMPLETED BY THE GOVERNOR'S OFFICE***

I have reviewed the above information and have approved this administrative rule. The Agency may formally submit this rule to the Office of Administrative Hearings for approval and filing with the Office of Secretary of State.

Governor's Policy Advisor

Date

Minnesota Board of Marriage and Family Therapy

Executive Committee Report

June 16, 2026

A. Executive Summary: Board Survey Themes

The Board Member Survey and subsequent Executive Committee discussion highlight several consistent themes affecting board effectiveness, engagement, and governance.

1. Underutilization of Board Member Strengths

- Board members report uneven use of their expertise, with interest in more intentionally aligning roles and contributions with individual strengths and backgrounds.

2. Engagement, Inclusion, and Board Culture

- While members generally feel respected, engagement varies by tenure and comfort level. There is an opportunity to strengthen psychological safety and inclusive participation. There is also an opportunity to promote curiosity, equitable dialogue, and full participation.

3. Need for Stronger Orientation and Ongoing Development

- Board members expressed interest in deeper onboarding and clearer pathways to leadership and contribution.

4. Board Structure and Committee Effectiveness

- The current committee structure may not optimize engagement or align with evolving board work. Some committees are highly routinized, limiting meaningful participation. There is an interest in expanded committee-level leadership roles.

5. Desire for More Substantive and Forward-Looking Discussions

- Board members want to move beyond routine reporting to include strategic and thematic dialogue. Key topics of interest include:
 - Public protection vs. compliance roles
 - Licensing exam trends and equity

- Complaint trends and system-level insights
- Reciprocity and portability
- Technology and AI impacts
- National regulatory trends

6. Meeting Design and Engagement Opportunities

- Meetings are seen as efficient, but there is a strong desire for at least one substantive discussion item per meeting; increased board member participation in presentations; greater in-person engagement to build relationships; and structured engagement approaches during meetings (e.g., “Subject Matter Expert moments”).

7. Focus on Board Purpose and Regulatory Identity

- There is a need to continuously reinforce a shared understanding of the board’s regulatory role and purpose.

B. Board Workplan (Draft)

Based on the board survey themes, for FY2027 the Executive Committee proposes a focus on:

- **board member engagement**
- **leadership development**
- **board culture**
- **committee structure**

The recommended goals and strategies in these areas will be progressively implemented to allow for member feedback and adjustments.

1. Goal: Increase board engagement and leadership development

a. Strategy

- Implement a Subject Matter Spotlight -- rotating member presentations to educate the board on a topic of interest during the meeting.

2. Goal: Provide opportunities for leadership development

a. Strategy

- Invite board members to provide committee reports during the meeting.

3. Goal: Strengthen board culture and cohesion

a. Strategies

- Require or strongly encourage board members to attend at least one meeting in person annually.
- Host a board retreat focused on regulatory role, scope, and priorities, as well as emerging issues relevant to the practice of marriage and family therapy.

4. Goal: Modernize Committee Structure

a. Strategies

- Evaluate current committees for relevance and workload
- Establish new committees as needed:
 - Policy/Legislative Committee
 - Outreach or Engagement Committee
 - Leadership & Development (optional)

Current BMFT Committees:

- Executive
- Application Review
- Continuing Education Review
- Complaint Review Panel
- Rules
- MFT National Exam Test Prep Program